

**Ryan White Planning Council of the Dallas Area  
Office of Support  
2377 N. Stemmons Freeway, Suite 200, Dallas, Texas 75207  
214 819-1840 telephone; 214 819-6023 fax**

**Memorandum**

To: Members, Ryan White Planning Council of the Dallas Area  
Interested Parties

From: RWPC Support Staff

Date: Thursday, October 8, 2020

Re: Meeting Announcement

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Please note that there will be a:

**Ryan White Planning Council Meeting**  
**Wednesday, October 14, 2020, 9:00 a.m.**  
2377 N. Stemmons Freeway, Hickman Conference Room, Second Floor  
Dallas County Health and Human Services Building  
Dallas, Texas 75207

Attached, please find the meeting packet for your review. **Please remember to bring this mailer with you to the meeting since limited additional copies will be available. We appreciate your help in utilizing our resources wisely.**

If you are unable to attend this meeting, please notify the RWPC Office of Support at (214) 819-1857 (Glenda.blackmonjohnson@dallascounty.org), on or before Tuesday, October 13, 2020. Otherwise, we look forward to seeing you at the next meeting.

cc: Philip Huang, MD, MPH, Director  
Dallas County Judge's Office  
Sonya M. Hughes, Assistant Director  
Justin Henry, Grants Manager Programmatic  
Wanda Scott, Grants Manager Fiscal  
Glenda Blackmon-Johnson, RWPC Manager  
Carla Jackson, Program Monitor  
David Kim, Program Monitor  
Oscar Salinas, Quality Assurance Administrator  
Angela Jones, Quality Assurance Advisor  
Regina Waits, Health Advisor  
Vacant, RWPC Health Planner  
Vacant, RWPC Coordinator  
Building Security

# RYAN WHITE PLANNING COUNCIL OF THE DALLAS AREA

*The RWPC envisions a seamless, flexible, and efficient healthcare system dedicated to the wellness and empowerment of Persons Living With HIV/AIDS (PLWHA) in North Texas. The RWPC of the Dallas Area is a collaborative partnership of consumers, volunteers, and providers entrusted with the planning and coordination of healthcare services on behalf of PLWHA in North Texas.*

## AGENDA

Wednesday, October 14, 2020  
9:00 a.m.

- |       |  |  |
|-------|--|--|
| I.    | Call to Order  | John Dornheim or Auntjuan Wiley                                  |
| II.   | Certification of Quorum  | John Dornheim or Auntjuan Wiley                                  |
| III.  | Introduction/Announcements   | John Dornheim or Auntjuan Wiley                                  |
| IV.   | <b>Approval of the September 9, 2020 Minutes</b>   | <b>Action Item</b>   |
| V.    | Administrative Agency Report <ul style="list-style-type: none"><li>• AA Updates</li></ul>                        | Representative from Administrative Agency                        |
| VI.   | Committee Meeting Update:  |  |
|       | a. Executive Committee   | John Dornheim or Auntjuan Wiley                                  |
|       | b. Needs Assessment Committee  | Christopher Webb or Karin Petties                                |
|       | c. Planning and Priorities Committee   | Robert Lynn  |
|       | d. Allocations Committee   | Kelly Richter or James Wright or John Dornheim or Auntjuan Wiley |
|       | • <b>Approve the Re-allocation Recommendations for FY 20-21 Part A/MAI/Part B State Services/Rebate Services</b> | <b>Action Item</b>   |
|       | e. Evaluation Committee ( <i>Unofficial- DNEQ</i> )  | Pamela Green or Del Wilson                                       |
|       | f. Consumer Council Committee  | Auntjuan Wiley or Donna Wilson                                   |
| VII.  | New Business   |  |
| VIII. | Adjournment  | John Dornheim or Auntjuan Wiley                                  |

**Due to COVID-19  
Until Further Notice**

### NEXT SCHEDULED MEETING

Wednesday, November 11, 2020 9:00 AM

**Will be held via TELE-CONFERENCE**

Dallas County Health and Human Services Building  
2377 N. Stemmons Freeway, Dallas, TX 75207

**RYAN WHITE PLANNING COUNCIL OF THE DALLAS AREA**  
**September 9, 2020 Meeting Minutes (Recommendation Approvals)**

**COUNCIL MEMBERS PRESENT**

|                      |                      |                     |
|----------------------|----------------------|---------------------|
| John Dornheim, Chair | Lori Davidson        | Yolanda Jones       |
| Del Wilson           | Venton C. Hill-Jones | Robert Lynn         |
| Donna Wilson         | Helen Zimba          | Pamela J. Green, RN |
| Christopher Webb     | Leonardo Zea         | Darius Ahmadi       |
| Karin Petties        | Alexander Deets      | Robert L McGee II   |
| Laticcia M. Riggins  |                      |                     |

**COUNCIL MEMBERS ABSENT**

|                            |                      |               |
|----------------------------|----------------------|---------------|
| Auntjuan Wiley, Vice Chair | Jacobi Hunter-Wright | Kelly Richter |
| James Wright               | Korey Willis         | Julie Jackson |
| Jonathan Thorne            |                      |               |

**RWPC STAFF PRESENT**

|                                  |  |
|----------------------------------|--|
| Justin M. Henry,<br>RWPC Planner | Glenda Blackmon-Johnson,<br>RWPC Manager |
|----------------------------------|--|

**DALLAS COUNTY ADMINISTRATION STAFF PRESENT**

Mary Kate Bevel, City of Dallas

**GRANTS MANAGEMENT STAFF PRESENT**

|                                     |                               |
|-------------------------------------|-------------------------------|
| Sonya M. Hughes, Assistant Director | Kofi Bissah, ADAP Coordinator |
| David Kim, Program Monitor          | Oscar Salinas, CQM Supervisor |
| Amanda Burks, Admin Assistant       | Wanda Scott, Grants Manager   |

**OTHERS PRESENT**

|                       |                        |                         |
|-----------------------|------------------------|-------------------------|
| Julie Chavarria       | Joni Wysocki, AIN Inc. | Miranda Grant, AIN Inc. |
| Annie Sawyer-Williams | Trenise Foster, ViiV   | Dwight Harry, ASD       |
| Mark Edgell           | Johnathan Bingham      | Judy Witzig             |
| Shelby Cefoldo        | Shabaura Perryman      | Gil Flores              |
| Lauren Donnell        | Sattriona Nyachwaya    | Pamela Barnes, HSNT     |

**I. Call to Order:** John Dornheim, RWPC Chair called the meeting to order at 9:06 a.m.

**II. Certification of Quorum:** Quorum was established by John Dornheim, RWPC Chair and certified by Glenda Blackmon-Johnson, Ryan White Planning Council Manager.

**III. Introductions/Announcements:**

- a. Yolanda Jones with ASD mentioned that the 5th ASD housing property was damaged in a fire and no one was hurt. They plan on rebuilding. They also received RW PART A COVID-19 in EFA.
- b. Pam Green with Prism Health mentioned that the AstraZeneca trial for the COVID-19 vaccine was on hold do to an adverse event with one of the trial participants.

**Planning Council /Office of Support:** John Dornheim, RWPC Chair presented the virtual meeting room etiquette & Planning Council Announcements:

- Planning Council members, if you need to leave the meeting, we will call for a recess until you return.
- If you make a motion please speak clearly for recording.
- Please conduct your voting via the chat panel on right side.
- If you are not speaking please mute your microphone.
- If you use an acronym, please explain what the letters mean so every person in the room will understand.
- \*\*As a reminder, committee member attendance is imperative for quorums to be established. Meetings and action items cannot conduct voting processes unless there is a quorum established. For any reason you are not able to attend this meeting or any subcommittee meeting, please inform the Office of Support as soon as possible. If you are not receiving the quorum emails please see the Office of Support.
- Before you speak/make your announcement, please identify your association with agencies.
- Registration for the 2020 Texas HIV/STD Virtual Conference on December 1-3, 2020 is now open! Registration is free and open to anyone.
- Dallas County reopened the Emergency Housing Assistance EHAP. It is a lottery based program and has

**eligibility requirement for more details go to:** [www.dallascounty.org/EHAP](http://www.dallascounty.org/EHAP); Comprehensive Energy Assistance for utility assistance number: (CEAP - 214-819-1848).

- COVID-19 Update may be found on the Dallas County website: [www.dallascounty.org](http://www.dallascounty.org)
- The Fast Track Steering Committee will meet via Microsoft Teams Meeting platform on Wednesday, September 16, 2020
- HRSA Funding Opportunity was released June 11, 2020; the Application is due October 7, 2020.
- Due to COVID-19, all RWPC and standing committees meetings will continue via teleconference. Until further notice.

**Membership Reflectiveness:** Glenda Blackmon Johnson report that the membership reflectiveness shows:

- The 1st group impacted by the epidemic with the highest numbers are Blacks at 9,587 or 42% representation; RWPC membership consists of 23 people of whom 11 are Black with representation at 47.00% reflectiveness.
- The 2nd group impacted by the epidemic with the next highest numbers are White at 6,480 or 30% representation; RWPC membership consists of 23 people of whom 10 are White with representation at 43.00% reflectiveness.
- The 3rd group impacted by the next highest numbers are Latinx/Hispanic at 5,515 or 23% representation; RWPC membership consists of 23 people of whom 2 are Latino/Hispanic with representation at 8.00% reflectiveness.

**RWPC Membership:** Year to date of the 33 seats 23 seats are filled. The one member rolled off the Roster as of August 31, 2020 due to term expiration.

**RWPC Term Expiration Status:** The FY 20-21 membership roster term expirations are as follows:

- As of **August 31, 2020** Phillip officially rolled off the RWPC Roster due to term expiration.
- As of **November 30, 2020** Auntjuan Wiley will officially rolled off the RWPC Roster due to term expiration.
- As of **April 30, 2021** John Dornheim will officially rolled off the RWPC Roster due to term expiration. **Current RWPC Chair**
- As of **June 30, 2021** Leonardo Zea will officially rolled off the RWPC Roster due to term expiration.
- As of **August 31, 2021** Yolanda Jones will officially rolled off the RWPC Roster due to term expiration.
- The RWPC is still seeking women of color/Transgender/Youth/Hispanic/Native American representation for Planning Council membership and currently, there are two mandated seats to be a filled: Medicaid and someone recently released from incarceration or a parole officer. If you know someone, please forward his or her contact information to the Office of Support staff.

IV. **Approval of the August 12, 2020 Minutes:** Pam Green *motioned to accept the minutes as written. Robert Lynn seconded the motion. The motion passed.*

V. **Administrative Agency Report** Sonya Hughes announced:

1. DSHS HIV Data delay due to incompleteness and ELR issues. Data will be shared later this year so will not be able to use for the Part A application.
2. Part A Application will be due 10/7, team will be focusing time and energy to complete it
3. Coordination project with DSHS to align monitoring tools, starting with Universal Standards
4. DSHS Site Visit Report received, working to address findings. Pam Barnes asked if we would share for transparency. Agreed to share, stated some findings resolved updating policies

VI. **Committee Reports:**

A. **Executive Committee:** John Dornheim, RWPC Chair, reported the committee met on September 2nd and established quorum. The committee reviewed and discussed the standing committee recommendations forwarded for RWPC approval for the FY 2021 program year. The committee voted to approve each recommendation to be sent to the Council for the final approval. John discussed the leadership concerns and made a request for membership report to include the Roster status; changes with the reflectiveness and term expirations.

B. **Needs Assessment Committee:** Christopher Webb, Chair, announced that the committee met on 7/21/2020; introduced an online curriculum; Spoke and rendered comments regarding African America women and Transgender women. Shirley Rivers provided updates regarding the ending the epidemic efforts; Carter Brown, CEO of Black Transmit International; the committee will focus on Latino and Transgender recruitment. He announced the committee will meet again on September 15, 2020 at 2:00 pm and extended an invitation for everyone to attend.

C. **Planning & Priorities Committee:** Robert Lynn, Chair, reported the committee met August 19, 2020 and established quorum. Justin Henry provided the Priority Ranking outcome and the committee voted to

forward the FY 2021 Service Priority Rankings to Executive to forward to the Ryan White Planning Council for the final approval. Also, that the committee received a presentation regarding vision care and discussed the vision care data needs and the submission request for eye care information from the AA. Robert Lynn made a motion for the Council to approve the FY 2021 Service Priority Ranking Recommendations. Donna Wilson seconded the motion. The motion passed.

- D. Allocations Committee:** John Dornheim, Chair, reported that the committee met on 8/24/2020. The committee submitted two Recommendations to the Executive Committee. The first Recommendation was for the FY 2021 Letter of Endorsement based of the Actual FY 2021 Part A/MAI /Part B/State Service/Rebate Award. John Dornheim made a motion for the Council to approve the recommendation. Robert Lynn seconded the motion. There were 6 abstentions. The motion passed. The second Recommendation was for the approval of the FY 2021 Priority Service Resource Allocation Recommendations. John made the motion Helen Zimba seconded the motion. There were 6 abstentions. The motion passed.
- E. Evaluation Committee:** Pamela Green, RN, Chair reported the committee met on August 25, 2020 but did not establish quorum. Mr. Henry provided a comprehensive review of the EAM Guide and the committee engaged in a robust discussion. The committee called an emergency meeting on September 1, 2020 and established quorum. The committee discussed the recommendations for the Evaluation/Assessment of the Administrative Mechanism. The recommendations were finalized and the members voted for the recommendation to be forwarded to the RWPC for approval to send to the Administrative Agency for a response. Pamela Green made a motion for the council to approve of the Evaluation/Assessment of the Administrative Mechanism recommendations. Robert Lynn seconded the motion. The motion passed.
- F. Consumer Council Committee:** Donna Wilson, Vice Chair, reported the committee met on August 27, 2020 and did not establish quorum. Mr. Henry presented the FY 2021 Priority Setting Vote Outcome specific to the CCC committee and discussed how the committee's vote was incorporated into the Planning and Priority committee's final service priority ranking. He also fielded questions from members regarding participation.

**VII. New Business:** NA

- VIII. Adjournment:** John Dornheim called for a *motioned to adjourn. Helen Zimba seconded the motion. The motion passed unanimously. The meeting was adjourned at 9:56 a.m.*

*Drafted by:*

\_\_\_\_\_  
GBJ RWPC Manager/Justin Henry RWPC Planner

\_\_\_\_\_  
Date

*Certified by:*

\_\_\_\_\_  
GBJ RWPC Manager/Justin Henry RWPC Planner

\_\_\_\_\_  
Date

*Final Approval by:*

\_\_\_\_\_  
**John Dornheim, Chairperson**  
**Auntjuan Wiley, Vice Chair**  
**Vacant, Vice Chair**

\_\_\_\_\_  
**Date**

**Due to COVID-19 Until Further Notice**

**NEXT SCHEDULED MEETING**

Wednesday, October 14, 2020, 9:00 a.m.

**Will be held via Tele-Conference**

Hickman Conference Room, 2<sup>nd</sup> floor

Dallas County Health and Human Services Building

2377 N. Stemmons Freeway, Dallas, TX 75207

| EXECUTIVE COMMITTEE MEETING   |   |                                      |
|---|---|--------------------------------------|
| September 2, 2020   |   |                                      |
| Charge: Ensures the orderly and integrated and progression of work of the committees of the Ryan White Planning Council. Plans future activities. |   |                                      |
| MEMBERS PRESENT   |   |                                      |
| John Dornheim, RWPC, Chair  | Auntjuan Wiley, RWPC Vice-Chair, CCC Chair  |                                      |
| Robert Lynn, P&P Chair  | Karin Petties, Needs Assessment, Vice Chair |                                      |
| Pamela Green, RN, Evaluation Chair  | Christopher Webb, Needs Assessment, Chair   |                                      |
| Donna Wilson, CCC Vice-Chair  |   |                                      |
| MEMBERS ABSENT  |   |                                      |
| Del Wilson, Evaluation Vice-Chair   | Kelly Richter, Allocations Chair            | James Wright, Allocations Vice-Chair |
| RWPC STAFF PRESENT  |   |                                      |
| Justin M. Henry, RWPC Planner   | Glenda Blackmon-Johnson, RWPC Manager       |                                      |
| GRANTS MANAGEMENT STAFF PRESENT   |   |                                      |
| Sonya Hughes, Grants Director,  | David Kim, Program Monitor                  |                                      |
| OTHERS PRESENT  |   |                                      |
| Traswell Livingston   | Joni Wysocki, AIN Inc.                      | Kellie Norcott, PHHS                 |
| Matthew Heim  |   |                                      |

- I. **Call to Order:** John Dornheim, Chair called the meeting to order at 2:03 p.m.
- II. **Certification of Quorum:** Quorum was established by John Dornheim, and certified by Glenda Blackmon Johnson, RWPC Manager.
- III. **Introductions/Announcements:** NA
- IV. **Approval of August 5, 2020 Minutes:** *Pam Green motioned to approve the minutes as written. Robert Lynn seconded the motion. The motion passed with one abstention.*
- V. **Office of Support:** Glenda Blackmon-Johnson reported the RWPC membership, 33 seats 24 filled. 50% of the membership is nonaligned consumers. Three mandatory seat categories: State Medicare/Medicaid; recently incarcerated; and federally recognized Indian Tribes. Discussed the standing committee seat status.
- VI. **Leadership Report:** John presented the following announcements:
  - Go-to-Meeting planform housekeeping rules.
  - Comprehensive Energy Assistance Program – 214-819-1848
  - Dallas County-Emergency Housing Assistance Program – EHAP is open.
- VII. **Administrative Agency Report:** Sonya Hughes announced there was a call today with the State. She spoke to Shelly Lucas and Janina Vasquez. The State will not be releasing the FY 2019 Data due to Electronic Laboratory Report problems and incompleteness of the data sets. The 2018 Data will be used in the FY 2020-2021 HRSA Application. AA continues to work on Contract Amendments and to conduct Technical Assistance call with the Sub-recipients. A meeting is schedule 9/3/2020 to discuss Virtual Monitoring with Sub-recipients. A question was posed regarding the Prevention funding cuts and whether or not those cuts impact services.

## VIII. Committee Reports:

- a. **Needs Assessment:** Christopher Webb, Chair reported the committee met on August 18, 2020. Discuss the needs assessment chart. The needs included stigma, MSM and the Trans- population. Shirley Rivers offered to support the committee's project. The committee discussed tool-kits from AETC.
- b. **Planning & Priorities:** Robert Lynn, Chair, reported the committee met August 19, 2020 and established quorum. The discussion included vision care. The committee passed a motion to forward to the Executive committee to forward to the RWPC for the final approval of the FY 2021 Service Priority Ranking Recommendations for Part A, MAI, Part B State Services and Rebate. Robert Lynn made the motion to forward the **FY 2021 Service Priority Ranking Recommendations to the RWPC for final approval.** Chris Webb seconded the motion. There were two abstentions, the motioned passed. The next meeting will be held on 9/16/2020 at 9:00 am.
- c. **Allocations Committee:** John Dornheim made a motion to forward the Recommendation to **Endorse the FY 20-21 Part A/MAI/Part B/State Services/Rebate allocations based on the actual award** to the RWPC for approval. Chris Webb seconded the motion. There were 2 abstentions. The motion passed. John Dornheim made a motion to forward the **FY 2021 Priority Service Resource Allocation Recommendations** to the RWPC for approval. Rob Lynn seconded the motion. There were 2 abstentions. The motion passed.
- d. **Evaluation Committee:** Pamela Green RN, Chair, reported the committee met on August 25, 2020 and did not established quorum. The committee had an emergency meeting on 9/1/2020. She added that the consumer questionnaire is on hold and will be the topic of discussion at the next meeting. She thanked all members for their participation. Pamela Green RN, Chair read each Recommendation, then made a motion to forward the **FY 2019 Evaluation of the Administrative Mechanism Recommendations** to the RWPC for approval to submit to the Administrative Agency. Rob Lynn seconded the motion. The motion passed.
- e. **Consumer Council Committee:** Justin Henry, RWPC Planner reported the committee met on August 27, 2020 and did not establish quorum. Further he reported that the committee received a presentation from Justin M. Henry, RWPC Planner regarding the outcome of the PRSA vote outcome and ranking of the Core and Supportive Services for the FY 2021 Program year.

IX. **Approval of the September 9, 2020, RWPC Agenda:** *John Dornheim opened the floor for a motion to accept the agenda. Pam Green RN made a motion to approve the September 9, 2020 RWPC meeting agenda. Chris Webb seconded the motion. The motion passed.*

X. **Approval to forward the FY 2020 Letter of Concurrence from the RWPC Chair to the RWPC** *John Dornheim opened the floor for a motion to forward the FY 2020 Letter of Concurrence to the RWPC for final approval. Rob Lynn made a motion to approve the letter. Chris Webb seconded the motion. One abstention. The motion passed.*

XI. **New Business:** N/A.

XII. **Adjournment:** Rob Lynn made a motion to adjourn. Chris Webb seconded the motion. The motion passed unanimously.

The meeting was adjourned at 3:05 p.m.

Submitted by:

\_\_\_\_\_  
Glenda Blackmon Johnson, RWPC Manager

\_\_\_\_\_  
Date

Draft Certified by:

\_\_\_\_\_  
Justin M. Henry, RWPC Health Planner

\_\_\_\_\_  
Date

Final Approval by:

\_\_\_\_\_  
John Dornheim, Chair  
Auntjuan Wiley, Vice Chair  
Vacant, Vice Chair

\_\_\_\_\_  
Date

**Due to COVID-19**  
**Until Further Notice**  
NEXT SCHEDULED MEETING  
Wednesday, October 7, 2020 @ 2:00 PM  
Will be held via TELE-Conference  
**Dallas County Health and Human Services Building**



## Needs Assessment Committee

### Tuesday, September 15, 2020 Meeting Minutes

Charge: To oversee the development and implementation of the needs assessment process to identify the needs, barriers to care, and gaps in service in the HIV community and develop a comprehensive plan in line with the priority goals of the Ryan White Planning Council.

| MEMBERS PRESENT                 |                                       |                             |
|---------------------------------|---------------------------------------|-----------------------------|
| Lionel Hillard                  | Helen E. Turner                       | Amanda S. Evans M.D.        |
| Christopher Webb, Chair         | Hosea Crowell                         |                             |
| Karin Petties, Vice Chair       | Linda Freeman                         | Donna Wilson-Liaison        |
| MEMBERS ABSENT                  |                                       |                             |
| Kendra Tevis                    | Gary Benecke                          |                             |
| Shirley Rivers                  | Jacobi Hunter-Wright                  | John Dornheim               |
| RWPC STAFF PRESENT              |                                       |                             |
| Justin M. Henry, RWPC Planner   | Glenda Blackmon-Johnson, RWPC Manager |                             |
| GRANTS MANAGEMENT STAFF PRESENT |                                       |                             |
| David Kim, Program Monitor      | Wanda Scott, Grants Manager Finance   | Sonya Hughes, Assistant Dir |
| OTHERS PRESENT                  |                                       |                             |
| Miranda Grant, AIN              | Tori William – Houston RWPC           | Crystal Curtis              |
| Pamela Green, Prism Health      | Del Wilson                            |                             |
| Kellie Norcott, PHHS            | Anthony Snipes                        |                             |

- I. **Call to Order:** Christopher Webb, Needs Assessment Chair, opened the meeting at 2:01 p.m.
- II. **Certification of Quorum:** Quorum was established by Christopher Webb and certified by Glenda Blackmon Johnson, RWPC Manager.
  - a. GoToMeeting-Housekeeping rules:
    - Mute volume unless speaking
    - Vote in the chat box for recording keeping
    - Identify yourself before speaking
- III. **Introductions/Announcements:**
  - a. Karin Petties mentioned that Prism submitted an application for CDC's Free World Bound grant and should funds come available Prism may become a selected recipient.
  - b. Hosea Crowell announced his designation as a Speaker on the topic of Intersectionality of Racial and Economic Inequity of Black and Indigenous People of Color in HIV care at the 2020 Texas HIV/STD Conference, the topic in December 2020.
  - c. Helen Turner announced September is Hispanic Recognition Month. Also, advocacy efforts really work. She has been successful to advocate for funding for housing.
  - d. Chris Webb announced that Karin Petties got promoted to Executive Vice President for Administration at Prism and that he was selected to participate with the Dallas County's Leadership Management Academy.
- IV. **Approval of August 18, 2020 Meeting Minutes:** *The motion to approve the Needs Assessment Committee minutes was made by Lionel Hillard; seconded by Karin Petties. The motion passed unanimously.*
- V. **Office of Support:** No change with the Needs Assessment Committee membership = 13 members and 12 vacancies; RWPC membership =23 members and 50% non-aligned members.
- VI. **Consumer Leadership Workshop Recommendations to CCC:** The Chair, Chris Webb and vice chair, Karin Petties discussed the informal meeting with the Evaluation committee Chair, Pam Green and vice chair, Del Wilson regarding collaboration. They formally introduced Tori Williams with the Houston -

Needs Assessment Committee Meeting

U:\Coordinator-a\Needs Assessment\9.16.2020

RWPC and asked her to discuss the origin, highlights and outcomes of Houston's Project LEAP (Learning, Empowerment, Advocacy, and Participation) LEAP program. Mrs. Williams provided an overview of the origins, highlights and outcomes for Houston's RWPC as a result of its LEAP Training. Mrs. Williams fielded questions regarding the consumer leadership and participation with Houston's RWPC. Mrs. Williams discuss the Project LEAP (Learning, Empowerment, Advocacy, and Participation) LEAP program's curriculum and it impact on Stigma among consumers. She also mentioned that she would like to have LEAP graduates to come to speak to the group about their experience.

**VII. Evaluation Committee Collaboration:** Pamela Green, briefed everyone regarding the collaborative effort between the Evaluation and the Needs Assessment committees. The committee discussed presenting recommendations to the Consumer Council Committee for ongoing consumer training.

**VIII. Reducing Stigma:** The floor was opened for discussion.

**IX. Community Conversations - Next Steps:** **The committee did not open discussion.**

**X. New Business:** NA

**XI. Adjournment:** the meeting officially ended at 2:40 p.m. when the committee broke quorum.

*Submitted by:* \_\_\_\_\_  
Glenda Blackmon Johnson, RWPC Manager

\_\_\_\_\_  
Date

*Draft Certified by:* \_\_\_\_\_  
Justin M. Henry, RWPC Health Planner

\_\_\_\_\_  
Date

*Final Approval by:* \_\_\_\_\_  
Christopher Webb, Chair/ Karin Petties, Vice Chair

\_\_\_\_\_  
Date

Due to COVID-19; until further notice

NEXT SCHEDULED MEETING

October 20, 2020 2:00 PM

Will be held via TELE-CONFERENCE

Dallas County Health and Human Services Building  
2377 N. Stemmons Freeway, Dallas, TX

# PLANNING AND PRIORITIES (P&P) COMMITTEE

## September 16, 2020 Meeting Minutes

**Charge:** To oversee the development and implementation of a process to identify needs and barriers, keep the assessment of needs current, and develop a comprehensive plan to implement the priority goals of the Planning Council.

### COUNCIL MEMBERS PRESENT

Robert Lynn, Chair  
Christopher Webb

Korey Willis  
Laticcia Riggins

Lori Davidson  
Venton C. Hill-Jones

### COUNCIL MEMBERS ABSENT

John Dornheim  
Donna Wilson

Woldu Ameneshoa  
Robert McGee II

Helen Zimba

### RWPC STAFF PRESENT

Glenda Blackmon Johnson, RWPC MGR

Justin Henry, RWPC Planner

### GRANTS MANAGEMENT STAFF PRESENT

David Kim, Program Monitor

### OTHERS PRESENT

Jonnita Brown  
Joni Wysocki, AIN Inc.

Kellie Norcott, PHHS

Miranda Grant, AIN, Inc.

- I. **Call to Order:** Robert Lynn, Planning & Priorities Chair, opened the meeting at 9:06 and officially established quorum at 9:36 a.m.
- II. **Certification of Quorum:** Quorum was established by Robert Lynn and certified by Justin Henry, RWPC Planner.
  - a. Robert Lynn, chair review the housekeeping rules for the go-to-meeting platform
- III. **Introductions/Announcements:**
  - The 2020 HIV/STD Conference Registration is open to all. The Conference will be held 1-3 of December 2020.
- IV. **Approval of the August 19, 2020 Minutes:** Christopher Webb motioned to approve the minutes. Lori Davidson seconded. The motion passed.
- V. **Office of Support Report:** the Office of Support reported the following regarding the Planning and Priorities Representation and Reflectiveness: **Planning & Priorities (P&P)** (15 seats): 11 members (4 *seats vacant*). The 1<sup>st</sup> group impacted by the HIV epidemic with the highest numbers are Blacks at 9,262 or 42% representation; the P&P committee membership consists of 11 people of whom 8 are Black with representation at 72.00% reflectiveness. The 2<sup>nd</sup> group impacted by the HIV epidemic with the highest numbers is White at 6,530 or 30% representation; The P&P committee membership consists of 11 people of whom 2 are White with representation at 18.00% reflectiveness. The 3<sup>rd</sup> group impacted by the HIV epidemic with the next highest numbers are Latinx/Hispanic at 5,083 or 23% representation; The P&P committee membership consists of 11 people of whom 1 are Latino/Hispanic with representation at .09% reflectiveness.
- VI. **Review of the How Best to Meet the Need Recommendation:** Robert Lynn, Chair opened the discussion regarding the How best to meet the need guidance embedded in the Standards of Care document. He proposed that the committee discuss at least three categories per meeting until recommendations for all services are complete. Justin provided an overview of the How Best to Meet the Need Guidance embedded in the 2020 Standards of Care document. The members discussed the following categories and the accompanying edits were noted:

1. **Oral Health Care – Edit-** Inform medical and non-medical case managers about dental care options and providers to make appropriate referrals.
  - stagger appointments so that the waiting room is not full (no more than 2 people in the waiting room).
  - oral COVID test?
  - longer wait times could be due to provider relocating to a new site
  - sites providing services adhere to safety recommendations from CDC.
2. **Outpatient Health/Ambulatory Services – Edit** - Telehealth and telemedicine - wherever and whenever possible i.e. case management, eligibility,
  - provider feedback - good responses to telehealth
  - receiving services by telephone/ virtual
  - eligibility is extended to 12/31/20
  - meals programs are to go/bus passes are distributed using minimal contact
  - Business agreement with virtual platforms
  - Flexibility needs to be maintained with accessing this service
  - in-person eligibility screening is not required by the feds
  - patient-centered care should be considered (what does this mean in Dallas County?)
  - PPE should be available to clients - CARES Act Funding (providers have to submit a report to the AA)

VII. **New Business:** NA

VIII. **Adjournment:** The meeting unofficially ended at 9:57.

*Submitted by:*

\_\_\_\_\_  
Glenda Blackmon Johnson, RWPC Manager

\_\_\_\_\_  
Date

*Draft Certified by:*

\_\_\_\_\_  
Justin M. Henry, RWPC Health Planner

\_\_\_\_\_  
Date

*Final Approval by:*

\_\_\_\_\_  
**Robert Lynn, Chair**  
**Vacant, Vice Chair**

\_\_\_\_\_  
**Date**

**Due to COVID-19**  
**Until Further Notice**  
**NEXT SCHEDULED MEETING**  
**Wednesday, October 21, 2020, 9:00 a.m.**  
**Will be held via TELE-CONFERENCE**  
Dallas County Health and Human Services Building  
2377 N. Stemmons Freeway, Dallas, TX

| ALLOCATIONS COMMITTEE  |  |   |
|--|--|---|
| October 2, 2020 Reallocation Meeting Minutes   |  |   |
| Charge: Develop recommendations for distribution of funds among priority goals using all available information regarding community and agency needs, current funding for HIV services, and trend data; develop recommendations for service category allocations. Recommendations for service category allocations will include how best to meet each established priority. |  |   |
| MEMBERS PRESENT  |  |   |
| John Dornheim, RWPC Chair<br>Naomi Green   | Lionel Hillard<br>James Kleitches                              | Buffie Bogue  |
| MEMBERS ABSENT   |  |   |
| Kelly Richter, Chair   | James Wright, Vice Chair                                       |   |
| RWPC STAFF PRESENT   |  |   |
| Glenda Blackmon-Johnson,<br>RWPC Program Manager   | Claudy Jean Pierre, RWPC Staff                                 |   |
| Grants Management Staff Present  |  |   |
| Wanda Scott, Grants Manager<br>Justin M. Henry, Grants Manager   | Sonya Hughes, Assistant Director<br>Nevin Epen, Grants Analyst | Sylvia Otero, CPA   |
| OTHERS PRESENT   |  |   |
| Jonnita Brown<br>Yolanda Jones, ASD<br>Karin Petties, Prism Health<br>Del Wilson, RCD  | Tony Lokash, LHOT<br>Pamela Barnes, HSNT<br>Rick Moore         | Kellie Norcott, PHHS<br>Miranda Grant, AIN<br>Joni Wysocki, AIN |
|  |  |   |

- I. **Call to Order:** John Dornheim, RWPC Chair, called the meeting to order at 5:17 p.m.
- II. **Certification of Quorum:** Quorum was established by John Dornheim, RWPC Chair and certified by Glenda Blackmon-Johnson, RWPC Manager.
- III. **Introductions/Announcements:**
  - a. Lionel Hillard announced that James Wright, allocations committee vice chair was recently admitted to the hospital and to keep him in our thoughts.
- IV. **Approval of the August 24, 2020 Meeting Minutes:** James Kleitches made the motioned to approve the Allocations Committee minutes. Buffie Bogue seconded the motion. The motion passed unanimously.
- V. **Office of Support:** RWPC manager reported on the Allocations Committee membership totals 6; one member rolled off the listing. The committee's reflectiveness with the community is at 50% with Black, and White representation and 0 with the Hispanic populations. RWPC membership reflectiveness; 23 of the 33 seats are filled; with 50% non-aligned consumers.
- VI. **FY 2020 Part A/MAI/Part B/State Services/Rebate Reallocation Recommendations:** Claudy Jean Pierre, RWPC staff facilitated the reallocation discussion with a presentation of the FY 2020 YTD expenditure data. The *first* table of data sets highlighted the partial allocations trend for the FY 2020 Part A funds for the core medical and support categories. He introduced a color code legend characterized by indicators established to gauge percentages the need for funding reallocation for the core medical and support service categories where there's a demonstrated need with the color code legend as follows: **0-50%Green=Low Need, 51-75%Yellow=Moderate Need, 76-100%Red=True Need.** The *second* table of data sets contained Part A FY 2020 YTD expenditures percentages ranging from 0-100% for core medical and support service categories broken down by color to reflect the need for reallocation.  
  
The *third* table of data sets highlighted the partial allocations trend for the FY 2020 MAI funds to the core medical and support categories; followed by the *fourth* table of data sets which contained MAI FY 2020 YTD expenditures percentages ranging from 0-100% for core medical and support service categories broken down by color to reflect the need for reallocation.  
  
The *fifth* table of data sets highlighted the partial allocations trend for the FY 2020 Part B funds to the core medical and support categories. The *sixth* table of data sets contained Part B FY 2020 YTD expenditures percentages ranging from 0-100% for core medical and support service categories broken down by color to reflect the need for reallocation.

The *seventh* table of data sets highlighted the partial allocations trend for the FY 2020 State Services Rebate funds to the core medical and support categories. The *eight* table of data sets contained State Services-Rebate FY 2020 YTD expenditures percentages ranging from 0-100% for core medical and support service categories broken down by color to reflect the need for reallocation.

The *ninth* table of data sets highlighted the partial allocations trend for the FY 2020 State Services funds to the core medical and support categories. The *tenth* table of data sets contained State Services FY 2020 YTD expenditures percentages ranging from 0-100% for core medical and support service categories broken down by color to reflect the need for reallocation.

The *eleventh* table of data sets presented a comprehensive overview of the core medical and support service categories (*for which requests were made for increased funds*) with YTD expended percentages averaged for each service category for the **FY 2020 Part A/MAI/Part B/State Services/Rebate** funds. Thereafter, the committee discussed the justification documentation presented to further justify why funds were being returned for reallocation and to justify requests for increased funding. The members discussed concerns, made inquiries and presented questions for clarification. As well, the administrative agency provided explanations for further clarification regarding the expenditure data sets and service categories.

- The members proceeded to the reallocations discussion. The committee discussed the spreadsheet for the FY 2020 Part A Funds which contained columns labeled as follows: FY 2020 service category rank; service category name, % Allocated, Initial Service Allocation, Total Returned for Reallocation, Total Request for Reallocation, Approved/Denied based on Need, Reallocation Recommendation and the New % Allocated. The FY 2020 Part A Fund Reallocation Spreadsheet attached reflects the committee's reallocation recommendation. *Lionel Hillard made a motion to accept the reallocation as shown on the Part A spreadsheet. Buffie Bogue seconded the motion. The motions passed.*
- The members proceeded to the reallocations discussion. The committee discussed the spreadsheet for the FY 2020 Part B Funds which contained columns labeled as follows: FY 2020 service category rank; service category name, % Allocated, Initial Service Allocation, Total Returned for Reallocation, Total Request for Reallocation, Approved/Denied based on Need, Reallocation Recommendation and the New % Allocated. The FY 2020 Part B Fund Reallocation Spreadsheet attached reflects the committee's reallocation recommendation. *Lionel Hillard made a motion to accept the reallocation as shown on the Part B spreadsheet. Naomi Green seconded the motion. The motions passed.*
- *The members proceeded to the reallocations discussion. The committee discussed the spreadsheet for the FY 2020 State Services/Rebate Dallas HSDA Funds which contained columns labeled as follows: FY 2020 service category rank; service category name, % Allocated, Initial Service Allocation, Total Returned for Reallocation, Total Request for Reallocation, Approved/Denied based on Need, Reallocation Recommendation and the New % Allocated. The FY 2020 State Services/Rebate Fund Reallocation Spreadsheet attached reflects the committee's reallocation recommendation. Lionel Hillard made a motion to accept the reallocation as shown on the State Services/Rebate Funds spreadsheet. Buffie Bogue seconded the motion. The motion passed.*
- *The members proceeded to the reallocations discussion. The committee discussed the spreadsheet for the FY 2020 State Services Funds which contained columns labeled as follows: FY 2020 service category rank; service category name, % Allocated, Initial Service Allocation, Total Returned for Reallocation, Total Request for Reallocation, Approved/Denied based on Need, Reallocation Recommendation and the New % Allocated. The FY 2020 State Services Fund Reallocation Spreadsheet attached reflects the committee's reallocation recommendation. Lionel Hillard made a motion to accept the reallocation as shown on the State Services/Rebate Funds spreadsheet. **Not properly seconded the motion. The motion not passed.***

VII. **FY 2020 Part A/MAI/Part B/State Services Expenditure Reports:** Sylvia Otero, Senior Fiscal Monitor, on behalf of the Administrative Agency explained the "Allocation Projections and Actual Awards" worksheets, which provided an analysis of the amounts expended and unexpended for all the service categories. The worksheet computed the percentages of the total amount of funds received from Part A Formula, Part A Supplemental, MAI, Part B Formula, State Services, and State Services Rebate for the grants that ended in 2020.

VIII. **New Business:** NA

IX. **Adjournment:** *James Kleitches motioned to adjourn. Buffie Bogue seconded the motion. The motion passed unanimously.* The meeting was adjourned at 7:21p.m.

Submitted by:

\_\_\_\_\_  
Glenda Blackmon Johnson, RWPC Manager

\_\_\_\_\_  
Date

Certified by:

\_\_\_\_\_  
Glenda Blackmon Johnson, RWPC Manager

\_\_\_\_\_  
Date

Final Approval by:

\_\_\_\_\_  
Kelly Richter, Chairperson; John Dornheim, RWPC Chair  
James Wright, Vice Chair; Auntjuan Wiley, Vice Chair

\_\_\_\_\_  
Date

Due to COVID-19  
NEXT SCHEDULED MEETING  
**Monday, October 26, 2020 at 4:00 pm**  
**Will be held via TELE-CONFERENCE**  
Dallas County Health and Human Services Building

**RYAN WHITE PLANNING COUNCIL OF THE DALLAS AREA  
ALLOCATIONS COMMITTEE RECOMMENDATION**

**FY 2020 Part A Re-allocations Plan 10/2/20**

**Executive Committee 10/7/2020**

**Ryan White Planning Council 10/14/20**

**1. Background**

Part A funds are for use in Part A Eligible Metropolitan Areas (EMAs), which are urban areas hardest hit by the HIV/AIDS epidemic. Part A funds may be used for primary care and support services that enhance access to and retention in primary medical care. Funds may also be used for early intervention services to move people living with HIV (PLWH) into care. This grant is awarded to local governments, then in turn, awarded to local service providers based on service priorities established by the Planning Council.

According to the Title I Manual: 2602 (b)(4)(C) of the CARE Act (now the Treatment Extension Act) requires planning councils to establish priorities for the allocation of funds within the eligible area, including how best to meet such priority and additional factors that a grantee should consider in allocating funds under grants based on (1) size and demographics of a population and the needs of the population; (2) demonstrated cost effectiveness and outcome effectiveness of proposed strategies and interventions, to the extent that data are reasonably available; (3) priorities of the community with HIV disease for whom the services are intended; (4) coordination in the provision of services with programs for HIV prevention and for prevention and treatment of substance abuse; (5) availability of other governmental and nongovernmental resources, including the State Medicaid plan; and (6) capacity development needs resulting from disparities in the availability of HIV-related services in historically underserved communities.

The Administrative Agency (Dallas County) notified the committee that there was **\$334,337.18** available for reallocation.

**2. Rationale**

**A.** Under FY 2020 Part A, an available fund total of **\$322,090.18** was returned/unobligated from the following service categories: Outpatient/Ambulatory, Mental Health, AIDS Pharmaceutical Assistance, Medical Transportation, Non-Medical Case Management-Housing-based, Respite Care for Adults, and Linguistics. The Administrative Agency (AA) transferred **\$12,247.00** into service delivery for Ryan White Part A. The Allocations Committee is tasked with reallocating funds back into services. The Committee's allocation decisions are shown as per the Attachment in the following categories: Outpatient Ambulatory Medical Care, Medical Case Management, AIDS Pharmaceutical Assistance, Health Insurance Cost Sharing Assistance, Substance Abuse Outpatient, Non-Medical Case Management, Home Delivered Meals for a total **\$334,337.18**.

**3. Recommendation**

The Allocations Committee recommends the reallocation of **FY 2020 Part A funds** in the amount of **\$334,337.18** as indicated on the attached spreadsheet.

\_\_\_\_\_  
Allocations Committee Chair, Kelly Richter or Vice Chair, James Wright  
RWPC Chair, John Dornheim Or RWPC Vice Chair, Auntjuan Wiley

\_\_\_\_\_  
Date

\_\_\_\_\_  
Executive Committee Chair, John Dornheim  
Or Vice Chair, Auntjuan Wiley

\_\_\_\_\_  
Date

\_\_\_\_\_  
RWPC Chair, John Dornheim or Vice Chair, Auntjuan Wiley

\_\_\_\_\_  
Date

**Statement of Conflict:** Conflicted members are those providing services in the following categories:  
**All funded providers.**



| FY 2020 Ryan White Part A 10.2.2020 |                                      |               |                                    |                                     |   |                                   |   |                         |
|-------------------------------------|--------------------------------------|---------------|------------------------------------|-------------------------------------|---|-----------------------------------|---|-------------------------|
| FY 2020 RANK                        | Service Category                     | % Allocated   | FY 2020 Initial Service Allocation | FY 2020 Total Returned Part A Funds | FY 2020 Total Requested for Increase Per Service Category | FY 2020 Approve/Deny Base on Need | FY 2020 Reallocation Recommendation Part A Awards | FY 2020 New % Allocated |
|                                     | <b>Core Medical</b>                  |               |                                    |                                     |   |                                   |   |                         |
| 1                                   | Outpatient/Ambulatory Medical Care   | 32.72%        | \$4,743,695.00                     | \$95,921.00                         | \$504,957.00  | Approve                           | \$30,000.00                                       | 0.21%                   |
| 2                                   | Oral Health Care                     | 10.00%        | \$1,449,784.00                     |                                     |   |                                   |   | 0.00%                   |
| 3                                   | Medical Case Management              | 11.54%        | \$1,673,051.00                     |                                     | \$396,957.00  | Approve                           | \$30,000.00                                       | 0.21%                   |
| 4                                   | Mental Health Services               | 1.12%         | \$162,376.00                       | \$15,000.00                         |   |                                   |   | 0.00%                   |
| 5                                   | AIDS Pharmaceutical Assistance       | 9.99%         | \$1,448,546.00                     | \$70,000.00                         | \$396,957.00  | Approve                           | \$30,000.00                                       | 0.21%                   |
| 6                                   | Early Intervention Services          | 0.00%         | \$0.00                             |                                     |   |                                   |   | 0.00%                   |
| 7                                   | Health Ins Cost Sharing Assistance   | 9.62%         | \$1,394,481.00                     |                                     | \$396,957.00  | Approve                           | \$30,000.00                                       | 0.21%                   |
| 8                                   | Substance Abuse Outpatient Care      | 0.60%         | \$86,987.00                        |                                     | \$35,000.00   | Approve                           | \$30,000.00                                       | 0.21%                   |
| 9                                   | Home and Community Based HS          | 0.00%         | \$0.00                             |                                     |   |                                   |   | 0.00%                   |
| 10                                  | Home Health Care                     | 0.00%         | \$0.00                             |                                     |   |                                   |   | 0.00%                   |
| 11                                  | Medical Nutrition Therapy            | 0.00%         | \$0.00                             |                                     |   |                                   |   | 0.00%                   |
| 12                                  | Hospice Services                     | 0.00%         | \$0.00                             |                                     |   |                                   |   | 0.00%                   |
|                                     | <b>Support Services</b>              |               |                                    |                                     |   |                                   |   | 0.00%                   |
| 1                                   | Food Bank                            | 2.00%         | \$289,957.00                       |                                     |   |                                   |   | 0.00%                   |
| 2                                   | Case Management (non-medical)        | 6.38%         | \$924,323.00                       |                                     | \$396,957.00  | Approve                           | \$30,000.00                                       | 0.21%                   |
| 3                                   | Medical Transportation               | 8.48%         | \$1,229,816.00                     | \$49,000.00                         |   |                                   |   | 0.00%                   |
| 4                                   | Outreach Services                    | 0.28%         | \$40,594.00                        |                                     |   |                                   |   | 0.00%                   |
| 5                                   | Housing-based Case Management        | 3.19%         | \$462,481.00                       | \$20,000.00                         |   |                                   |   | 0.00%                   |
| 6                                   | Emergency Financial Assistance       | 0.33%         | \$47,843.00                        |                                     |   |                                   |   | 0.00%                   |
| 7                                   | Congregate Housing                   | 0.00%         | \$0.00                             |                                     |   |                                   |   | 0.00%                   |
| 8                                   | Home Delivered Meals                 | 2.25%         | \$326,201.00                       |                                     | \$158,312.00  | Approve                           | \$154,337.18                                      | 1.06%                   |
| 9                                   | Legal Services/Other Prof Services   | 0.60%         | \$86,987.00                        |                                     |   |                                   |   | 0.00%                   |
| 10                                  | Health Education / Risk Reduction    | 0.00%         | \$0.00                             |                                     |   |                                   |   | 0.00%                   |
| 11                                  | Day Respite Care for Children/Youth  | 0.11%         | \$4,281.00                         |                                     |   |                                   |   | 0.00%                   |
| 12                                  | Day Respite Care for Adults          | 0.27%         | \$38,564.00                        | \$33,808.00                         |   |                                   |   | 0.00%                   |
| 13                                  | Child Care Services                  | 0.00%         | \$240.00                           |                                     |   |                                   |   | 0.00%                   |
| 14                                  | Linguistic Services                  | 0.52%         | \$75,389.00                        | \$38,361.18                         |   |                                   |   | 0.00%                   |
|                                     | Total Obligated for Service Delivery | 100%          | \$14,485,596.00                    | \$322,090.18                        | \$2,286,097.00  |                                   | \$334,337.18                                      | 2.31%                   |
|                                     | Total Unobligated - Funds            | Respite - CYA | \$12,247.00                        | \$12,247.00                         |   |                                   |   | 0.00%                   |
|                                     | ADMIN. Agency (AA)                   |               | \$0.00                             | \$0.00                              |   |                                   |   | 0.00%                   |
|                                     | ADMIN. Total                         |               | \$0.00                             | \$0.00                              |   |                                   |   | 0.00%                   |
|                                     | Core Services                        | 75.59%        | \$10,958,920.00                    |                                     |   |                                   |   | 0.00%                   |
|                                     | Support Services                     | 24.41%        | \$3,526,676.00                     |                                     |   |                                   |   | 0.00%                   |
|                                     |                                      |               |                                    |                                     |   |                                   |   | 0.00%                   |
|                                     | Total Available for Reallocation     | 100.00%       | \$14,497,843.00                    | \$334,337.18                        | \$2,286,097.00  | \$0.00                            | \$334,337.18                                      | 2.31%                   |

Allocations Committee Chair, Kelly Richter or Vice Chair, James Wright  
 RWPC Chair, John Dornheim Or RWPC Vice Chair, Auntjuan Wiley

Date

Executive Committee Chair, John Dornheim  
 Or Vice Chair, Auntjuan Wiley

Date

RWPC Chair, John Dornheim or Vice Chair, Auntjuan Wiley

Date

**RYAN WHITE PLANNING COUNCIL OF THE DALLAS AREA**  
**ALLOCATIONS COMMITTEE RECOMMENDATION**  
**FY 2020 PART B DALLAS HSDA Re-ALLOCATIONS PLAN**  
**FY 2020 Part B Re-allocations Plan 10/2/20**  
**Executive Committee 10/7/2020**  
**Ryan White Planning Council 10/14/20**

**1. Background**

The Ryan White HIV/AIDS Program (RWHAP) Part B Program provides grants to states and territories to improve the quality, availability, and organization of HIV/AIDS health care and support services. RWHAP Part B grants include a base grant for core medical and support services; the AIDS Drug Assistance Program (ADAP) award; the ADAP Supplemental award for eligible entities that choose to apply; the Part B Supplemental award for grantees with demonstrated need; Minority AIDS Initiative (MAI) funding for education and outreach to improve minority access to medication assistance programs, including ADAP; and supplemental grants to states with “emerging communities,” defined as jurisdictions reporting between 500 and 999 cumulative AIDS cases over the most recent 5 years.

Annually, Dallas County is awarded funding through the Ryan White Part B grant. The grant cycle for Part B funding is from April 1 through March 31. These funds are issued by the Department of State Health Services in Texas. Part B funds both the Dallas Health Services Delivery Area (HSDA). The Dallas HSDA includes Collin, Dallas, Denton, Ellis, Hunt, Kaufman, Navarro, and Rockwall Counties. The Dallas Health Services Delivery Area (HSDA) utilizes this grant to fund the continuum of services provided through the guidance of the Ryan White Planning Council of the Dallas Area. The Allocations Committee is charged with making categorical allocation recommendations for these funds.

**2. Rationale**

Under FY 2020 Part B, an available fund total of **\$41,143.00** was returned for reallocation from the following service categories: Medical Case Management; AIDS Pharmaceutical Assistance; Medical Transportation. The allocations committee is tasked with reallocating fund back into services. The Committee’s allocation decisions are shown as per the Attachment in the following Category/ies: Outpatient/Ambulatory for a total of **\$41,143.00**.

The Administrative Agency will need the flexibility and discretion to rapidly redistribute these funds to service providers as needed that receive Part B funds. In order to spend down the rest of the FY 2020 Part B funds before the deadline of March 31, 2021 the remaining unspent funds for this fiscal year will be distributed at the discretion of the Administrative Agency up to a  $\pm 7\%$  range of the FY 2020 Part B funding level 2020 Part B funds.

**3. Recommendation**

The Allocations Committee recommends the reallocation of FY 2020 Part B funds in the amount of \$41,143.00 as indicated on the attached spreadsheet.

*\* The final recommendation for Ryan White FY 2020 Part B funds are outlined on the attached spreadsheet, valid with a  $\pm 7\%$  range of the FY 2020 Part B funding level. Any additional funding above this range will be held until the need for reallocation.*

\_\_\_\_\_  
Allocations Committee Chair, Kelly Richter or Vice Chair, James Wright  
RWPC Chair, John Dornheim or RWPC Vice Chair, Auntjuan Wiley

\_\_\_\_\_  
Date

\_\_\_\_\_  
Executive Committee Chair, John Dornheim or Vice Chair, Auntjuan Wiley

\_\_\_\_\_  
Date

\_\_\_\_\_  
RWPC Chair, John Dornheim or Vice Chair, Auntjuan Wiley

\_\_\_\_\_  
Date

**Statement of Conflict: Conflicted members are those who receive Ryan White funding.**



| FY 2020 DSHS HIV/Ryan White Part B 10.2.2020 - Reallocations |                                      |             |                                    |                                     |   |                                   |                                    |                         |
|--|--------------------------------------|-------------|------------------------------------|-------------------------------------|---|-----------------------------------|------------------------------------|-------------------------|
| FY 2020 RANK   | Service Category                     | % Allocated | FY 2020 Initial Service Allocation | FY 2020 Total Returned Part B Funds | FY 2020 Total Requested for Increase Per Service Category | FY 2020 Approve/Deny Base on Need | FY 2020 Reallocation Part B Awards | FY 2020 New % Allocated |
|  | <u>Core Medical</u>                  |             |                                    |                                     |   |                                   |                                    |                         |
| 1  | Outpatient/Ambulatory Medical Care   | 66.94%      | \$1,993,564.00                     |                                     | \$108,000.00  | Approve                           | \$41,143.00                        | 5.98%                   |
| 2  | Oral Health Care                     | 3.15%       | \$93,811.00                        |                                     |   |                                   |                                    | 0.00%                   |
| 3  | Medical Case Management              | 5.13%       | \$152,779.00                       | \$15,278.00                         |   |                                   |                                    | 0.00%                   |
| 3  | MCM-Housing/Other                    | 0.52%       | \$15,486.00                        |                                     |   |                                   |                                    | 0.00%                   |
| 4  | Mental Health Services               | 0.00%       | \$0.00                             |                                     |   |                                   |                                    | 0.00%                   |
| 5  | AIDS Pharmaceutical Assistance       | 1.14%       | \$33,951.00                        | \$7,130.00                          |   |                                   |                                    | 0.00%                   |
| 6  | Early Intervention Services          | 0.00%       | \$0.00                             |                                     |   |                                   |                                    | 0.00%                   |
| 7  | Health Ins Cost Sharing Assistance   | 0.00%       | \$0.00                             |                                     |   |                                   |                                    | 0.00%                   |
| 8  | Substance Abuse Outpatient Care      | 0.00%       | \$0.00                             |                                     |   |                                   |                                    | 0.00%                   |
| 9  | Home and Community Based HS          | 0.00%       | \$0.00                             |                                     |   |                                   |                                    | 0.00%                   |
| 10   | Home Health Care                     | 0.00%       | \$0.00                             |                                     |   |                                   |                                    | 0.00%                   |
| 11   | Medical Nutrition Therapy            | 0.00%       | \$0.00                             |                                     |   |                                   |                                    | 0.00%                   |
| 12   | Hospice Services                     | 0.00%       | \$0.00                             |                                     |   |                                   |                                    | 0.00%                   |
|  | <u>Support Services</u>              |             |                                    |                                     |   |                                   |                                    | 0.00%                   |
| 1  | Food Bank                            | 3.65%       | \$108,702.00                       |                                     |   |                                   |                                    | 0.00%                   |
| 2  | Case Management (non-medical)        | 9.01%       | \$268,248.00                       |                                     |   |                                   |                                    | 0.00%                   |
| 3  | Medical Transportation               | 6.71%       | \$199,915.00                       | \$18,735.00                         |   |                                   |                                    | 0.00%                   |
| 4  | Outreach Services                    | 2.90%       | \$86,366.00                        |                                     |   |                                   |                                    | 0.00%                   |
| 5  | Housing-based Case Management        | 0.85%       | \$25,314.00                        |                                     |   |                                   |                                    | 0.00%                   |
| 6  | Emergency Financial Assistance       | 0.00%       | \$0.00                             |                                     |   |                                   |                                    | 0.00%                   |
| 7  | Congregate Housing                   | 0.00%       | \$0.00                             |                                     |   |                                   |                                    | 0.00%                   |
| 8  | Home Delivered Meals                 | 0.00%       | \$0.00                             |                                     |   |                                   |                                    | 0.00%                   |
| 9  | Legal Services/Other Prof Sevices    | 0.00%       | \$0.00                             |                                     |   |                                   |                                    | 0.00%                   |
| 10   | Health Education / Risk Reduction    | 0.00%       | \$0.00                             |                                     |   |                                   |                                    | 0.00%                   |
| 11   | Day Respite Care for Children/Youth  | 0.00%       | \$0.00                             |                                     |   |                                   |                                    | 0.00%                   |
| 12   | Day Respite Care for Adults          | 0.00%       | \$0.00                             |                                     |   |                                   |                                    | 0.00%                   |
| 13   | Child Care Services                  | 0.00%       | \$0.00                             |                                     |   |                                   |                                    | 0.00%                   |
| 14   | Linguistic Services                  | 0.00%       | \$0.00                             |                                     |   |                                   |                                    | 0.00%                   |
|  | Total Obligated for Service Delivery | 100.00%     | \$2,978,136.00                     | \$41,143.00                         | \$108,000.00  |                                   | \$41,143.00                        | 5.98%                   |
|  | Total Unobligated - Funds            |             | \$0.00                             |                                     |   |                                   |                                    | 0.00%                   |
|  | N/A                                  |             |                                    | \$0.00                              |   |                                   |                                    | 0.00%                   |
|  | N/A                                  |             |                                    | \$0.00                              |   |                                   |                                    | 0.00%                   |
|  | ADMIN. Total                         |             | \$0.00                             | \$0.00                              |   |                                   |                                    | 0.00%                   |
|  | Core Services                        | 76.88%      | \$2,289,591.00                     |                                     |   |                                   |                                    | 0.00%                   |
|  | Support Services                     | 23.12%      | \$688,545.00                       |                                     |   |                                   |                                    | 0.00%                   |
|  | Total Available for Reallocation     | 100.00%     | \$2,978,136.00                     | \$41,143.00                         | \$108,000.00  | \$0.00                            | \$0.00                             | 0.00%                   |

Allocations Committee Chair, Kelly Richter or Vice Chair, James Wright  
 RWPC Chair, John Dornheim Or RWPC Vice Chair, Auntjuan Wiley

Date

Executive Committee Chair, John Dornheim  
 Or Vice Chair, Auntjuan Wiley

Date

RWPC Chair, John Dornheim or Vice Chair, Auntjuan Wiley

Date



**RYAN WHITE PLANNING COUNCIL OF THE DALLAS AREA  
ALLOCATIONS COMMITTEE RECOMMENDATION**

**FY 2020 State Services Re-allocations Plan 10/2/20**

**Executive Committee 10/7/2020**

**Ryan White Planning Council 10/14/20**

**1. Background**

**State Services** funds are for use in States and Territories for HIV Care. These funds are issued by the Department of State Health Services in Texas. State Services funds both the **Dallas Health Services Delivery Area (HSDA)** and the Sherman/Dennison HSDA. The **Dallas HSDA** includes Collin, Dallas, Denton, Ellis, Hunt, Kaufman, Navarro, and Rockwall Counties while the Sherman/Dennison HSDA includes Cooke, Fannin, and Grayson Counties.

According to the Part A Manual: 2602 (b)(4)(C) of the CARE Act (now the Treatment Extension Act) requires planning councils to establish priorities for the allocation of funds within the eligible area, including how best to meet such priority and additional factors that a grantee should consider in allocating funds under grants based on (1) size and demographics of a population and the needs of the population; (2) demonstrated cost effectiveness and outcome effectiveness of proposed strategies and interventions, to the extent that data are reasonably available; (3) priorities of the community with HIV disease for whom the services are intended; (4) coordination in the provision of services with programs for HIV prevention and for prevention and treatment of substance abuse; (5) availability of other governmental and nongovernmental resources, including the State Medicaid plan; and (6) capacity development needs resulting from disparities in the availability of HIV-related services in historically underserved communities. The Administrative Agency (Dallas County) notified the committee that there was **\$90,680.00** available for reallocation.

**2. Rationale**

Under FY 2020 State Services **Dallas HSDA**, a total of **\$86,325.00** was returned from the following service categories: Outpatient/Ambulatory Medical Care; Medical Case Management; Mental Health Services; Non-Medical Case Management; Non-Medical Case Management-Housing based; Medical Transportation; Referral for Healthcare. There was a total of **\$4,355.00 Unobligated** returned from Respite Care (CYA). The Allocations Committee was tasked with reallocating an aggregate total of **\$90,680.00** from FY 2020 State Services funds back into services. The committee reviewed the Requests for Funding Increases justification and the trending expenditures. The Committee decided to reallocate Dallas HSDA's amount as per request for the following categories: Congregate Housing, Legal Services, totaling **\$40,027.00**. The rest of the available funds (**\$50,653.00**) will be distributed to core medical services at the discretion of the Administrative Agency with the AA informing the Allocations Committee and Ryan White Planning Council of how these funds were distributed.

**3. Recommendation**

The Allocations Committee recommends that the Ryan White Planning Council of the Dallas Area reallocate FY 2020 State Services State Services Rebate, as attached and gives the Administrative Agency the discretion to reallocate available funds (**\$50,653.00**) to core medical services and the unspent funds up to +/-7% of the total award.

\_\_\_\_\_  
Allocations Committee Chair, Kelly Richter or Vice Chair, James Wright  
RWPC Chair, John Dornheim or RWPC Vice Chair, Auntjuan Wiley

\_\_\_\_\_  
Date

\_\_\_\_\_  
Executive Committee Chair, John Dornheim or Vice Chair, Auntjuan Wiley

\_\_\_\_\_  
Date

\_\_\_\_\_  
RWPC Chair, John Dornheim or Vice Chair, Auntjuan Wiley

\_\_\_\_\_  
Date

**Statement of Conflict:** Conflicted members are those providing services in the following categories: **All funded providers.**



| FY 2020 DSHS HIV State Services 10.2.20 Reallocation |                                      |                    |                                    |                                     |   |                                   |                                    |                         |
|--|--------------------------------------|--------------------|------------------------------------|-------------------------------------|---|-----------------------------------|------------------------------------|-------------------------|
| FY 2020 RANK   | Service Category                     | % Allocated        | FY 2020 Initial Service Allocation | FY 2020 Total Returned Part A Funds | FY 2020 Total Requested for Increase Per Service Category | FY 2020 Approve/Deny Base on Need | FY 2020 Reallocation Part A Awards | FY 2020 New % Allocated |
|  | <u>Core Medical</u>                  |                    |                                    |                                     |   |                                   |                                    |                         |
| 1  | Outpatient/Ambulatory Medical Care   | 1.63%              | \$23,665.00                        | \$4,970.00                          |   |                                   |                                    | 0.00%                   |
| 2  | Oral Health Care                     | 0.00%              |                                    |                                     |   |                                   |                                    | 0.00%                   |
| 3  | Medical Case Management              | 0.32%              | \$4,646.00                         | \$1,394.00                          |   |                                   |                                    | 0.00%                   |
|  | Housing/Other MCM                    | 4.29%              | \$62,284.00                        |                                     |   |                                   |                                    | 0.00%                   |
| 4  | Mental Health Services               | 1.43%              | \$20,761.00                        | \$15,494.00                         |   |                                   |                                    | 0.00%                   |
| 5  | AIDS Pharmaceutical Assistance       | 11.88%             | \$172,478.00                       |                                     |   |                                   |                                    | 0.00%                   |
| 6  | Early Intervention Services          | 0.00%              | \$0.00                             |                                     |   |                                   |                                    | 0.00%                   |
| 7  | Health Ins Cost Sharing Assistance   | 0.00%              | \$0.00                             |                                     |   |                                   |                                    | 0.00%                   |
| 8  | Substance Abuse Outpatient Care      | 0.00%              | \$0.00                             |                                     |   |                                   |                                    | 0.00%                   |
| 9  | Home and Community Based HS          | 0.00%              | \$0.00                             |                                     |   |                                   |                                    | 0.00%                   |
| 10   | Home Health Care                     | 0.00%              | \$0.00                             |                                     |   |                                   |                                    | 0.00%                   |
| 11   | Medical Nutrition Therapy            | 0.00%              | \$0.00                             |                                     |   |                                   |                                    | 0.00%                   |
| 12   | Hospice Services                     | 0.00%              | \$0.00                             |                                     |   |                                   |                                    | 0.00%                   |
|  | <u>Support Services</u>              |                    |                                    |                                     |   |                                   |                                    | 0.00%                   |
| 1  | Food Bank                            | 8.49%              | \$123,261.00                       |                                     |   |                                   |                                    | 0.00%                   |
| 2  | Case Management (non-medical)        | 15.02%             | \$218,066.00                       | \$17,445.00                         |   |                                   |                                    | 0.00%                   |
| 3  | Medical Transportation               | 15.94%             | \$231,423.00                       | \$20,828.00                         |   |                                   |                                    | 0.00%                   |
| 4  | Outreach Services                    | 0.00%              | \$0.00                             |                                     |   |                                   |                                    | 0.00%                   |
| 5  | Housing-based Case Management        | 4.73%              | \$68,672.00                        | \$12,361.00                         |   |                                   |                                    | 0.00%                   |
| 6  | Emergency Financial Assistance       | 0.00%              | \$0.00                             |                                     |   |                                   |                                    | 0.00%                   |
| 7  | Congregate Housing                   | 16.76%             | \$243,328.00                       |                                     | \$26,194.00   | Approve                           | \$26,194.00                        | 9.23%                   |
| 8  | Home Delivered Meals                 | 0.00%              | \$0.00                             |                                     |   |                                   |                                    | 0.00%                   |
| 9  | Legal Services/Other Prof Services   | 2.63%              | \$38,183.00                        |                                     | \$13,833.00   | Approve                           | \$13,833.00                        | 4.87%                   |
| 10   | Health Education / Risk Reduction    | 0.00%              | \$0.00                             |                                     |   |                                   |                                    | 0.00%                   |
| 11   | Day Respite Care for Children/Youth  | 0.30%              | \$0.00                             |                                     |   |                                   |                                    | 0.00%                   |
| 12   | Day Respite Care for Adults          | 1%                 | \$10,163.00                        |                                     |   |                                   |                                    | 0.00%                   |
| 13   | Child Care Services                  | 0.00%              | \$0.00                             |                                     |   |                                   |                                    | 0.00%                   |
| 14   | Linguistic Services                  | 0.00%              | \$0.00                             |                                     |   |                                   |                                    | 0.00%                   |
|  | Referral for Healthcare              | 15.88%             | \$230,551.00                       | \$13,833.00                         |   |                                   |                                    | 0.00%                   |
|  | Total Obligated for Service Delivery | 100.00%            | \$1,447,481.00                     | \$86,325.00                         | \$40,027.00   |                                   | \$40,027.00                        | 14.10%                  |
|  | Total Unobligated - Funds            | Respite Care - CYA | \$4,355.00                         | \$4,355.00                          |   |                                   |                                    | 0.00%                   |
|  | N/A                                  |                    |                                    | \$0.00                              |   |                                   |                                    | 0.00%                   |
|  | N/A                                  |                    |                                    | \$0.00                              |   |                                   |                                    | 0.00%                   |
|  | ADMIN. Total                         |                    | \$0.00                             | \$0.00                              |   |                                   |                                    | 0.00%                   |
|  | Core Services                        | 19.55%             | \$283,834.00                       |                                     |   |                                   |                                    | 0.00%                   |
|  | Support Services                     | 80.45%             | \$1,163,647.00                     |                                     |   |                                   |                                    | 0.00%                   |
|  | Total Available for Reallocation     | 100.00%            | \$1,451,836.00                     | \$90,680.00                         | \$40,027.00   | \$0.00                            | \$40,027.00                        | 14.10%                  |

\$50,653.00

Allocations Committee Chair, Kelly Richter or Vice Chair, James Wright  
RWPC Chair, John Dornhelm Or RWPC Vice Chair, AuntJaan Wiley

Date

Executive Committee Chair, John Dornhelm Or Vice Chair, AuntJaan Wiley

Date

RWPC Chair, John Dornhelm or Vice Chair, AuntJaan Wiley

Date



**RYAN WHITE PLANNING COUNCIL OF THE DALLAS AREA**  
**ALLOCATIONS COMMITTEE RECOMMENDATION**  
**FY 2020 State Service Rebate Re-allocations Plan 10/2/20**  
**Executive Committee 10/7/2020**  
**Ryan White Planning Council 10/14/20**

**1. Background**

State Services-Rebate funds are for use in States and Territories for HIV Care. These funds are issued by the Department of State Health Services in Texas. State Services-Rebate funds both the Dallas Health Services Delivery Area (HSDA) and the Sherman/Dennison HSDA. The **Dallas HSDA** includes Collin, Dallas, Denton, Ellis, Hunt, Kaufman, Navarro, and Rockwall Counties while the Sherman/Dennison HSDA includes Cooke, Fannin, and Grayson Counties.

According to the Part A Manual: 2602 (b)(4)(C) of the CARE Act (now the Treatment Extension Act) requires planning councils to establish priorities for the allocation of funds within the eligible area, including how best to meet such priority and additional factors that a grantee should consider in allocating funds under grants based on (1) size and demographics of a population and the needs of the population; (2) demonstrated cost effectiveness and outcome effectiveness of proposed strategies and interventions, to the extent that data are reasonably available; (3) priorities of the community with HIV disease for whom the services are intended; (4) coordination in the provision of services with programs for HIV prevention and for prevention and treatment of substance abuse; (5) availability of other governmental and nongovernmental resources, including the State Medicaid plan; and (6) capacity development needs resulting from disparities in the availability of HIV-related services in historically underserved communities. The Administrative Agency (Dallas County) notified the committee that there was **\$101,062.00** available for reallocation.

**2. Rationale**

Under FY 2020 State Services-Rebate **Dallas HSDA**, a total fund amount of **\$82,663.00** was returned from the following service categories: AIDS Pharmaceutical Assistance, Medical Case Management, Non-Medical Case Management, Medical Transportation, Outreach Services, and Respite Care for Adults. The Administrative Agency (AA) transferred (*Respite-CYA- 3,706 & HERR-14,693*) unobligated funds for a total of **\$18,399.00** into service delivery. The Allocations Committee was tasked with reallocating an aggregate total of **\$101,062.00** from FY 2020 State Services-Rebated funds back into services. The committee reviewed the justification for funding increases & expenditure data. The Committee decided to reallocate State Services-Rebate funds to the following category: Referral for Healthcare totaling **\$40,950.00**. The rest of the available funds (**\$60,112.00**) will be distributed in core medical services at the discretion of the Administrative Agency as prescribed by the +/- 7% of the total State Services-Rebate **Dallas HSDA** award with the AA informing the Allocations Committee and Ryan White Planning Council of how these funds were distributed.

**3. Recommendation**

The Allocations Committee recommends that the Ryan White Planning Council of the Dallas Area reallocate FY 2020 State Services Rebate **Dallas HSDA** as attached and gives the Administrative Agency the discretion to reallocate available funds (**\$60,112.00**) to core medical service and unspent FY 2020 State Services Rebate, and ADAP Eligibility funds up to +/- 7% of the total State Services-Rebate award.

\_\_\_\_\_  
Allocations Committee Chair, Kelly Richter or Vice Chair, James Wright  
RWPC Chair, John Dornheim Or RWPC Vice Chair, Auntjuan Wiley

\_\_\_\_\_  
Date

\_\_\_\_\_  
Executive Committee Chair, John Dornheim  
Or Vice Chair, Auntjuan Wiley

\_\_\_\_\_  
Date

\_\_\_\_\_  
RWPC Chair, John Dornheim or Vice Chair, Auntjuan Wiley

\_\_\_\_\_  
Date

**Statement of Conflict:** Conflicted members are those providing services in the following categories:  
**All funded providers.**



| FY 2020 DSHS HIV/Ryan White State-Rebate 10.2.2020 Reallocations |                                      |  |                                    |                                     |   |                                   |                                    |                         |
|--|--------------------------------------|--|------------------------------------|-------------------------------------|---|-----------------------------------|------------------------------------|-------------------------|
| FY 2020 RANK   | Service Category                     | % Allocated                                  | FY 2020 Initial Service Allocation | FY 2020 Total Returned Part A Funds | FY 2020 Total Requested for Increase Per Service Category | FY 2020 Approve/Deny Base on Need | FY 2020 Reallocation Part A Awards | FY 2020 New % Allocated |
|  | <u>Core Medical</u>                  |  |                                    |                                     |   |                                   |                                    |                         |
| 1  | Outpatient/Ambulatory Medical Care   | 1.49%  | \$19,723.00                        | \$4,142.00                          |   |                                   |                                    | 0.00%                   |
| 2  | Oral Health Care                     | 0.00%  | \$0.00                             |                                     |   |                                   |                                    | 0.00%                   |
| 3  | Medical Case Management              | 2.66%  | \$35,211.00                        | \$2,465.00                          |   |                                   |                                    | 0.00%                   |
| 3  | MCM Housing/Other                    | 3.98%  | \$52,683.00                        |                                     |   |                                   |                                    | 0.00%                   |
| 4  | Mental Health Services               | 1.33%  | \$17,605.00                        |                                     |   |                                   |                                    | 0.00%                   |
| 5  | AIDS Pharmaceutical Assistance       | 9.25%  | \$122,442.00                       | \$9,795.00                          |   |                                   |                                    | 0.00%                   |
| 6  | Early Intervention Services          | 0.00%  | \$0.00                             |                                     |   |                                   |                                    | 0.00%                   |
| 7  | Health Ins Cost Sharing Assistance   | 0.00%  | \$0.00                             |                                     |   |                                   |                                    | 0.00%                   |
| 8  | Substance Abuse Outpatient Care      | 0.00%  | \$0.00                             |                                     |   |                                   |                                    | 0.00%                   |
| 9  | Home and Community Based HS          | 0.00%  | \$0.00                             |                                     |   |                                   |                                    | 0.00%                   |
| 10   | Home Health Care                     | 0.00%  | \$0.00                             |                                     |   |                                   |                                    | 0.00%                   |
| 11   | Medical Nutrition Therapy            | 0.00%  | \$0.00                             |                                     |   |                                   |                                    | 0.00%                   |
| 12   | Hospice Services                     | 0.00%  | \$0.00                             |                                     |   |                                   |                                    | 0.00%                   |
|  | <u>Support Services</u>              |  |                                    |                                     |   |                                   |                                    | 0.00%                   |
| 1  | Food Bank                            | 7.89%  | \$104,440.00                       |                                     |   |                                   |                                    | 0.00%                   |
| 2  | Case Management (non-medical)        | 7.04%  | \$93,189.00                        | \$6,523.00                          |   |                                   |                                    | 0.00%                   |
| 3  | Medical Transportation               | 14.81%                                       | \$196,040.00                       | \$17,644.00                         |   |                                   |                                    | 0.00%                   |
| 4  | Outreach Services                    | 2.53%  | \$33,490.00                        | \$33,490.00                         |   |                                   |                                    | 0.00%                   |
| 5  | Housing-based Case Management        | 4.39%  | \$58,110.00                        |                                     |   |                                   |                                    | 0.00%                   |
| 6  | Emergency Financial Assistance       | 0.00%  | \$0.00                             |                                     |   |                                   |                                    | 0.00%                   |
| 7  | Congregate Housing                   | 15.87%                                       | \$210,071.00                       |                                     |   |                                   |                                    | 0.00%                   |
| 8  | Home Delivered Meals                 | 1.13%  | \$15,012.00                        |                                     |   |                                   |                                    | 0.00%                   |
| 9  | Legal Services/Other Prof Svcs       | 2.44%  | \$32,298.00                        |                                     |   |                                   |                                    | 0.00%                   |
| 10   | Health Education / Risk Reduction    | 1.11%  | \$0.00                             |                                     |   |                                   |                                    | 0.00%                   |
| 11   | Day Respite Care for Children/Youth  | 0.28%  | \$0.00                             |                                     |   |                                   |                                    | 0.00%                   |
| 12   | Day Respite Care for Adults          | 0.65%  | \$8,604.00                         | \$8,604.00                          |   |                                   |                                    | 0.00%                   |
| 13   | Child Care Services                  | 0.03%  | \$403.00                           |                                     |   |                                   |                                    | 0.00%                   |
| 14   | Linguistic Services                  | 0.00%  | \$0.00                             |                                     |   |                                   |                                    | 0.00%                   |
|  | Referral for Healthcare              | 23.12%                                       | \$305,979.00                       |                                     | \$40,950.00   | Approve                           | \$40,950.00                        | 16.53%                  |
|  | Total Obligated for Service Delivery | 100.00%                                      | \$1,305,300.00                     | \$82,663.00                         | \$40,950.00   |                                   |                                    |                         |
|  | Total Unobligated - Funds            | Respite - CYA (\$3,706)<br>HERR - (\$14,693) | \$18,399.00                        | \$18,399.00                         |   |                                   |                                    |                         |
|  | N/A                                  |  |                                    | \$0.00                              |   |                                   |                                    |                         |
|  | N/A                                  |  |                                    | \$0.00                              |   |                                   |                                    |                         |
|  | ADMIN. Total                         |  | \$0.00                             | \$0.00                              |   |                                   |                                    |                         |
|  | Core Services                        | 18.71%                                       | \$247,664.00                       |                                     |   |                                   |                                    |                         |
|  | Support Services                     | 81.29%                                       | \$751,657.00                       |                                     |   |                                   |                                    |                         |
|  | Total Available for Reallocation     | 100.00%                                      | \$1,323,699.00                     | \$101,062.00                        | \$40,950.00   | \$0.00                            | \$0.00                             | 0.00%                   |

\$60,112.00

Allocations Committee Chair, Kelly Richter or Vice Chair, James Wright  
RWPC Chair, John Dornheim Or RWPC Vice Chair, Auntjuan Wiley

Date

Executive Committee Chair, John Dornheim  
Or Vice Chair, Auntjuan Wiley

Date

RWPC Chair, John Dornheim or Vice Chair, Auntjuan Wiley

Date

## CONSUMER COUNCIL COMMITTEE MEETING MINUTES

September 24, 2020

### Meeting Minutes

**Charge: Empowering consumers through education by providing the tools and knowledge to interact with those individuals and committees that affect categorical service delivery of the Ryan White Treatment Modernization Act, including the Texas Department of State Health Services (DSHS).**

#### MEMBERS PRESENT

Auntjuan Wiley, Chair  
Helen E. Turner  
Lionel Hillard  
Julie Wilson Caldwell

Donna Wilson, Vice Chair  
David C. Becker  
Linda Freeman  
John Dornheim

Sattriona Nyachwaya, FT Liaison  
Alexander Deets  
Jonnita L. Brown  
Helen Zimba

#### MEMBERS ABSENT

Julie Jackson  
Robert L. McGee II

Ricky Tyler

Jamie Collins

#### COUNCIL STAFF PRESENT

Glenda Blackmon Johnson, RWPC Manager

Justin Henry, RWPC Planner

#### GRANTS MANAGEMENT STAFF PRESENT

Sonya Hughes, Assistant Director

#### OTHERS PRESENT

Piper Duarte, PHHS  
Jena Benik, ViiV Healthcare

Hosea Crowell, AIN Inc.

Christopher Webb

**I. Call to Order:** Donna Wilson, Vice Chair, called the meeting to order at 12:02 p.m.

**II. Certification of Quorum:** Quorum was established and certified by Auntjuan Wiley and certified by Glenda Blackmon Johnson, RWPC Manager.

**III. Introductions/Announcements:**

- The AFIYA Center's Facebook Live - 24-hour Pledge-a-thon Voter Registration will be held October 4-5, 2020 9:00am -9:00 pm.
- Grace Project will be held in October 20, 2020 through October 23, 2020. The conference will be held via virtual platform.
- The Comprehensive Energy Assistance Program contact number is 214-819-1848 for utility assistance.
- The Men's Strength Conference will be held on site, November 5-8, 2020. Dallas Marriott Suites Medical/Market Center; 2493 North Stemmons Freeway, Dallas 75207. Scholarships Are Available.
- Local Fast Track meeting scheduled via Micro soft team platform on 10/28/2020, 5:30pm -7:30pm
- Texas HIV/STD Virtual Conference on December 1-3, 2020 is now open. [conference website](#)
- Members were petitioned to consider FY 2021 RWPC & Standing committee Member/Leadership roles.

**IV. Approval of the July 23, 2020 Minutes:** Lionel Hillard motioned to accept the minutes. Jonnita Brown seconded the motion. Motion passed unanimously.

**V. Office of Support Report-Membership Representation & Reflectiveness:** Glenda Blackmon-reported the consumer committee's Black representation at 69%; White representation at 25% and Hispanic representation is 6%. There are 20 seats available of those seats 16 are filled. The agency affiliation for the committee with 1 representative from Prism Health and 1 from Parkland Hospital Systems.



**VI. Committee Liaison Reports:**

- a. **Allocations Committee-** Lionel Hillard reported that the committee met on August 24, 2020; approved FY 2021 Resource Allocations for the FY 2021 Priority Service Categories. The committee was able to conduct the allocations in 4-hours. Lionel thanks all stakeholders who participated in the process.
- b. **Planning and Priorities Committee** – Justin Henry reported that the committee met on August 19, 2020 approved the priority ranking for FY 2021 for Part A. MAI, Part B, State Services/Rebate; the committee discuss information revolving around vision care. Further he explained that the vision care is couched under ambulatory outpatient medical care within the Dallas EMA. Also, the committee discussed information from the Houston EMA to set up the frame work to outline the need and type of service allowed under the category. The committee discussed improving and development of directives in response to the COVID-19 pandemic for the How Best to Meet the Need recommendation. Justin announced that this will be his last meeting with the office of support he will transition to the Administrative Agency. Jena Benik with AHF reported that they do not have a resource for vision care. Helen made reference to the University of Houston, School of Optometry; Cedar Springs Eye Clinic. She mentioned that they assist individual living with HIV; also that she doesn't have copay. Sonya responded that she would like to speak with Jena regarding the matter.
- c. **Evaluation Committee-** Helen Turner reported that the committee had an emergency meeting on 9/1/2020 the committee made recommendation to the AA. Also, the committee met on 9/22/2020 and discussed collaboration between committees (needs assessment and evaluation, fast track cities) to look at intersectionality to see projects the committees could work together on.
- D. **Needs Assessment Committee-** Justin reported that the needs assessment committee has been in talks with the evaluation committee. The committee created a chart that highlights action and steps that need to take place to address the issues; the committee is attempting to establish some sort of collaborative efforts.
- E. **Dallas HIV Taskforce** – Met and discussed the integrated plan goals and strategies to align the goals with the Fast track action items; also how to obtain the needed updates for the EHE timeline and how to align all the initiatives and working through challenges; Justin mentioned that all plans are complimentary and fall back to the 90/90/90 goals. He urged that integrated plan could be the primary point of focus.

**VII. CCC Outreach Education Project** – Auntjuan thanked everyone who participated to make the outreach project a success. He also reported that he reached out to follow up with some of the emergency site locations visited in 2019 prior to COVID-19 to see if they were open; and had opportunity to conducted trainings. He responded to say that most responded to say that they would like to revisit the topic because they have been working with the pandemic.

**VIII. CCC Forum Planning** – Aunt Juan reported that he would like to work with pharmaceutical companies to do some educational forum. He mentioned that he will reach out James Burglund from Gilead and Britney from Janson. Both representatives provided incredible presentations at the Wellness Round Table with the provision of valuable information. He will provide update via email.

**IX. CCC Community Events Involvement** – Auntjuan reported due to COVID-19 the committee has not had opportunity do much. He reported the National Strength Conference will be held live in person for guys from all over the country. The Conference will adhere to the CDC guidelines and safety measures are set to be implemented. Scholarships are available.

**X.    New Business:** N/A.

**XI.   Adjournment:** The meeting closed at 12:51 pm. Lionel Hillard made a motion to adjourn. Donna Wilson second the motion.

*Submitted by:*

\_\_\_\_\_  
Glenda Blackmon Johnson, RWPC Manager

\_\_\_\_\_  
Date

*Draft Certified by:*

\_\_\_\_\_  
Glenda Blackmon Johnson, RWPC Manager

\_\_\_\_\_  
Date

*Final Approval by:*

\_\_\_\_\_  
**Auntjuan Wiley, Chair**  
**Donna Wilson, Vice Chair**

\_\_\_\_\_  
**Date**

Due to COVID-19 Until Further Notice

NEXT SCHEDULED MEETING

Thursday, October 22, 2020 12:00 PM

Will be held via Tele-Conference

# RWPC Members

---

|                               |  |
|-------------------------------|--|
| 1. John Dornheim, CHAIR       | <a href="mailto:johndornheim@att.net">johndornheim@att.net</a>                           |
| 2. Auntjuan Wiley, VICE CHAIR | <a href="mailto:a.wiley@aidswalksouthdallas.com">a.wiley@aidswalksouthdallas.com</a>     |
| 3. Venton C. Hill-Jones       | <a href="mailto:Vhill-jones@SBPAN.org">Vhill-jones@SBPAN.org</a>                         |
| 4. Lori Davidson              | <a href="mailto:lori.davidson@dallascityhall.com">lori.davidson@dallascityhall.com</a>   |
| 5. Darius Ahmadi              | <a href="mailto:dahmadi@aidsdallas.org">dahmadi@aidsdallas.org</a>                       |
| 6. Yolanda Jones              | <a href="mailto:Yjones@AIDSDallas.org">Yjones@AIDSDallas.org</a>                         |
| 7. Robert Lynn                | <a href="mailto:Roblynn1868@gmail.com">Roblynn1868@gmail.com</a>                         |
| 8. Robert McGee II            | <a href="mailto:helpmehelputoo@gmail.com">helpmehelputoo@gmail.com</a>                   |
| 9. Karin Petties              | <a href="mailto:Karin.petties@prismntx.org">Karin.petties@prismntx.org</a>               |
| 10. Kelly Richter             | <a href="mailto:Kelly.Richter@Gilead.com">Kelly.Richter@Gilead.com</a>                   |
| 11. Phillip Scheldt           | <a href="mailto:phill@scheldt.us">phill@scheldt.us</a>                                   |
| 12. Jonathan Thorne           | <a href="mailto:Jrthorne1@gmail.com">Jrthorne1@gmail.com</a>                             |
| 13. Del Wilson                | <a href="mailto:delwilson@myresourcecenter.org">delwilson@myresourcecenter.org</a>       |
| 14. Donna Wilson              | <a href="mailto:Donnadenisewilson@gmail.com">Donnadenisewilson@gmail.com</a>             |
| 15. Leonardo Zea              | <a href="mailto:Leonardo.zea@prismntx.org">Leonardo.zea@prismntx.org</a>                 |
| 16. Julie Jackson             | <a href="mailto:jjack812@gmail.com">jjack812@gmail.com</a>                               |
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# RWPC Members

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| <b>23. Laticcia M. Riggins</b>  | <a href="mailto:Laticcia.riggins@dshs.texas.gov">Laticcia.riggins@dshs.texas.gov</a>               |
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# RYAN WHITE GRANT PART A CONTACT INFORMATION

| SUB-RECIPIENT CONTACT NAME |  |   |                         |   |  |                                   |             |        |                    |              |              |
|----------------------------|--|---|-------------------------|---|--|-----------------------------------|-------------|--------|--------------------|--------------|--------------|
| #                          | ORG NAME   | # | Executive Contact       | Position  | Executive Email  | Address                           | City        | Zip    | Office #           | Fax #        | Cell #       |
| 1                          | AIDS Healthcare Foundation (AHF) / AIDS Interfaith Network, Inc. (AIN) | 1 | Anthony Snipes          | Regional Director   | <a href="mailto:Anthony.Snipes@ahf.org">Anthony.Snipes@ahf.org</a>                       |                                   |             |        |                    |              |              |
|                            |  | 2 | Charity Chandler-Cole   | National Director of Contracts                            | <a href="mailto:charity.chandler@aidshhealth.org">charity.chandler@aidshhealth.org</a>   | 6255 W. Sunset Blvd., 21st FL     | Los Angeles | 90028  | 323.860.5384       | n/a          | 310.882.9462 |
|                            |  | 3 | Scarlett Calderwood     | Regional Director of Health Care Center Operations        | <a href="mailto:Scarlett.Calderwood@ahf.org">Scarlett.Calderwood@ahf.org</a>             |                                   |             |        |                    |              |              |
|                            |  | 4 | Jonathan Cowans         | Practice Manager  | <a href="mailto:Jonathan.Cowans@ahf.org">Jonathan.Cowans@ahf.org</a>                     |                                   |             |        |                    |              |              |
|                            |  | 5 | Shibu K. Sam            | Senior Contracts Manager                                  | <a href="mailto:shibu.sam@aidshhealth.org">shibu.sam@aidshhealth.org</a>                 |                                   | Dallas      |        |                    |              | 972.523.3113 |
|                            |  | 1 | Steven Pace             | Chief Executive Officer                                   | <a href="mailto:steven@aindallas.org">steven@aindallas.org</a>                           | 2707 N. Stemmons Fwy., STE 120    | Dallas      | 75207  | 214.943.4444       | 214.948.9988 |              |
|                            |  | 2 | Joni Wysocki            | Chief Operating Officer                                   | <a href="mailto:joni@aindallas.org">joni@aindallas.org</a>                               |                                   |             |        | 214.943.4444 x102  | 214.941.7739 |              |
|                            |  | 3 | Marlin Ginlesperger     | Chief Financial Officer                                   | <a href="mailto:marlin@aindallas.org">marlin@aindallas.org</a>                           |                                   |             |        |                    |              |              |
| 2                          | PRISM Health North Texas   | 1 | John T. Carlo, M.D.     | Chief Executive Officer                                   | <a href="mailto:john.carlo@prismntx.org">john.carlo@prismntx.org</a>                     | 351 W. Jefferson Blvd., STE 300   | Dallas      | 75208  | 214.521.5191       | 214.528.5879 |              |
|                            |  | 2 | Gilbert Kouame          | Chief Financial Officer                                   | <a href="mailto:gilbert.kouame@prismntx.org">gilbert.kouame@prismntx.org</a>             |                                   | Dallas      |        |                    |              |              |
|                            |  | 3 | Karin Petties           | Vice President of Grants Admin                            | <a href="mailto:karin.petties@prismntx.org">karin.petties@prismntx.org</a>               |                                   | Dallas      |        | 214.521.5191 x3344 |              | 214.546.1790 |
|                            |  | 4 | Cathy Bryan             | Executive Vice President of Patient Services & Operations | <a href="mailto:cathy.bryan@prismntx.org">cathy.bryan@prismntx.org</a>                   |                                   | Dallas      |        |                    |              |              |
| 3                          | AIDS Services of Dallas (ASD)  | 1 | Traswell Livingston     | Executive Director  | <a href="mailto:tlivingston@aidsdallas.org">tlivingston@aidsdallas.org</a>               | 400 S. Zang, STE 1305 LB 21       | Dallas      | 75208  | 214.941.0523       | 214.941.8144 |              |
|                            |  | 2 | Yolanda Jones           | Chief Operating Officer                                   | <a href="mailto:yjones@aidsdallas.org">yjones@aidsdallas.org</a>                         |                                   |             |        |                    |              |              |
|                            |  | 3 | Bernie Keasler          | Chief Financial Officer                                   | <a href="mailto:bkeasler@aidsdallas.org">bkeasler@aidsdallas.org</a>                     |                                   |             |        |                    |              |              |
|                            |  | 4 | Dwight Harry            | Program Coordinator                                       | <a href="mailto:dharry@aidsdallas.org">dharry@aidsdallas.org</a>                         |                                   |             |        |                    |              |              |
| 4                          | Parkland Health & Hospital Systems (PHHS)                              | 1 | Crystal Curtis          | HIV Grant Programs Director                               | <a href="mailto:crystal.curtis@phhs.org">crystal.curtis@phhs.org</a>                     | 1936 Amelia Court, 2nd FL         | Dallas      | 75235  | 214.590.5182       | 214.590.2832 |              |
|                            |  | 2 | Jessica Hernandez       | Senior Vice President                                     | <a href="mailto:jessica.hernandez@phhs.org">jessica.hernandez@phhs.org</a>               |                                   |             |        |                    |              |              |
|                            |  | 3 | Kellie Norcott          | Program Manager   | <a href="mailto:kellie.norcott@phhs.org">kellie.norcott@phhs.org</a>                     |                                   |             |        |                    |              |              |
|                            |  | 4 | Piper Duarte            |   | <a href="mailto:piper.duarte@phhs.org">piper.duarte@phhs.org</a>                         |                                   |             |        |                    |              |              |
|                            |  | 5 | Shelia Fisher           | Director of Grants Management                             | <a href="mailto:shelia.fisher@phhs.org">shelia.fisher@phhs.org</a>                       |                                   |             |        |                    |              |              |
| 5                          | Dallas Legal Hospice (DLH)   | 1 | Tony Lokash             | Executive Director  | <a href="mailto:tony@legalthospice.org">tony@legalthospice.org</a>                       | 1825 Market Center Blvd., STE 550 | Dallas      | 75207  | 214.521.6622       | 214.521.3310 |              |
|                            |  | 2 | Nisa Orteiz             | Client Service Coordinator                                | <a href="mailto:nisa@legalthospice.org">nisa@legalthospice.org</a>                       |                                   |             |        |                    |              |              |
| 6                          | Dental Health Programs, Inc.   | 1 | Dorothy Jones           | Executive Director  | <a href="mailto:drobinson@communitydentalcare.org">drobinson@communitydentalcare.org</a> | 3910 Gaston Ave., STE 175         | Dallas      | 75246  | 214.590.0193       | 214.266.1001 |              |
|                            |  | 2 | Johnathon Bingham       | Fiscal/Program Coordinator                                | <a href="mailto:jbingham@communitydentalcare.org">jbingham@communitydentalcare.org</a>   |                                   |             |        |                    |              | 469.387.7700 |
| 7                          | Health Services of North Texas, Inc. (HSNT)                            | 1 | Doreen Rue              | Chief Executive Officer                                   | <a href="mailto:drue@healthntx.org">drue@healthntx.org</a>                               | 4401 North I-35, STE 312          | Denton      | 76207  | 940.381.1501       | 940.556.8059 |              |
|                            |  | 2 | Debra Layman            | Chief Operating Officer                                   | <a href="mailto:dlayman@healthntx.org">dlayman@healthntx.org</a>                         |                                   |             |        |                    |              |              |
|                            |  | 3 | Pam Barnes              | Chief Financial Officer                                   | <a href="mailto:pbarnes@healthntx.org">pbarnes@healthntx.org</a>                         |                                   |             |        |                    |              |              |
|                            |  | 4 | Louise Winston          | Director of Programs                                      | <a href="mailto:lferrill@healthntx.org">lferrill@healthntx.org</a>                       |                                   |             |        |                    |              |              |
| 8                          | Legacy Counseling Center, Inc. (LCC)                                   | 1 | Melissa Grove           | Executive Director  | <a href="mailto:melissa@legacycounseling.org">melissa@legacycounseling.org</a>           | 4054 McKinney Ave., STE 102       | Dallas      | 752041 | 214.520.6308       | 214.521.9172 |              |
|                            |  | 2 | MerriGay Fitz           | Fiscal Contact  | <a href="mailto:mfritz0913@hotmail.com">mfritz0913@hotmail.com</a>                       |                                   |             |        |                    |              |              |
|                            |  | 3 | Tammy McCormack         | Office Manager  | <a href="mailto:tammy@legacycounseling.org">tammy@legacycounseling.org</a>               |                                   |             |        |                    |              |              |
| 9                          | Open Arms, Inc. / Bryan's House  | 1 | Abigail Erickson-Torres | Chief Executive Officer                                   | <a href="mailto:aerickson@bryanshouse.org">aerickson@bryanshouse.org</a>                 | 3610 Pipestone Rd.                | Dallas      | 75212  | 214.559.3946       | 214.559.2827 |              |
|                            |  | 2 | Linda White             | Chief Financial Officer                                   | <a href="mailto:lwhite@bryanshouse.org">lwhite@bryanshouse.org</a>                       |                                   |             |        |                    |              |              |
|                            |  | 3 | Yessenia Ramirez        | Operations Director                                       | <a href="mailto:yramirez@bryanshouse.org">yramirez@bryanshouse.org</a>                   |                                   |             |        |                    |              |              |
|                            |  | 4 | Marilyn Quinones        | Social Services Director                                  | <a href="mailto:marilynquinones@bryanshouse.org">marilynquinones@bryanshouse.org</a>     |                                   |             |        |                    |              |              |
| 10                         | Resource Center of Dallas (RCD)  | 1 | CC Cox                  | Chief Executive Officer                                   | <a href="mailto:ccox@myresourcecenter.org">ccox@myresourcecenter.org</a>                 | 2701 Reagan St.                   | Dallas      | 75219  | 214.528.0144       | 214.522.4604 |              |
|                            |  | 2 | Dave Hesse              | Chief Financial Officer                                   | <a href="mailto:dhesse@myresourcecenter.org">dhesse@myresourcecenter.org</a>             |                                   |             |        |                    |              |              |
|                            |  | 3 | Marisa Elliott          | Chief Operating Officer                                   | <a href="mailto:melliott@myresourcecenter.org">melliott@myresourcecenter.org</a>         |                                   |             |        |                    |              |              |
|                            |  | 4 | Del Wilson              | Programs Manager  | <a href="mailto:delwilson@myresourcecenter.org">delwilson@myresourcecenter.org</a>       |                                   |             |        |                    |              |              |
| 11                         | Your Health Clinic - Callie Clinic                                     | 1 | Gwynne Palmore          | Chief Executive Officer                                   | <a href="mailto:gwynne.palmore@gmail.com">gwynne.palmore@gmail.com</a>                   | 1521 Baker Rd.                    | Sherman     | 75090  | 903.891.1972       | 903.892.6093 |              |
|                            |  | 2 | Bob Stoolfire           | Chief Financial Officer                                   | <a href="mailto:bobstoolfire@gmail.com">bobstoolfire@gmail.com</a>                       |                                   |             |        |                    |              |              |
|                            |  | 3 | Glenn Moreland          | Clinical Administrator                                    | <a href="mailto:rglenm@yahoo.com">rglenm@yahoo.com</a>                                   |                                   |             |        |                    |              |              |
|                            |  | 4 | Norma Piel-Brown        | Compliance Officer  | <a href="mailto:norma.pielbrown@callieclinic.org">norma.pielbrown@callieclinic.org</a>   |                                   |             |        |                    |              |              |