



### Q: What is a Tax Roll (TRW)?

A: The Tax Roll (TRW) is an ASCII file. This is the only available format. It includes information regarding entities collected by the Dallas County Tax Office for the current year Tax Roll (paid and unpaid accounts), unpaid balances for prior years, and Appraisal District changes made to accounts during the current Tax Year.

### Q: What information is on the Tax Roll (TRW) file?

A: All of the information on the TRW file is listed in the document entitled, *Tax Roll (TRW) File Layout*.

### Q: What is the cost for the Tax Roll (TRW) file?

A: The TRW data file is accessible on the Dallas County Tax Office website at: [dallascounty.org/tax/](http://dallascounty.org/tax/) for no additional charge. The Dallas County Tax Office is unable to provide technical support for your use of the data. Please seek help from your IT department or an IT person.

### Q: Can you email me the Tax Roll (TRW) file?

Tax Roll (TRW) file is too large to print, email, or view on a mobile phone. Additional Information is available on the Dallas County website at: [dallascounty.org/tax/](http://dallascounty.org/tax/).

### Q: How can I get a list of delinquent property accounts in Dallas County?

A: Delinquent accounts are available in the TRW data file is accessible on the Dallas County Tax Office website at: [dallascounty.org/tax/](http://dallascounty.org/tax/) for no additional charge. The DUE-DATE of the account will be a prior date if the account is delinquent. See the document entitled, *Tax Roll (TRW) File Layout*.

### Q: Is the Tax Roll (TRW) a list of delinquent property accounts that are going up for auction?

A: The TRW contains delinquent property accounts. There is no designation on the TRW file to identify auction accounts. Additional information on Tax Auctions can be found on the Dallas County Tax Office website at <https://www.dallascounty.org/departments/tax/other-questions.php>.

### Q: Is the legal description on the Tax Roll (TRW) file?

A: No, the TRW file does not contain the legal description of the property.

Legal description information for Dallas Central Appraisal District accounts can be obtained by visiting the DCAD website at <http://dallascad.org/DataProducts.aspx>. Download the current year's Certified Data Files (Comma Delimited) at Certification for no charge and cross reference with the TRW file by account number. Information for additional Appraisal Districts is available at <https://www.dallascounty.org/departments/tax/other-questions.php>.

Links to other Appraisal Districts for which Dallas County collects taxes are available on the Dallas County Tax Office website at <https://www.dallascounty.org/departments/tax/other-questions.php>.

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Provide Dallas County Citizens with Excellent Service using Innovative Technology to Ensure Quality Collections.



**Q: If I pay taxes on a property, do I obtain possession of the property?**

**A:** No, not according to Texas law. However, other states may have different laws on this matter.

**Q: What is the Jurisdiction name associated with the four character Jurisdiction code listed on the Tax Roll (TRW) file?**

**A:** Jurisdiction codes and associated Jurisdiction names for entities collected by the Dallas County Tax Office are listed on the document entitled, "***Entities Collected by the Dallas County Tax Office.***"

**Q: How do I know what city a Public Improvement District (PID) is for?**

**A:** A list of all PIDs collected by the Dallas County Tax Office is found on the document entitled, "***PID Entities Collected by the Dallas County Tax Office (By City).***"

**Q: What is the meaning of the Category Codes on the Tax Roll (TRW) file?**

**A:** A list of Property Category Codes and their descriptions can be obtained from the Dallas Central Appraisal District website at <http://dallascad.org/forms.aspx>. Please download the document entitled, "***DCAD SPTD Code / PTAD Property Class Code Cross-Reference List***". Additional Property Category Code information can be found in the State of Texas publication for Category Codes List at the following website <https://comptroller.texas.gov/taxes/property-tax/docs/96-313.pdf>.

Links to other Appraisal Districts for which Dallas County collects taxes are available on the Dallas County Tax Office website at <https://www.dallascounty.org/departments/tax/other-questions.php>.

**Q: What is the meaning of each of the Roll Codes on the Tax Roll (TRW) file?**

**A:** Following is a list of primary TRW Roll Codes and their descriptions.

- P - Personal Property**
- R - Real Property**
- M - Mobile Home**
- N - Mineral**
- C - Commercial**

**Q: How often is the Tax Roll (TRW) file updated?**

**A:** The TRW file is created weekly, after the end of day Fridays, and is available on the website the following Monday (excluding holidays).

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**Q: Can the Tax Roll (TRW) file be opened in Excel?**

**A:** The TRW file is too large to fit in an Excel spreadsheet. The TRW file is in ASCII format and does not contain headers or formatting. This type of file format is compatible with most database programs. You must create a database using the information included in the document entitled, ***Tax Roll (TRW) File Layout.***

A database program such as Microsoft Access, SQL Server, Foxpro, or another database program must be used to manipulate the data file.

If these concepts are foreign to you, seek help from your IT department or an IT person. The Dallas County Tax Office is unable to provide technical support for your use of the data.

**Q: I am not able to access the File named “Flat404”.**

**A:** The flat404 file is large and takes a while to open. The two steps below will help your computer recognize the file.

1. If you have Windows 7 or Windows 10 you will be able to “unzip” the TRWFILE.#####.zip data file, by right clicking on the zip file and selecting EXTRACT ALL. It will unzip all four files into a folder called usr2/spool/act.

- |                                      |  |
|--------------------------------------|--|
| flat404.DALLASCOUNTY.YYYYMMDD.#####  | (The data file)                                |
| tcs404p.DALLASCOUNTY.YYYYMMDD.#####  | (TRW Unpaid Accounts Summary Report text file) |
| trwfile_layout.txt.#####             | (Tax Roll (TRW) File Layout text file)         |
| Important_read_me.DALLASCOUNTY.##### | (Data as of Date)                              |

2. Rename the four files as follows and save them to your computer:

- flat404.DALLASCOUNTY.YYYYMMDD.#####.txt
- tcs404p.DALLASCOUNTY.YYYYMMDD.#####.txt
- trwfile\_layout.#####.txt
- Important\_read\_me.DALLASCOUNTY.#####.txt

**Q: Who can help me define the Tax Roll (TRW) file to a database?**

**A:** The Dallas County Tax Office is unable to provide technical support for your use of the data. Please seek help from your IT department or an IT person.

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