

Ryan White Planning Council of the Dallas Area
Office of Support
2377 N. Stemmons Freeway, Suite 200, Dallas, Texas 75207
214 819-1840 telephone; 214 819-6023 fax

Memorandum

To: Members, Ryan White Planning Council of the Dallas Area
Interested Parties

From: RWPC Support Staff

Date: Thursday, November 5, 2020

Re: Meeting Announcement

Please note that there will be a:

Ryan White Planning Council Meeting
Wednesday, November 11, 2020, 9:00 a.m.
2377 N. Stemmons Freeway, Hickman Conference Room, Second Floor
Dallas County Health and Human Services Building
Dallas, Texas 75207

Attached, please find the meeting packet for your review. **Please remember to bring this mailer with you to the meeting since limited additional copies will be available. We appreciate your help in utilizing our resources wisely.**

If you are unable to attend this meeting, please notify the RWPC Office of Support at (214) 819-1857 (Glenda.blackmonjohnson@dallascounty.org), on or before Tuesday, November 10, 2020. Otherwise, we look forward to seeing you at the next meeting.

Cc: Philip Huang, MD, MPH, Director
Dallas County Judge's Office
Sonya M. Hughes, Assistant Director
Justin Henry, Grants Manager Programmatic
Wanda Scott, Grants Manager Fiscal
Glenda Blackmon-Johnson, RWPC Manager
Carla Jackson, Program Monitor
David Kim, Program Monitor
Oscar Salinas, Quality Assurance Administrator
Angela Jones, Quality Assurance Advisor
Regina Waits, Health Advisor
Vacant, RWPC Health Planner
Vacant, RWPC Coordinator
Building Security

RYAN WHITE PLANNING COUNCIL OF THE DALLAS AREA

The RWPC envisions a seamless, flexible, and efficient healthcare system dedicated to the wellness and empowerment of Persons Living With HIV/AIDS (PLWHA) in North Texas. The RWPC of the Dallas Area is a collaborative partnership of consumers, volunteers, and providers entrusted with the planning and coordination of healthcare services on behalf of PLWHA in North Texas.

AGENDA

Wednesday, November 11, 2020
9:00 a.m.

- | | | |
|-------|--|--|
| I. | Call to Order | John Dornheim or Auntjuan Wiley |
| II. | Certification of Quorum | John Dornheim or Auntjuan Wiley |
| III. | Introduction/Announcements | John Dornheim or Auntjuan Wiley |
| IV. | Approval of the October 14, 2020 Minutes | Action Item |
| V. | Administrative Agency Report
• AA Updates | Representative from Administrative Agency |
| VI. | Open Meetings Act Training (<i>20 Minutes</i>) | Chief Roden |
| VII. | Committee Meeting Update: | |
| | a. Allocations Committee | Kelly Richter or James Wright or John Dornheim or Auntjuan Wiley |
| | • Approve the Re-allocation Recommendations for
FY 2020 State Services Dallas/Sherman HSDAs | Action Item |
| | b. Executive Committee | John Dornheim or Auntjuan Wiley |
| | c. Needs Assessment Committee (<i>Unofficial- DNEQ</i>) | John Dornheim or Auntjuan Wiley |
| | d. Planning and Priorities Committee | Robert Lynn |
| | e. Evaluation Committee (<i>DNM</i>) | Pamela Green or Del Wilson |
| | f. Consumer Council Committee | Auntjuan Wiley or Donna Wilson |
| VIII. | New Business | |
| IX. | Adjournment | John Dornheim or Auntjuan Wiley |

**Due to COVID-19
Until Further Notice**

NEXT SCHEDULED MEETING

Wednesday, December 9, 2020 9:00 AM

Will be held via TELE-CONFERENCE

Dallas County Health and Human Services Building
2377 N. Stemmons Freeway, Dallas, TX 75207

RYAN WHITE PLANNING COUNCIL OF THE DALLAS AREA

October 14, 2020 Meeting Minutes ([Re-allocation Recommendation Approvals](#))

COUNCIL MEMBERS PRESENT

John Dornheim, Chair	Lori Davidson	Yolanda Jones
Auntjuan Wiley, Vice Chair	Venton C. Hill-Jones	Robert Lynn
Del Wilson	Helen Zimba	Pamela J. Green, RN
Donna Wilson	Leonardo Zea	Robert L McGee II
Korey Willis	Alexander Deets	

COUNCIL MEMBERS ABSENT

James Wright	Jacobi Hunter-Wright	Kelly Richter
Jonathan Thorne	Darius Ahmadi	Julie Jackson
Christopher Webb	Karin Petties	Laticcia M. Riggins

RWPC STAFF PRESENT

Claudy Jean Pierre, RWPC Temp Staff	Glenda Blackmon-Johnson, RWPC Manager
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DALLAS COUNTY ADMINISTRATION STAFF PRESENT

Mary Kate Bevel, City of Dallas

GRANTS MANAGEMENT STAFF PRESENT

Sonya M. Hughes, Assistant Director	Kofi Bissah, ADAP Coordinator
David Kim, Program Monitor	Oscar Salinas, CQM Supervisor
Justin M. Henry, Grants Program Manager	Wanda Scott, Grants Manager
Carla Jackson, Program Monitor	

OTHERS PRESENT

Annie Sawyer-Williams	Joni Wysocki, AIN Inc.	Dwight Harry, ASD
Mark Edgell	Trenise Foster, ViiV	Kellie Norcott, PHHS
Shelby Cefoldo	Shabaura Perryman	
Miranda Grant, AIN Inc.	Sattriona Nyachwaya	

I. Call to Order: John Dornheim, RWPC Chair called the meeting to order at 9:06 a.m.

II. Certification of Quorum: Quorum was established by John Dornheim, RWPC Chair and certified by Glenda Blackmon-Johnson, Ryan White Planning Council Manager.

III. Introductions/Announcements:

- a. Auntjuan Wiley announced Christopher Webb's resignation from the RWPC membership and the Needs Assessment Committee Chair. Also, that Shirley Rivers resigned from the Needs Assessment Committee membership. And, that Karin Petties made a request to be excused from RWPC duties for the month of October 2020.

Planning Council /Office of Support: John Dornheim, RWPC Chair presented the virtual meeting room etiquette & Planning Council Announcements:

- Planning Council members, if you need to leave the meeting, we will call for a recess until you return.
- If you make a motion please speak clearly for recording.
- Please conduct your voting via the chat panel on right side.
- If you are not speaking please mute your microphone.
- If you use an acronym, please explain what the letters mean so every person in the room will understand.
- ****As a reminder, committee member attendance is imperative for quorums to be established. Meetings and action items cannot conduct voting processes unless there is a quorum established. For any reason you are not able to attend this meeting or any subcommittee meeting, please inform the Office of Support as soon as possible. If you are not receiving the quorum emails please see the Office of Support.**
- Before you speak/make your announcement, please identify your association with agencies.
- Registration for the 2020 Texas HIV/STD Virtual Conference on December 1-3, 2020 is now open! Registration is free and open to anyone.

- Dallas County reopened the Emergency Housing Assistance EHAP. **It is a lottery based program and has eligibility requirement for more details go to: www.dallascounty.org/EHAP** ; Comprehensive Energy Assistance for utility assistance number: (CEAP - 214-819-1848).
- COVID-19 Update may be found on the Dallas County website: www.dallascounty.org
- The Fast Track Steering Committee will meet via Microsoft Teams Meeting platform on Wednesday, October 28, 2020
- Due to COVID-19, all RWPC and standing committees meetings will continue via teleconference. Until further notice.
- Membership interviews will resume upon approval of a secure process to safeguard private/sensitive information has been approved by the AA. Venton offered the suggestion of sharing information on screen. And offered to forward process recommendations to keep the interview process moving forward.

RWPC Membership: Year to date, of the 33 seats 21 seats are filled. The Christopher and Karin Petties resigned from their RWPC leadership/Standing Committee membership as of Wednesday, October 14, 2020.

RWPC Term Expiration Status: The FY 20-21 membership roster term expirations are as follows:

- As of **August 31, 2020** Phillip Scheldt officially rolled off the RWPC Roster due to term expiration.
- As of **November 30, 2020** Auntjuan Wiley will officially rolled off the RWPC Roster due to term expiration.
- As of **April 30, 2021** John Dornheim will officially rolled off the RWPC Roster due to term expiration. **Current RWPC Chair**
- As of **June 30, 2021** Leonardo Zea will officially rolled off the RWPC Roster due to term expiration.
- As of **August 31, 2021** Yolanda Jones will officially rolled off the RWPC Roster due to term expiration.
- The RWPC is still seeking women of color/Transgender/Youth/Hispanic/Native Indian Tribe representation for Planning Council membership and currently, there are two mandated seats to be a filled: Medicaid and someone recently released from incarceration or a parole officer. If you know someone, please forward his or her contact information to the Office of Support staff.

IV. Approval of the September 9, 2020 Minutes: Helen Zimba *motioned to accept the minutes as written.* Robert Lynn *seconded the motion. The motion passed.*

V. Administrative Agency Report Sonya Hughes announced:

1. The Part A Application has been completed with a successful submission to HRSA.
2. The Part B Application is due the first week of November 2020.
3. The Administrative Agency is excited to announce Justin Henry as the Grants Manager.
4. She mentioned that she has gotten questions about the ADAP Amendment. The ADAP Amendment for the Department of Texas State Services has been briefed and clarified that the contract was amended for \$275,000. Further, that the 2 million is the cumulative total of that contract over the last five years with the exception of FY 2019 because zero dollars were sent to ADAP. She presented fiscal year data to show the breakdown of unexpended funds that were sent to ADAP for Dallas residents. The details are reflected as follows: *FY 2015-2016 a million dollars was sent to ADAP; FY 2016-2017 \$750,000 dollars was sent to ADAP; FY 2017-2018 \$300,000 dollars was sent to ADAP.* She indicated that purpose for the contract is to assure that the expenditure thresholds are met. Additionally, she reported that the fiscal team is working to re-allocate funds so that no monies go to ADAP

VI. Committee Reports:

- A. Executive Committee:** John Dornheim, RWPC Chair, reported the committee met on October 7th and established quorum. The committee discussed service term expirations. He reported there are 33 seats and 10 vacant seats. And, agency affiliations. The committee conducted an extensive discussion regarding the recommendations. The committee voted and approved the forward of the Allocation committee's FY 2020 Part A/MAI/Part B/State Service Rebated Re-allocation Recommendations to the RWPC for the final approval.

John Dornheim, RWPC chair opened planning council discussion citing concerns regarding the violation of the RWPC Bylaws and a possible violation of the Open Meeting Act as a result of 2 standing committee chairs and 2 vice chairs conducting a brainstorming meeting. He expressed unfortunately, that their meeting constituted a quorum of the council's executive committee. The members presented questions and concerns for further discussion and clarification regarding the issue. The chair discussed efforts to coordinate an open meetings act training with the Dallas DA's office.

- B. Needs Assessment Committee:** The office of support reported, that the committee met and established quorum on 9/15/2020; Hosea Crowell announced that he will be a speaker at the HIV/STD Conference on the topic of Intersexuality. Tori Williams for the Houston RWPC discussed the Learning Empowerment Advocacy Program; it's a 17-week educational program designed for individuals who would like to learn and participate with the RWPC and Standing committees. Ms. Williams mentioned that she would like to have the graduates speak regarding their experience. Pam Green discussed the collaboration between the evaluation and the needs assessment committee. The committee discussed submitting recommendation to the consumer committee regarding an ongoing LEAP training. Helen provided an update regarding her work with the HIV Stigma campaigns. The needs assessment committee's will meet October 20, 2020.
- C. Planning & Priorities Committee:** Robert Lynn, Chair, reported the committee met September 16, 2020 and established quorum. The committee discussed How Best to Meet the Need recommendations. Presented questions regarding data for vision care. Also, that the committee is awaiting vision care data from the AA. Rob presented a status inquiry to Sonya regarding the vision care data request. Sonya mentioned that she has asked Thomas for ARIES data which has been unsuccessful and that she'll send out a survey to sub-recipients. The next meeting will be October 21, 2020 at 9:00 am.
- D. Allocations Committee:** John Dornheim, Chair, reported that the committee met on 10/2/2020. The committee established quorum. The allocation committee discussed the justification data, and re-allocated funds. The allocation committee developed re-allocation recommendations for FY 2020 Part A/MAI /Part B/State Service/Rebate; each reallocation recommendation was approved by the committee. The committee agreed that residual fund balance would be allocated to core medical services. John reported that two of the re-allocations would need to go back to the allocations committee to be formally approved by committee.
- John called for a second to the motion of the Executive for the RWPC to approve the part a/MAI re-allocation recommendation. Seconded by Robert Lynn. The motion passed.
 - John called for a second to the motion of the Executive for the RWPC to approve the part B/State Services Rebate re-allocation recommendation. Seconded by Robert Lynn. The motion passed.
- E. Evaluation Committee:** Pamela Green, RN, Chair reported the committee met on September 22, 2020 but did not establish quorum. The committee continued with the meeting a learned that Mr. Edgar's in the CQM group are doing some trainings more than creating a questionnaire at this point. Further, she report that the committee's work on the evaluation model is on hold. She reported that the committee discussed collaboration with the needs assessment committee. Member of the evaluation committee feel the collaboration would be productive; the committee will wait for guidance regarding the collaboration. Next meeting will be October 22, 2020 at 3:00pm.
- F. Consumer Council Committee:** Auntjuan Wiley, Chair, reported the committee met on September 24, 2020 and establish quorum. Approved the minutes; had the committee reports and discussed CCC projects that the committee has been working on all year. The chair reported the status of the Educational Outreach Project's previous locations and new locations under consideration. Further, he indicated that the consensus from most contacts was that they would rather wait until 2021 to resume the Educational Outreach Project.

VII. New Business: NA

- VIII. Adjournment:** John Dornheim called for a *motioned to adjourn. Robert Lynn made the motion. Auntjuan Wiley seconded the motion. The motion passed unanimously. The meeting was adjourned at 10:01 a.m.*

Drafted by:

GBJ RWPC Manager

Date

Certified by:

GBJ RWPC Manager

Date

Final Approval by:

John Dornheim, Chairperson
Auntjuan Wiley, Vice Chair

Date

Due to COVID-19 Until Further Notice

NEXT SCHEDULED MEETING

Wednesday, November 11, 2020, 9:00 a.m.

Will be held via Tele-Conference

Hickman Conference Room, 2nd floor

Dallas County Health and Human Services Building

2377 N. Stemmons Freeway, Dallas, TX 75207

ALLOCATIONS COMMITTEE		
October 26, 2020 SS/Sherman HSDA Reallocation Meeting Minutes		
Charge: Develop recommendations for distribution of funds among priority goals using all available information regarding community and agency needs, current funding for HIV services, and trend data; develop recommendations for service category allocations. Recommendations for service category allocations will include how best to meet each established priority.		
MEMBERS PRESENT		
John Dornheim, RWPC Chair	Lionel Hillard	Buffie Bogue
Naomi Green	James Kleitches	James Wright, Vice Chair
MEMBERS ABSENT		
Kelly Richter, Chair		
RWPC STAFF PRESENT		
Glenda Blackmon-Johnson, RWPC Program Manager	Claudy Jean Pierre, RWPC Staff	
Grants Management Staff Present		
Wanda Scott, Grants Manager	Sonya Hughes, Assistant Director	Amanda Burks
Justin M. Henry, Grants Manager	Nevin Epen, Grants Analyst	
OTHERS PRESENT		
Traswell Livingston, ASD	Johnathon Bingham, Dental Health	Dwight Harry, ASD
Miranda Grant, AIN	Pamela Barnes, HSNT	Melissa Fulgham
Joni Wysocki, AIN	Mark Edgell	

- I. **Call to Order:** John Dornheim, RWPC Chair, called the meeting to order at 5:17 p.m.
- II. **Certification of Quorum:** Quorum was established by John Dornheim, RWPC Chair and certified by Glenda Blackmon-Johnson, RWPC Manager.
- III. **Introductions/Announcements:**
 - a. The committee welcomed James Wright, committee vice chair back.
 - b. Men's Strength Conference scheduled for November 5-8, 2020.
 - c. HIV/STD Conference to be held December 1-3, 2020 has opened registration.
- IV. **Approval of the October 2, 2020 Meeting Minutes:** Lionel Hillard made the motioned to approve the Allocations Committee minutes. James Kleitches seconded the motion. One abstention. The motion passed unanimously.
- V. **Office of Support:** RWPC manager reported no change with the Allocations Committee membership. The chair is on requested leave and welcomed the vice-chair back. Additionally, the RWPC membership as of October 2020 equals 21. The Needs Assessment standing committee chair, Christopher Webb, and vice-chair, Karin Petties resigned from the Planning Council and the Standing committee. The RWPC chair &/or vice chair will serve as chair for the Needs Assessment committee through the remainder of the 2020 program year.
- VI. **FY 2020 State Services and Sherman HSDA/State Rebate Reallocation Recommendations:** The committee members reviewed and discussed the Sherman HSDA justification and request for increased funding. It was clarified that Sherman Dennison HSDA is funded separately from the Dallas HSDA. The office of support provided an overview of the justification and request for increased funding provided by the Sherman HSDA. Further, the committee reviewed the Allocation Spreadsheet detail which included: FY 2020 service category rank; service category name, % Allocated, Initial Service Allocation, Total Returned for Reallocation, Total Request for Reallocation, Approved/Denied based on Need, Reallocation Recommendation and the New % Allocated. The members discussed concerns, made inquiries and presented questions for clarification. Further, explanations and clarification were provided regarding the allocation and request for reallocation of fund with the HSDA. The chair called for a motion. Lionel Hillard made a motion to approve the requested reallocation and for the fund balance to be transferred in the category of choice for needed State Service Re-allocation. The motion was seconded by Buffie Bogue.

The office of support reminded the committee of the members of the 10/2/2020 reallocations discussion. The committee was refreshed regarding the outcome and the detailed discussion reflected on the spreadsheet for the FY 2020 State Services Funds which contained columns labeled as follows: FY 2020 service category rank; service

category name, % Allocated, Initial Service Allocation, Total Returned for Reallocation, Total Request for Reallocation, Approved/Denied based on Need, Reallocation Recommendation and the New % Allocated. The FY 2020 State Services Fund Reallocation Spreadsheet attached reflects the committee's reallocation recommendation. Lionel Hillard made a motion to accept the reallocation distribution as shown on the State Services spreadsheet. Buffie Bogue seconded the motion.

- VII. **FY 2020 Part A/MAI/Part B/State Services Expenditure Reports:** Wanda Scott, Fiscal Manager, on behalf of the Administrative Agency provided the update for October 2020. The FY 19-20 SS final expenditure report. Approved 2021 SS that started September 1, 2020 the service delivery amount = \$1,451,836.00 Sherman HSDA was awarded 75,004. It was stipulated that there are pending invoices. The total Part A expenditure including pending invoices reflects expenditures at 36.50%. In comparison to other jurisdictions, the EMA's expenditures are higher. The numbers are anticipated to higher in November 2020. Sub-recipients are expending Part A and COVID funds.

The AA expended 97.75% of the 2019-2020 Part B State Services funds. The current Part B FY 2020 expenditure is at 39.23%. The FY 2020 State Rebate 45.42 percent expended; YTD Expenditures are slightly off target however pending invoices should increase the percentages. FY 2021 State Services expenditures reflect the first month with no funds expended. The carryover funds were approved in court in the amount of \$270,199.00 funds are scheduled for Outpatient/Ambulatory Outpatient Medical services.

VIII. **New Business:** NA

- IX. **Adjournment:** *Lionel Hillard made the motioned to adjourn. James Kleitches seconded the motion. The motion passed unanimously.* The meeting was adjourned at 5:55p.m.

Submitted by:

Glenda Blackmon Johnson, RWPC Manager

Date

Certified by:

Glenda Blackmon Johnson, RWPC Manager

Date

Final Approval by:

Kelly Richter, Chairperson; John Dornheim, RWPC Chair
James Wright, Vice Chair; Auntjuan Wiley, Vice Chair

Date

Due to COVID-19
NEXT SCHEDULED MEETING
Monday, November 23, 2020 at 5:15 pm
Will be held via TELE-CONFERENCE
Dallas County Health and Human Services Building

**RYAN WHITE PLANNING COUNCIL OF THE DALLAS AREA
ALLOCATIONS COMMITTEE RECOMMENDATION**

FY 2020 State Services Re-allocations Plan 10/26/2020

Executive Committee 11/4/2020

Ryan White Planning Council 11/11/2020

1. Background

State Services funds are for use in States and Territories for HIV Care. These funds are issued by the Department of State Health Services in Texas. State Services funds both the **Dallas Health Services Delivery Area (HSDA)** and the Sherman/Dennison HSDA. The **Dallas HSDA** includes Collin, Dallas, Denton, Ellis, Hunt, Kaufman, Navarro, and Rockwall Counties while the Sherman/Dennison HSDA includes Cooke, Fannin, and Grayson Counties.

According to the Part A Manual: 2602 (b)(4)(C) of the CARE Act (now the Treatment Extension Act) requires planning councils to establish priorities for the allocation of funds within the eligible area, including how best to meet such priority and additional factors that a grantee should consider in allocating funds under grants based on (1) size and demographics of a population and the needs of the population; (2) demonstrated cost effectiveness and outcome effectiveness of proposed strategies and interventions, to the extent that data are reasonably available; (3) priorities of the community with HIV disease for whom the services are intended; (4) coordination in the provision of services with programs for HIV prevention and for prevention and treatment of substance abuse; (5) availability of other governmental and nongovernmental resources, including the State Medicaid plan; and (6) capacity development needs resulting from disparities in the availability of HIV-related services in historically underserved communities. The Administrative Agency (Dallas County) notified the committee that there was **\$90,680.00** available for reallocation.

2. Rationale

Under FY 2020 State Services **Dallas HSDA**, a total of **\$86,325.00** was returned from the following service categories: Outpatient/Ambulatory Medical Care; Medical Case Management; Mental Health Services; Non-Medical Case Management; Non-Medical Case Management-Housing based; Medical Transportation; Referral for Healthcare. There was a total of **\$4,355.00 Unobligated** returned from Respite Care (CYA). The Allocations Committee was tasked with reallocating an aggregate total of **\$90,680.00** from FY 2020 State Services funds back into services. The committee reviewed the Requests for Funding Increases justification and the trending expenditures. The Committee decided to reallocate Dallas HSDA's amount as per request for the following categories: Congregate Housing, Legal Services, totaling **\$40,027.00**. The rest of the available funds (**\$50,653.00**) will be distributed to core medical services at the discretion of the Administrative Agency with the AA informing the Allocations Committee and Ryan White Planning Council of how these funds were distributed.

3. Recommendation

The Allocations Committee recommends that the Ryan White Planning Council of the Dallas Area reallocate FY 2020 State Services State Services Rebate, as attached and gives the Administrative Agency the discretion to reallocate available funds (**\$50,653.00**) to core medical services and the unspent funds up to +/-7% of the total award.

Allocations Committee Chair, Kelly Richter or Vice Chair, James Wright
RWPC Chair, John Dornheim or RWPC Vice Chair, Auntjuan Wiley

Date

Executive Committee Chair, John Dornheim or Vice Chair, Auntjuan Wiley

Date

RWPC Chair, John Dornheim or Vice Chair, Auntjuan Wiley

Date

Statement of Conflict: Conflicted members are those providing services in the following categories: **All funded providers.**

FY 2020 DSHS HIV State Services 10.26.20 Reallocation								
FY 2020 RANK	Service Category	% Allocated	FY 2020 Initial Service Allocation	FY 2020 Total Returned Part A Funds	FY 2020 Total Requested for Increase Per Service	FY 2020 Approve/Deny Base on Need	FY 2020 Reallocation Part A Awards	FY 2020 New % Allocated
	Core Medical							
1	Outpatient/Ambulatory Medical Care	1.63%	\$23,665.00	\$4,970.00				0.00%
2	Oral Health Care	0.00%						0.00%
3	Medical Case Management	0.32%	\$4,646.00	\$1,394.00				0.00%
	Housing/Other MCM	4.29%	\$62,284.00					0.00%
4	Mental Health Services	1.43%	\$20,761.00	\$15,494.00				0.00%
5	AIDS Pharmaceutical Assistance	11.88%	\$172,478.00					0.00%
6	Early Intervention Services	0.00%	\$0.00					0.00%
7	Health Ins Cost Sharing Assistance	0.00%	\$0.00					0.00%
8	Substance Abuse Outpatient Care	0.00%	\$0.00					0.00%
9	Home and Community Based HS	0.00%	\$0.00					0.00%
10	Home Health Care	0.00%	\$0.00					0.00%
11	Medical Nutrition Therapy	0.00%	\$0.00					0.00%
12	Hospice Services	0.00%	\$0.00					0.00%
	Support Services							0.00%
1	Food Bank	8.49%	\$123,261.00					0.00%
2	Case Management (non-medical)	15.02%	\$218,066.00	\$17,445.00				0.00%
3	Medical Transportation	15.94%	\$231,423.00	\$20,828.00				0.00%
4	Outreach Services	0.00%	\$0.00					0.00%
5	Housing-based Case Management	4.73%	\$68,672.00	\$12,361.00				0.00%
6	Emergency Financial Assistance	0.00%	\$0.00					0.00%
7	Congregate Housing	16.76%	\$243,328.00		\$26,194.00	Approve	\$26,194.00	9.23%
8	Home Delivered Meals	0.00%	\$0.00					0.00%
9	Legal Services/Other Prot Services	2.63%	\$38,183.00		\$13,833.00	Approve	\$13,833.00	4.87%
10	Health Education / Risk Reduction	0.00%	\$0.00					0.00%
11	Day Respite Care for Children/Youth	0.30%	\$0.00					0.00%
12	Day Respite Care for Adults	1%	\$10,163.00					0.00%
13	Child Care Services	0.00%	\$0.00					0.00%
14	Linguistic Services	0.00%	\$0.00					0.00%
	Referral for Healthcare	15.88%	\$230,551.00	\$13,833.00				0.00%
	Total Obligated for Service Delivery	100.00%	\$1,447,481.00	\$86,325.00	\$40,027.00		\$40,027.00	14.10%
	Total Unobligated - Funds							
	ite Care - CYA		\$4,355.00	\$4,355.00				0.00%
	N/A			\$0.00				0.00%
	N/A			\$0.00				0.00%
	ADMIN. Total		\$0.00	\$0.00				0.00%
	Core Services	19.55%	\$283,834.00					0.00%
	Support Services	80.45%	\$1,163,647.00					0.00%
	Total Available for Reallocation	100.00%	\$1,451,836.00	\$90,680.00	\$40,027.00	\$0.00	\$40,027.00	14.10%

Allocations Committee Chair,
Kelly Richter or Vice Chair,
James Wright
RWPC Chair, John Dornheim
Or RWPC Vice Chair,
Auntjuan Wiley

Date

Executive Committee Chair,
John Dornheim
Or Vice Chair, Auntjuan Wiley

Date

RWPC Chair, John Dornheim
or Vice Chair, Auntjuan Wiley

Date

\$50,653.00 Last time the committee members said they would like to allocate the balance to

core medical but they did not specify with category they want to allocate money to

**RYAN WHITE PLANNING COUNCIL OF THE DALLAS AREA
ALLOCATIONS COMMITTEE RECOMMENDATION**

FY 2020 State Services-Rebate Re-allocations Plan 10/26/20

Executive Committee 11/4/2020

Ryan White Planning Council 11/11/20

1. Background

State Services-Rebate funds are for use in States and Territories for HIV Care. These funds are issued by the Department of State Health Services in Texas. State Services-Rebate funds both the Dallas Health Services Delivery Area (HSDA) and the **Sherman/Dennison HSDA**. The Dallas HSDA includes Collin, Dallas, Denton, Ellis, Hunt, Kaufman, Navarro, and Rockwall Counties while the **Sherman/Dennison HSDA** includes Cooke, Fannin, and Grayson Counties.

According to the Part A Manual: 2602 (b)(4)(C) of the CARE Act (now the Treatment Extension Act) requires planning councils to establish priorities for the allocation of funds within the eligible area, including how best to meet such priority and additional factors that a grantee should consider in allocating funds under grants based on (1) size and demographics of a population and the needs of the population; (2) demonstrated cost effectiveness and outcome effectiveness of proposed strategies and interventions, to the extent that data are reasonably available; (3) priorities of the community with HIV disease for whom the services are intended; (4) coordination in the provision of services with programs for HIV prevention and for prevention and treatment of substance abuse; (5) availability of other governmental and nongovernmental resources, including the State Medicaid plan; and (6) capacity development needs resulting from disparities in the availability of HIV-related services in historically underserved communities. The Administrative Agency (Dallas County) notified the committee that there was **\$66,392.00** available for reallocation for the **Sherman/Dennison HSDA**.

2. Rationale

Under FY 2020 State Services-Rebate **Sherman/Dennison HSDA**, a total fund amount of **\$66,392.00** was returned from the following service categories: *Medical Nutrition Therapy and Referral for Healthcare*.

The Allocations Committee was tasked with reallocating an aggregate total of **66,392.00** from FY 2020 **Sherman/Dennison HSDA** State Services-Rebated funds back into services. The committee reviewed the justification for funding increases & expenditure data. The Committee decided to reallocate State Services-Rebate funds to the following category: *Non-Medical Case Management, Health Education Risk Reduction* totaling **\$14,590.00**. Of the available **\$51,802.00** State Services-Rebate **Sherman/Dennison HSDA** award +/- 7% of the will be distributed at the discretion of the Administrative Agency **and/or approval of the DSHS Sponsor** with the AA informing the Allocations Committee and Ryan White Planning Council of how these funds were distributed.

3. Recommendation

The Allocations Committee recommends that the Ryan White Planning Council of the Dallas Area reallocate FY 2020 State Services Rebate **Sherman/Dennison HSDA** as attached and gives the Administrative Agency the discretion to reallocate unspent FY 2020 State Services Rebate **Sherman/Dennison HSDA** funds as prescribed by the +/- 7% of the total State Services-Rebate award.

Allocations Committee Chair, Kelly Richter or Vice Chair, James Wright
RWPC Chair, John Dornheim Or RWPC Vice Chair, Auntjuan Wiley

Date

Executive Committee Chair, John Dornheim
Or Vice Chair, Auntjuan Wiley

Date

RWPC Chair, John Dornheim or Vice Chair, Auntjuan Wiley

Date

Statement of Conflict: Conflicted members are those providing services in the following categories:
All funded providers.

FY 2020 DSHS HIV/Ryan White State-Rebate Sherman HSDA 10/26/20								
FY 2020 RANK	Service Category	% Allocated	FY 2020 Initial Service Allocation	FY 2020 Total Returned S-Rebate Funds	FY 2020 Total Requested for Increase Per Service Category	FY 2020 Approve/Deny Base on Need	FY 2020 Reallocation State-Rebate	FY 2020 New % Allocated
	Core Medical							
1	Outpatient/Ambulatory Medical Care	1.49%	\$28,757.00					\$0.00
2	Oral Health Care	0.00%	\$0.00					\$0.00
3	Medical Case Management	2.66%						\$0.00
3	MCM Housing/Other	3.98%						\$0.00
4	Mental Health Services	1.33%						\$0.00
5	AIDS Pharmaceutical Assistance	9.25%	\$2,188.00					\$0.00
6	Early Intervention Services	0.00%	\$12,789.00					\$0.00
7	Health Ins Cost Sharing Assistance	0.00%	\$0.00					\$0.00
8	Substance Abuse Outpatient Care	0.00%	\$0.00					\$0.00
9	Home and Community Based HS	0.00%	\$0.00					\$0.00
10	Home Health Care	0.00%	\$0.00					\$0.00
11	Medical Nutrition Therapy	0.00%	\$3,692.00	\$3,692.00				\$0.00
12	Hospice Services	0.00%	\$0.00					\$0.00
	Support Services							\$0.00
1	Food Bank	7.89%						\$0.00
2	Case Management (non-medical)	7.04%	\$17,833.00		\$8,500.00	Approved	\$8,500.00	\$0.18
3	Medical Transportation	14.81%						\$0.00
4	Outreach Services	2.53%	\$19,250.00					\$0.00
5	Housing-based Case Management	4.39%						\$0.00
6	Emergency Financial Assistance	0.00%	\$0.00					\$0.00
7	Congregate Housing	15.87%						\$0.00
8	Home Delivered Meals	1.13%						\$0.00
9	Legal Services/Other Prof Services	2.44%						\$0.00
10	Health Education / Risk Reduction	1.11%	\$8,463.00		\$6,090.00	Approved	\$6,090.00	\$0.13
11	Day Respite Care for Children/Youth	0.28%	\$0.00					\$0.00
12	Day Respite Care for Adults	0.65%						\$0.00
13	Child Care Services	0.03%						\$0.00
14	Linguistic Services	0.00%	\$0.00					\$0.00
	Referral for Healthcare	23.12%	\$100,000.00	\$62,700.00				\$0.00
	Total Obligated for Service Delivery	100.00%	\$192,972.00	\$66,392.00	\$14,590.00		\$14,590.00	
	Total Unobligated - Funds							
	N/A			\$0.00				
	N/A			\$0.00				
	ADMIN. Total		\$0.00	\$0.00				
	Core Services	18.71%	\$47,426.00					
	Support Services	81.29%	\$145,546.00					
	Total Available for Reallocation	100.00%	\$192,972.00	\$66,392.00	\$14,590.00	\$0.00	\$14,590.00	\$0.00

51,802.00

Allocations Committee Chair,
Kelly Richter or Vice Chair,
James Wright Date
RWPC Chair, John Dornheim Or
RWPC Vice Chair, Auntjuan
Wiley

Date

Executive Committee Chair, John
Dornheim
Or Vice Chair, Auntjuan Wiley

Date

RWPC Chair, John Dornheim or
Vice Chair, Auntjuan Wiley Date

EXECUTIVE COMMITTEE MEETING		
November 4, 2020		
Charge: Ensures the orderly and integrated and progression of work of the committees of the Ryan White Planning Council. Plans future activities.		
MEMBERS PRESENT		
John Dornheim, RWPC, Chair	Auntjuan Wiley, RWPC Vice-Chair, CCC Chair	
Robert Lynn, P&P Chair	Pamela Green, RN, Evaluation Chair	
Donna Wilson, CCC Vice-Chair	Del Wilson, Evaluation Vice-Chair	
MEMBERS ABSENT		
Kelly Richter, Allocations Chair	James Wright, Allocations Vice-Chair	
RWPC STAFF PRESENT		
Glenda Blackmon-Johnson, RWPC Manager	Claudy Jean Pierre, RWPC Staff	
GRANTS MANAGEMENT STAFF PRESENT		
Sonya Hughes, Grants Assistant Director,	Justin M. Henry, Grants Manager-Programmatic	
Wanda Scott, Grants Fiscal		
OTHERS PRESENT		
Traswell Livingston, ASD	Joni Wysocki, AIN Inc.	Philp Huang, DCHHS Dir
Mark Edgell	Annie Williams, HOPWA	Tony Lokash, LHOT
Gilbert Kouame	Lionel Hillard	

- I. **Call to Order:** John Dornheim, Chair called the meeting to order at 1:59 p.m.
- II. **Certification of Quorum:** Quorum was established by John Dornheim, and certified by Glenda Blackmon Johnson, RWPC Manager.
- III. **Introductions/Announcements:**
 - a. Robert Lynn announced that he will start his participation with a COVID-19 Vaccine Study.
 - b. Pam Green announced that Prism Health has reopened the COVID-19 Vaccine Trial; accepting participants 18 years and older; interested parties should contact Laura Rodgers at 972-807-7370.
- IV. **Approval of October 7, 2020 Minutes:** Robert Lynn motioned to approve the minutes with the following correction: *(the addition of the name Del Wilson after vice chairs Karin Petties)* to the second page, section VI. Leadership Report, second paragraph, second sentence. Del Wilson seconded the motion. The motion passed.
- V. **Office of Support:** Claudy Jean Pierre reported the RWPC membership, 33 seats 21 filled. 48% of the membership is nonaligned consumers. Three mandatory seat categories: State Medicare/Medicaid; recently incarcerated; and federally recognized Indian Tribes. The RWC is seeking women of Color/Transgender/Youth/Hispanic and Indian Tribe representation. Discussed the standing committee seat status.
 1. Allocation Committee (15 seats): 7 members *(8 seats open)*
 2. Evaluation Committee (15 seats): 10 members *(5 seats open)*
 3. Planning & Priorities Committee (15 seats): 9 members *(6 seats open)*
 4. Consumer Council Committee (20 seats): 16 members *(4 seats open)*
 5. Needs Assessment Committee (25 seats): 13 members *(12 seats open)*

MEMBERSHIP REFLECTIVENESS:

- The 1st group impacted with the highest numbers is Blacks at 9,587 or 42% representation; the RWPC membership consists of 21 people of whom 11 are Black with representation at 52.00% reflectiveness.
- The 2nd group impacted with the next highest numbers is White at 6,480 or 30% representation; the RWPC membership consists of 21 people of whom 10 are White with representation at 48.00% reflectiveness.
- The 3rd group impacted with the next highest numbers is Latinx/Hispanic at 5,515 or 23% representation; the RWPC membership consists of 21 people of whom 2 are Latino/Hispanic with representation at 10.00% reflectiveness.

RWPC TERM EXPIRATION STATUS:

- As of **November 30, 2020** *Auntjuan Wiley* will officially rolled off the RWPC Roster due to term expiration.
- As of **April 30, 2021** *John Dornheim* will officially rolled off the RWPC Roster due to term expiration.

Current RWPC Chair

- As of **June 30, 2021** *Leonardo Zea* will officially rolled off the RWPC Roster due to term expiration.
- As of **August 31, 2021** *Yolanda Jones* will officially rolled off the RWPC Roster due to term expiration.

Additionally, for the Executive Committee's input, he provided, an introductory overview of the FY 2021 training material for the RWPC: **RWPC 101 PowerPoint**, and the **RWPC Work Plan Activities which consisted of the following objectives:** Policies & Procedures; Membership; Needs Assessment; Integrated Plan/End The Epidemic/Fast Track Plans; Priority Setting and Resource Allocation; Planning and Priority Setting; Assessment of the Administrative Mechanism; Communication & Leadership Support; Part A Grant Application; Empowerment Consumer/Community; and **Policies and Procedure Samples**. The members presented questions and concerns about the materials and when the detail would be formally presented.

- VI. **Leadership Report:** John Dornheim opened the floor for comments from Auntjuan Wiley, as he formally rolls off the RWPC Roster November 30, 2020; the two consecutive 3-year terms would be met. The consideration communicated to the committee members in this case is that the Judge appointed Mr. Wiley for the FY 2020 Program Year (*January 1, 2020 – December 31, 2020*). The chair recommended that future communication regarding term expiration be asterisked to indicate formal ending of member participation.

- VII. **Administrative Agency Report:** Sonya Hughes informed the committee that we have a new HRSA Project Officer: Kristen Athey. HRSA's formal letter of introduction is forthcoming. Additionally, as a result of Aurora & Sylvia's retirement in October 2020 there are two vacancies with the AA's team. The positions are posted on the Dallas County website. The Commissioner's Court agenda contains the AA's submittal for video conferencing equipment upgrades to enhance the online platform capacity for the Hickman Conference Room. The upgrade consists of a new podium and conference phones. Further, the briefing included Part A & B Formula and State Rebate reallocations for Sub-recipients. Wanda Scott, the fiscal manager has sent requests to Sub-recipients for funding reductions and requests for funding increase are forthcoming next week. The AA's virtual monitoring is underway. The waiver for part A has been submitted to HRSA however Part B monitoring will move forward. The AA is in the final stages of completion of the Semi-Annual Report. Wanda Scott will provide an overview of the FY 2020 Expenditures to date for Part A, B and State Rebate Awards. A Reallocation is projected for the month of November 2020. Further, she reported HRSA does not provide flexibility or a waiver for unobligated balances. There will be a penalty assessed if 95% of the Part A and B funds are not expended. The members presented questions and expressed concerns regarding challenges with expending funds by the end of the fiscal year. She informed members that there is potential for another reallocation in January if there is a need.

VIII. Committee Reports:

- a. **Needs Assessment:** Auntjuan Wiley, RWPC vice chair reported the committee met on October 20, 2020 but did not establish quorum. He indicated that the committee will continue the discussion regarding the LEAP Program, (*Learning Empowerment Advocacy Program*), and to determine how to incorporate that program in Dallas. The committee will meet on November 17, 2020 at 2:00.
- b. **Planning & Priorities:** Robert Lynn, Chair, reported the committee met October 21, 2020 and established quorum. The committee recognized Christopher Webb resignation and thanked his for his contribution to the committee. Further, he announced that going forward the committee would briefly conduct a 3-5 minute review of different articles from the Bylaws; Roberts Rules of Order as a reminder for everyone. He indicated that Sonya Hughes conveyed that a survey is being circulated to the Sub-recipients and upon receipt of the information regarding vision care the AA will report back to the committee. Further, the committee received the reflectiveness report. He reported that in the past the committee has taken time off either in November or December and this year the committee has opted not to meet in December. The committee reviewed and discussed updates for recommendations to modify the ***How Best To Meet The Need*** document to improve the service response to COVID-19 and they worked with three categories: medical case management; oral health care and outpatient/Ambulatory services. The committee will meet on November 18, 2020 at 9:00 am.
- c. **Allocations Committee:** John Dornheim, RWPC Chair reported that the committee met and established quorum on 10.26.2020. He provided the update regarding the Allocations Committee's Reallocation Recommendations:
- The chair opened the floor with the allocation committee's motion to accept the **FY 2020 State Services Dallas HSDA Reallocation Recommendation** and call for a second motion from executive; Robert Lynn seconded the motion. The motion passed.
 - The chair opened the floor with the allocation committee's motion to accept **the Sherman HSDA Reallocation Recommendation** and call for a second motion from executive; Robert Lynn seconded the motion. The motion passed. The committee will meet on November 23, 2020.
- d. **Evaluation Committee:** Did not meet on October 27, 2020.
- e. **Consumer Council Committee:** Donna Wilson, vice chair reported the committee met on October 22, 2020 and establish quorum. The committee had introductions and announcements. Donna reminded everyone about the following: Texas Black Women's Health Initiative Virtual Conference, November 10, 2020 1-6 pm; Donna will participate as a facilitator; Men's Strength Conference November 5-8, 2020; the HIV Syndicate will host the Reproductive Justice November 16, 2020, speaker Marsha Jones; State HIV/STD conference held December 1-3 virtual conference. The Committee liaisons gave their reports from the following committees: Planning and priorities, Evaluation, Needs Assessment and HIV Taskforce. Additionally, the by consensus agreed that November 12, 2020 would be the best day to conduct the Committee's forum before the close of the program year.
- IX. **Approval of the November 11, 2020, RWPC Agenda:** John Dornheim opened the floor for a motion to accept the agenda. Del Wilson made a motion to approve the November 11, 2020 RWPC meeting agenda. Rob Lynn seconded the motion. The committee engaged in a discussion regarding the power point materials that the office of support shared with the executive committee regarding the training and preparation for members for FY 2021. A concern that all the materials should be reviewed by all members at the same time. Clarification that the agenda items as written would be was presented to RWPC meeting and that the power point materials introduced to the executive committee would not be added to the agenda. The chair presented concerns that people did not understand. The motion passed.

X. **New Business:** N/A.

XI. **Adjournment:** Rob Lynn *made a motion to adjourn. Del Wilson seconded the motion. The motion passed unanimously.* The meeting was adjourned at 3:00 p.m.

Submitted by:

Glenda Blackmon Johnson, RWPC Manager

Date

Draft Certified by:

Glenda Blackmon Johnson, RWPC Manager

Date

Final Approval by:

John Dornheim, RWPC Chair
Auntjuan Wiley, RWPC Vice Chair

Date

Due to COVID-19
Until Further Notice
NEXT SCHEDULED MEETING
Wednesday, November 4, 2020 @ 2:00 PM
Will be held via TELE-Conference
Dallas County Health and Human Services Building

PLANNING AND PRIORITIES (P&P) COMMITTEE

October 21, 2020 Meeting Minutes

Charge: To oversee the development and implementation of a process to identify needs and barriers, keep the assessment of needs current, and develop a comprehensive plan to implement the priority goals of the Planning Council.

COUNCIL MEMBERS PRESENT

Robert Lynn, Chair	Korey Willis	Lori Davidson
Laticcia Riggins	Venton C. Hill-Jones	John Dornheim
Donna Wilson	Robert McGee II	Helen Zimba
Korey Willis		

COUNCIL MEMBERS ABSENT

Woldu Ameneshoa

RWPC STAFF PRESENT

Glenda Blackmon Johnson, RWPC MGR Claudy Jean-Pierre, RWPC Staff

GRANTS MANAGEMENT STAFF PRESENT

David Kim, Program Monitor Justin Henry, Grants Manager

OTHERS PRESENT

Joni Wysocki, AIN Inc.	Kellie Norcott, PHHS	Miranda Grant, AIN, Inc.
Oscar Salinas, CQM	Leonardo Zea, Prism	Julia Chavarria, HOPWA

- I. **Call to Order:** Robert Lynn, Planning & Priorities Chair, call the meeting to order at 9:08 a.m.
- II. **Certification of Quorum:** Quorum was established by Robert Lynn and certified by Glenda Blackmon Johnson, RWPC Manager.
 - a. Robert Lynn, chair review the housekeeping rules for the go-to-meeting platform.
- III. **Introductions/Announcements:**
 - Robert Lynn, chair announced Christopher Webb's resignation from the planning and priorities committee and acknowledged his contribution and passion for the committee. Further, Robert expressed to the committee that going forward he would like to conduct a 3-5 minute review of a section of the RWPC Bylaws. John Dornheim, RWPC chair conducted an overview of Bylaws Sections 9.1, and 9.2 the Code of Conduct. In efforts to remind all: members and non-members of the guidance established for council and committee conduct when in participation at the meetings.
 - Justin Henry reported his participation with HRSA Call regarding Multi-Year funding scheduled for implementation in 2022.
- IV. **Approval of the September 16, 2020 Minutes:** Helen Zimba motioned to approve the minutes. Lori Davidson seconded. The motion passed.
- V. **Office of Support Report:** the Office of Support reported the following regarding the Planning and Priorities Representation and Reflectiveness: **Planning & Priorities (P&P)** (15 seats): 10 members (5 seats vacant). The 1st group impacted by the HIV epidemic with the highest numbers are Blacks at 9,262 or 42% representation; the P&P committee membership consists of 10 people of whom 7 are Black with representation at 70.00% reflectiveness. The 2nd group impacted by the HIV epidemic with the highest numbers is White at 6,530 or 30% representation; The P&P committee membership consists of 10 people of whom 2 are White with representation at 20.00% reflectiveness. The 3rd group impacted by the HIV epidemic with the next highest numbers are Latinx/Hispanic at 5,083 or 23% representation; The P&P committee membership consists of 10 people of whom 1 are Latino/Hispanic with representation at .10% reflectiveness.

- VI. **Review of the How Best to Meet the Need Recommendation:** Glenda Blackmon Johnson, reported on last conversation with Sonya Hughes, a survey has been forwarded to the sub-recipients regarding the vision care component. Upon receipt of the data, the AA will provide an update regarding the outcome.

Robert Lynn conducted a poll with the committee to determine if the committee would like to have either the month of November or December off. The group by consensus optioned to meet in November and to cancel the meeting in December 2020. **There will be no Planning and Priorities meeting in December 2020.**

Robert Lynn, Chair opened the discussion regarding the How best to meet the need guidance embedded in the Standards of Care document. Claudy Jean-Pierre shared the How Best to Meet the Need Document, Robert optioned to discuss the Medical Case Management service category. Robert proposed to the committee to consider to add where applicable the same for COVID -19 and tele-health recommendations. The conversation progress to the technological migration; also that there is a relaxed approach to the program monitoring. Additionally, the committee discussed issues regarding the “refusal/denial to serve the LGBTQ community. It was suggested that the committee consider developing a safety for clients who find themselves subject to the situation; to establish a contingency plan via memorandum of understanding. The discussion included the following categories and the accompanying edits were noted:

1. **Medical Case Management –Edit-**
 - PPE should be available for all clients visiting the facility
 - make sure that we have a workforce that is sensitive to the clients (transgender)
 - education about COVID-19
 - to use tele-health and tele-medicine whenever possible.
2. **Oral Health Care – Edit-** Inform medical and non-medical case managers about dental care options and providers to make appropriate referrals.
 - stagger appointments so that the waiting room is not full (no more than 2 people in the waiting room).
 - oral COVID test?
 - longer wait times could be due to provider relocating to a new site
 - sites providing services adhere to safety recommendations from CDC.
3. **Outpatient Health/Ambulatory Services – Edit -** Telehealth and telemedicine - wherever and whenever possible i.e. case management, eligibility,
 - provider feedback - good responses to telehealth
 - receiving services by telephone/ virtual
 - eligibility is extended to 12/31/20
 - meals programs are to go/bus passes are distributed using minimal contact
 - Business agreement with virtual platforms
 - Flexibility needs to be maintained with accessing this service
 - in-person eligibility screening is not required by the feds
 - patient-centered care should be considered (what does this mean in Dallas County?)
 - PPE should be available to clients - CARES Act Funding (providers have to submit a report to the AA)

- VII. **New Business:** Robert Lynn posed the question as to who would conduct presentations going forward. RWPC Staff Claudy Jean-Pierre will assist.

- VIII. **Adjournment:** Robert Lynn call for a motion to adjourn. John Dornheim made the motion, Helen Zimba second the motion. The meeting was adjourned at 9:57.

Submitted by:

Glenda Blackmon Johnson, RWPC Manager

Date

Draft Certified by:

Justin M. Henry, RWPC Health Planner

Date

Final Approval by:

Robert Lynn, Chair
Vacant, Vice Chair

Date

Due to COVID-19
Until Further Notice

NEXT SCHEDULED MEETING

Wednesday, November 18, 2020, 9:00 a.m.

Will be held via TELE-CONFERENCE

Dallas County Health and Human Services Building
2377 N. Stemmons Freeway, Dallas, TX

CONSUMER COUNCIL COMMITTEE MEETING MINUTES

October 22, 2020

[Meeting Minutes](#)

Charge: Empowering consumers through education by providing the tools and knowledge to interact with those individuals and committees that affect categorical service delivery of the Ryan White Treatment Modernization Act, including the Texas Department of State Health Services (DSHS).

MEMBERS PRESENT

Donna Wilson, Vice Chair
David C. Becker
Linda Freeman

Sattriona Nyachwaya, FT Liaison
Alexander Deets
Ricky Tyler

Helen E. Turner
Lionel Hillard
John Dornheim

MEMBERS ABSENT

Julie Jackson
Robert L. McGee II
Jonnita L. Brown

Helen Zimba
Julie Wilson Caldwell

Jamie Collins
Auntjuan Wiley, Chair

COUNCIL STAFF PRESENT

Glenda Blackmon Johnson, RWPC Manager

Claudy Jean Pierre, RWPC Staff

GRANTS MANAGEMENT STAFF PRESENT

Wanda Scott, Grants Manager Fiscal

Justin Henry, Grants Manager-Programmatic

OTHERS PRESENT

Piper Duarte, PHHS
Jena Benik, ViiV Healthcare

Kofi Bissah
Kellie Norcott, PHHS

I. Call to Order: Donna Wilson, Vice Chair, opened the meeting at 12: 06 and officially called the meeting to order at 12:15 p.m.

II. Certification of Quorum: Quorum was established and certified by Donna Wilson, vice chair and certified by Glenda Blackmon Johnson, RWPC Manager.

III. Introductions/Announcements:

- Grace Project was held October 23, 2020 through October 25, 2020. The conference will be held via virtual platform. Contact Legacy Counseling Center for more information.
- Justin Henry, grants manager announced starting Fiscal 2022 the HRSA Grant program will migrate to a 3-year non-competing Continuation Model. In the renewal years 2-3 a progress report would be required from participants. Also, that he'd provide periodic updates regarding the implementation.
- Texas Black Women's Health Initiative will hold the first Virtual Conference November 10, 2020 1-6 pm.
- The Men's Strength Conference will be held on site, November 5-8, 2020. Dallas Marriott Suites Medical/Market Center; 2493 North Stemmons Freeway, Dallas 75207. Scholarships Are Available.
- International Stigma Conference to be held 11/16/2020.
- Texas HIV Syndicate will host its first presentation November 16, 2020 on Reproductive Justice, Marsha Jones speaker. The formal announcement flyer is forthcoming.
- Local Fast Track meeting scheduled via Micro soft team platform on 10/28/2020, 5:30pm -7:30pm
- Texas HIV/STD Virtual Conference on December 1-3, 2020 is now open. [conference website](#)
- Ricky Tyler reported there is a significant need for housing resources for the women

IV. Approval of the September 24, 2020 Minutes: John Dornheim motioned to accept the minutes. Lionel Hillard seconded the motion. 1 abstention. Motion passed unanimously.

- V. **Office of Support Report-Membership Representation & Reflectiveness:** Glenda Blackmon-reported the consumer committee's Black representation at 69%; White representation at 25% and Hispanic representation is 6%. There are 20 seats available of those seats 16 are filled. The agency affiliation for the committee with 1 representative from Prism Health and 1 from Parkland Hospital Systems.
- VI. **Committee Liaison Reports:**
- a. **Allocations Committee-** Lionel Hillard reported that the committee met on October 2, 2020; established quorum; approved FY 2020 Part A, Part B and State Service Rebate Reallocations. The committee discussed the September FY 2020 Expenditure Report.
 - b. **Planning and Priorities Committee** – Glenda Blackmon Johnson reported that the committee met on 10.20.2020 but did not establish quorum; they continued the HBTMTN discussion from the September meeting they recapped the oral health and ambulatory recommendations for PPE support for clients and Tele-medicine and telehealth where applicable; the Chair polled members for thoughts to hold the November and December meetings. The group opted not to meet in December. The Chair announced Christopher Webb's resignation and thanked him for his service on the RWPC/Standing Committee appointments. Further, the committee was refreshed regarding the committee's charge set forth in the Bylaws and section 9.1 and 9.2. Further, he requested the Needs Assessment Chart and Houston's LEAP Curriculum be email to all members.
 - c. **Evaluation Committee-** Helen Turner reported that the committee met on 9/22/2020 but did not establish quorum. Also, the committee discussed collaboration between committees (needs assessment and evaluation, fast track cities) to look at intersectionality to see projects the committees could work together on.
 - D. **Needs Assessment Committee-** Glenda Blackmon Johnson reported that the committee met on October 20 but did not establish quorum; the meeting was officiated by Auntjuan Wiley RWPC Chair. He announced to the committee that the chair, Christopher Webb, and vice chair, Karin Petties, resigned from their RWPC Standing Committee appointments. Further, the committee was refreshed regarding the committee's charge set forth in the Bylaws. Further, Auntjuan Wiley requested the office of support to email the Needs Assessment Chart and Houston's LEAP Curriculum to all members.
 - E. **Dallas HIV Taskforce** – Sattie reported that the taskforce met on 10/13/2020. The biggest take away is that a HIV Master Plan is being developed by the group to integrate all goals, EHE pillars and activities; it's a working document. The Taskforce will meet again on the second Tuesday in December. The group continued discussion regarding the integrated plan goals and strategies to align the goals with the Fast track action items; also how to obtain the needed updates for the EHE timeline and how to align all the initiatives and working through challenges.
- VII. **CCC Forum Planning** – By consensus, the group agreed November 12 to be the best date for the forum. Auntjuan reported previously that he would like to work with pharmaceutical companies to do some educational forum. He mentioned that he will reach out James Burglund from Gilead and Britney from Janson. Both representatives provided incredible presentations at the Wellness Round Table with the provision of valuable information. He will provide update via email.
- VIII. **New Business:** N/A.
- IX. **Adjournment:** The committee lost quorum as 12:37; meeting closed at 12:41 pm.

Submitted by:

Glenda Blackmon Johnson, RWPC Manager

Date

Draft Certified by:

Glenda Blackmon Johnson, RWPC Manager

Date

Final Approval by:

Auntjuan Wiley, Chair
Donna Wilson, Vice Chair

Date

Due to COVID-19 Until Further Notice
NEXT SCHEDULED MEETING
Thursday, November 19, 2020 12:00 PM
Will be held via Tele-Conference

RWPC Members

1. John Dornheim, CHAIR	johndornheim@att.net
2. Auntjuan Wiley, VICE CHAIR	a.wiley@aidswalksouthdallas.com
3. Venton C. Hill-Jones	Vhill-jones@SBPAN.org
4. Lori Davidson	lori.davidson@dallascityhall.com
5. Darius Ahmadi	dahmadi@aidsdallas.org
6. Yolanda Jones	Yjones@AIDSDallas.org
7. Robert Lynn	Roblynn1868@gmail.com
8. Robert McGee II	helpmehelputoo@gmail.com
9. Kelly Richter	Kelly.Richter@Gilead.com
10. Jonathan Thorne	Jrthorne1@gmail.com
11. Del Wilson	delwilson@myresourcecenter.org
12. Donna Wilson	Donnadenisewilson@gmail.com
13. Leonardo Zea	Leonardo.zea@prismntx.org
14. Julie Jackson	jjack812@gmail.com
15. James Wright	creditdefendersm@yahoo.com
16. Alexander Deets	info@alexanderdeets.com
17. Korey Willis	Kwillis@aboundingprosperity.org
18. Pamela J. Green	Pamelajgreenrn@sbcglobal.net
19. Helen Zimba	Hzimba.theafiyacenter@gmail.com
20. Laticcia M. Riggins	Laticcia.riggins@dshs.texas.gov
21. Jacobi Hunter-Wright	Jhunter-wright@aboundingprosperity.org

RYAN WHITE GRANT PART A CONTACT INFORMATION

SUB-RECIPIENT CONTACT NAME											
#	ORG NAME	#	Executive Contact	Position	Executive Email	Address	City	Zip	Office #	Fax #	Cell #
1	AIDS Healthcare Foundation (AHF) / AIDS Interfaith Network, Inc. (AIN)	1	Anthony Snipes	Regional Director	Anthony.Snipes@ahf.org						
		2	Charity Chandler-Cole	National Director of Contracts	charity.chandler@aidshhealth.org	6255 W. Sunset Blvd., 21st FL	Los Angeles	90028	323.860.5384	n/a	310.882.9462
		3	Scarlett Calderwood	Regional Director of Health Care Center Operations	Scarlett.Calderwood@ahf.org						
		4	Jonathan Cowans	Practice Manager	Jonathan.Cowans@ahf.org						
		5	Shibu K. Sam	Senior Contracts Manager	shibu.sam@aidshhealth.org		Dallas				972.523.3113
		1	Steven Pace	Chief Executive Officer	steven@aindallas.org	2707 N. Stemmons Fwy., STE 120	Dallas	75207	214.943.4444	214.948.9988	
		2	Joni Wysocki	Chief Operating Officer	joni@aindallas.org				214.943.4444 x102	214.941.7739	
		3	Marlin Ginlesperger	Chief Financial Officer	marlin@aindallas.org						
2	PRISM Health North Texas	1	John T. Carlo, M.D.	Chief Executive Officer	john.carlo@prismntx.org	351 W. Jefferson Blvd., STE 300	Dallas	75208	214.521.5191	214.528.5879	
		2	Gilbert Kouame	Chief Financial Officer	gilbert.kouame@prismntx.org		Dallas				
		3	Karin Petties	Vice President of Grants Admin	karin.petties@prismntx.org		Dallas		214.521.5191 x3344		214.546.1790
		4	Cathy Bryan	Executive Vice President of Patient Services & Operations	cathy.bryan@prismntx.org		Dallas				
3	AIDS Services of Dallas (ASD)	1	Traswell Livingston	Executive Director	tlivingston@aidsdallas.org	400 S. Zang, STE 1305 LB 21	Dallas	75208	214.941.0523	214.941.8144	
		2	Yolanda Jones	Chief Operating Officer	yjones@aidsdallas.org						
		3	Bernie Keasler	Chief Financial Officer	bkeasler@aidsdallas.org						
		4	Dwight Harry	Program Coordinator	dharry@aidsdallas.org						
4	Parkland Health & Hospital Systems (PHHS)	1	Crystal Curtis	HIV Grant Programs Director	crystal.curtis@phhs.org	1936 Amelia Court, 2nd FL	Dallas	75235	214.590.5182	214.590.2832	
		2	Jessica Hernandez	Senior Vice President	jessica.hernandez@phhs.org						
		3	Kellie Norcott	Program Manager	kellie.norcott@phhs.org						
		4	Piper Duarte		piper.duarte@phhs.org						
		5	Shelia Fisher	Director of Grants Management	shelia.fisher@phhs.org						
5	Dallas Legal Hospice (DLH)	1	Tony Lokash	Executive Director	tony@legalthospice.org	1825 Market Center Blvd., STE 550	Dallas	75207	214.521.6622	214.521.3310	
		2	Nisa Orteiz	Client Service Coordinator	nisa@legalthospice.org						
6	Dental Health Programs, Inc.	1	Dorothy Jones	Executive Director	drobinson@communitydentalcare.org	3910 Gaston Ave., STE 175	Dallas	75246	214.590.0193	214.266.1001	
		2	Johnathon Bingham	Fiscal/Program Coordinator	jbingham@communitydentalcare.org						469.387.7700
7	Health Services of North Texas, Inc. (HSNT)	1	Doreen Rue	Chief Executive Officer	drue@healthntx.org	4401 North I-35, STE 312	Denton	76207	940.381.1501	940.556.8059	
		2	Debra Layman	Chief Operating Officer	dlayman@healthntx.org						
		3	Pam Barnes	Chief Financial Officer	pbarnes@healthntx.org						
		4	Louise Winston	Director of Programs	lferrill@healthntx.org						
8	Legacy Counseling Center, Inc. (LCC)	1	Melissa Grove	Executive Director	melissa@legacycounseling.org	4054 McKinney Ave., STE 102	Dallas	752041	214.520.6308	214.521.9172	
		2	MerriGay Fitz	Fiscal Contact	mfritz0913@hotmail.com						
		3	Tammy McCormack	Office Manager	tammy@legacycounseling.org						
9	Open Arms, Inc. / Bryan's House	1	Abigail Erickson-Torres	Chief Executive Officer	aerickson@bryanshouse.org	3610 Pipestone Rd.	Dallas	75212	214.559.3946	214.559.2827	
		2	Linda White	Chief Financial Officer	lwhite@bryanshouse.org						
		3	Yessenia Ramirez	Operations Director	yramirez@bryanshouse.org						
		4	Marilyn Quinones	Social Services Director	marilynquinones@bryanshouse.org						
10	Resource Center of Dallas (RCD)	1	CC Cox	Chief Executive Officer	ccox@myresourcecenter.org	2701 Reagan St.	Dallas	75219	214.528.0144	214.522.4604	
		2	Dave Hesse	Chief Financial Officer	dhesse@myresourcecenter.org						
		3	Marisa Elliott	Chief Operating Officer	melliott@myresourcecenter.org						
		4	Del Wilson	Programs Manager	delwilson@myresourcecenter.org						
11	Your Health Clinic - Callie Clinic	1	Gwynne Palmore	Chief Executive Officer	gwynne.palmore@gmail.com	1521 Baker Rd.	Sherman	75090	903.891.1972	903.892.6093	
		2	Bob Stoolfire	Chief Financial Officer	bobstoolfire@gmail.com						
		3	Glenn Moreland	Clinical Administrator	rglenm@yahoo.com						
		4	Norma Piel-Brown	Compliance Officer	norma.pielbrown@callieclinic.org						