

**RYAN WHITE PLANNING COUNCIL OF THE DALLAS AREA**  
**March 13, 2013**  
**Minutes**

**COUNCIL MEMBERS PRESENT**

Allen Peden	Demetria Bryan	Nell Gaither
Brent Pimentel	Gregg Gunter, CHAIR	Patrick Brown
Cora Giddens	Helen Goldenberg	Robert Compton
David Saenz	Jose Raymundo	Sonny Blake
Del Wilson	Lori Davidson	Virginia Franco

**COUNCIL MEMBERS ABSENT**

Anthony Bolden	Emily Marks	Osiris Wade
Ben Martinez, VICE CHAIR	Jai Makokha	Stacie Greskowiak
Charles Griffith	Joyce Tapley	

**RWPC STAFF PRESENT**

Felton Stevens, Jr., RWPC Manager	Crystal Flores, RWPC Planner	Jennifer Kendrick, RWPC Coordinator
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**GRANTS MANAGEMENT STAFF PRESENT**

Joe Thekkekara, Program Monitor	Dindi Mathhews, Health Advisor
Glenda Blackmon-Johnson, Program Monitor	Angi Jones, Quality Assurance Advisor
Brenda Dennis, Quality Assurance Administrator	

**OTHERS PRESENT**

Lionel Hillard, Allocations Committee Chair	Brooke Mickerson, Legacy Counseling Center
Jennifer Hurn, Resource Center Dallas	Roger Wedell, Legal Hospice of Texas
Leopold Habimana, Mosaic	Suzan Stambaugh, Health Services of North Texas
Piper Duarte, Parkland	Ronald W. Stinson, DSHS
Larry Pimentel, TRTA-Texas	Marcos Alcorn, TX/OK AETC
Isaac Henry, ASD	Steven Pace, AIDS Interfaith Network, Inc.
John Carlo, AIDS Arms, Inc.	Sylvia Moreno, Dallas County Hospital District
Ted Stanfield, PHHS	Rachel Sandoval, Dental Health Programs
Sabrina Taylor, Ad Hoc Care Coord. Committee Chair	David Thomas, Open Arms, Inc./ Bryan's House
	Candace Moore, PHHS

- I. Call to Order:** Chairperson Gregg Gunter called the meeting to order at 9:08 a.m.
- II. Certification of Quorum:** Quorum was established and certified by Chairperson Gregg Gunter.
- III. Introductions/Announcements:**

The following introductions & announcements were made:

- a.** Nell Gaither announced that Black Trans Men Inc. will be hosting a conference at the Double tree Hilton on \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_. More information can be found at [retreat@blacktransmen.org](mailto:retreat@blacktransmen.org).
  - b.** Roger Wedell announced that Legal Hospice will host its 7<sup>th</sup> annual \_\_\_\_ at the Fronteirs Flight Museum on March 28, 2013.
  - c.** Roger Wedell also announced that Legal Hospice are now required to track assets of clients that are at 125% at the poverty line or below whom are now receiving funds. Clients may not have more than \$10,000 in assets with the exception of \_\_\_\_\_.
  - d.** Susan Stambaugh announced that Health Services of North Texas (HSNT) will be having its Rocking Round-Up fundraiser in Denton. Tickets for the event are \$25. More information can be found at HSNT's website.
  - e.** Helen Goldenberg announced that she will be teaching Diabetes Education Classes on the first 4 Mondays in April at Spence Garden Apartments. Incentives for attending all 4 classes include a raffle of a new laptop, gift card and other prizes.
  - f.** Gregg Gunter announced that Tyler Curry is coordinating a Needle Prick Project and is asking the RWPC members to take a picture for the project on **March 21, 2013**.
- IV. Approval of the February 13, 2013 Minutes:** Cora Giddens made a motion to accept the minutes. Helen Goldenberg seconded the motion. The motion passed unanimously.
  - V. Administrative Agency Report:** There was no report from the Administrative Agency.

## VI. Committee Reports:

### A. Executive/Nominations Committee (Chair Gregg Gunter):

1. Executive Committee met on March 5, 2013. The Committee approved the minutes, and then proceeded to discuss and address RWPC Committee attendance issues. Felton presented the committee with a member statement of Confidentiality form. The committee will vote on its implementation next month. The committee also discussed the Comprehensive Plan updates (specifics can be found in committee reports below), Committee Reports. The committee briefly discussed upcoming presentations in the Training calendar. Gregg Gunter, RWPC Chair reported that he would like to develop a leadership retreat for individuals that may be interested in taking on leadership roles in the RWPC and/or its standing committees. The minutes to the RWPC was unanimously approved. (Brent Pimentel- motion/ Lionel Hillard- seconded) The committee meeting adjourned.
2. Nominations Committee met on March 5, 2013 immediately following the Executive meeting. 2 candidates were interviewed. The committee voted on their recommendations/appointments of:
  - i. Karin Petties made a motion to approve Virginia Franco for appointment on the Planning and Priorities Committee. Kyle Talkington seconded the motion. The motion passed unanimously.
  - ii. Karin Petties made a motion to invite James Jones to attend three consecutive CCC meetings to become better with the duties of the CCC, and that the committee revisits his application after the stipulations have been met. Kyle Talkington seconded the motion. The motion passed with one abstention.
  - iii. Brent Pimentel made a motion to approve Osiris Wade for appointment on the Allocations Committee. Lionel Hillard seconded the motion. The motion passed unanimously.
  - iv. Brent Pimentel made a motion to approve Gary Benecke for appointment on the Evaluation Committee. Lionel Hillard seconded the motion. The motion passed unanimously.

The Committee was given the most up to date copy of the RWPC application. They will vote on its approval at the April committee meeting on April 10, 2013. The committee then reviewed the interview questionnaire. Brent Pimentel made a motion for the Nominations Committee to accept the Interview Questionnaire document to be used during interviews. Lionel Hillard seconded the motion. The Motion passed unanimously. The meeting adjourned.

- B. **Planning and Priorities Committee:** The Planning and Priorities Committee meeting was held on February 20, 2013. Quorum was established, announcements were made and the minutes were approved. Felton then briefed the committee on the priority setting process and presented the committee with a FY 2013 Priority Setting Process implementation timeline. Crystal Flores began reviewing the Comprehensive HIV Health Services Plan Goal 2, Objective 3, action step 3. Crystal then reminded the committee of the Phases for implementing the Peer Support Program and provided relevant DPA EPI data. The committee then discussed Phase 1: Program Conceptualization/Vision and decided upon who would be involved in the peer program designing process. The committee felt that it should poll service providers and other community partners to help identify existing gaps in care and how the peer support program could decrease the gap. The meeting adjourned.
- C. **Evaluation Committee:** The Evaluation committee met on February 26, 2013. Quorum was established, announcements were made and the previous month's minutes were approved. Del reviewed the Comprehensive Plan Objective between Ryan White funded and non-funded providers, for the Evaluation Committee (Developing a plan and outcome for enhancing collaborations with three target areas). The Committee then focused on the first target area, housing. Lori Davidson provided

background on the Integrated HIV Housing Project. Lori stated that there is opportunity for collaboration and asked the committee to think about what tools the IHHP project could develop to help the Ryan White funded provider's/case managers navigate/prepare to navigate the housing system. Lori also identified a need for an edit to the data reporting process in Aeries as a potential area of collaboration. Del asked Lori if she could provide more information to the committee highlighting other ways the Evaluation can help with the IHHP project. Lori stated that she would provide copies of the 2-3 outcomes from the IHHP plan that offer opportunities for collaborations with the Evaluation committee and ask Helena from the Legacy Counseling Center to provide information on the Home Based for Housing program at the March meeting. Next the committee discussed the second target area, transportation. The committee decided that they would invite Stephen Pace to the April Evaluation committee meeting to discuss areas of potential collaboration with the RWPC. The committee then began to discuss the last target area, dental health. Lashaun Shaw informed the committee of areas of improvement within the dental care process. The committee stated that they would involve other dental organizations and key individuals (MLK Health Center, Joyce Tapley, etc.) and discuss opportunities at a later date.

- D. **Care Coordination Ad Hoc Committee:** No report
- E. **Consumer Council Committee:** The Consumer Council committee met on February 28, 2013. Quorum was established, announcements were made and the previous meeting's minutes were approved. Next, Committee Liaisons gave committee reports. The committee then discussed the Consumer Council Committee forum updates. Ben Martinez updated the committee on the status of the first forum. The first forum, STD/HIV Co-infections with a Medical and Social overview, will take place on April 25, 2013 at the Resource Center from 2-4. Jai Makokha will be the facilitator of the forum and the speakers will be Mary McCloud and Maurice Murray. The committee was also informed that the HIV and Aging forum will be moved to June. The committee decided that June 26th would be a good date for the HIV and Aging forum. The meeting adjourned.

- VII. **HIV Service Providers Council (SPC) Report:** Roger Wedell reported that the HSP did not meet in December, January, or February. The next meeting will take place on March 18 on the 6<sup>th</sup> floor Conference Room of AIDS ARMS on Jefferson St. Officials will be elected during the meeting and RWPC Chairperson, Gregg Gunter, will do a brief presentation on the vision of the RWPC.
- VIII. **Adjournment:** The meeting was adjourned at 9:33 a.m.

*Submitted by:*

\_\_\_\_\_  
Jennifer Kendrick, RWPC Coordinator

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Date

*Draft Certified by:*

\_\_\_\_\_  
Felton Stevens Jr., RWPC Manager

\_\_\_\_\_  
Date

*Final Approval by:*

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**Gregg Gunter, CHAIRPERSON**  
**Ben Martinez, VICE CHAIRPERSON**  
**Cora Giddens, VICE CHAIRPERSON**

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Date

NEXT SCHEDULED MEETING  
Wednesday, April 10, 2013 9:00 a.m.  
Hickman Conference Room, 2<sup>nd</sup> floor  
Dallas County Health and Human Services Building  
2377 N. Stemmons Freeway, Dallas, TX