DALLAS COUNTY COMMISSIONERS COURT  
BRIEFING AGENDA  
May 14, 2013  

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   June 25, 2013
   July 2, 2013
   August 6, 2013
   September 3, 2013

No Commissioners Court Meetings:
   July 16, 2013
   July 23, 2013
   July 30, 2013

5/14/2013
MEMORANDUM

TO: COMMISSIONERS COURT
FROM: Zachary Thompson, Director
DATE: May 14, 2013
SUBJECT: MEMORANDUM OF UNDERSTANDING BETWEEN DALLAS COUNTY PUBLIC HEALTH PREPAREDNESS DIVISION AND THE TRANSPORTATION SECURITY ADMINISTRATION - DALLAS LOVE FIELD

BACKGROUND

This agreement allows the Transportation Security Administration - Dallas Love Field, to serve as a Closed Point of Dispensing (POD) and provide prophylactic medicines to Specific and Pre-Approved Facility staff, who are, in turn dispensing that medication to their respective staff and other facility recipients affected by a disaster or public health emergency. Dallas County will, to the extent feasible provide the designated Facility liaison with prophylactic medicines along with the appropriate Medicine Information Forms, Fact Sheets, and Screening/Consent Forms for the Facility utilization. In addition, Dallas County will provide training for Facility personnel, if requested and/or available, about POD management and operations.

OPERATIONAL IMPACT

There is no operational impact to Dallas County.

LEGAL IMPACT

The County Judge is required to sign the contract after approval by the Commissioners Court. The District Attorney's Office, Civil Section has reviewed and modified the contract content and the contract has been approved as to form.

FINANCIAL IMPACT

There is no financial impact to Dallas County.

STRATEGIC PLAN COMPLIANCE

Recommendations included in this briefing are consistent with the Dallas County Strategic Plan, Vision 2: Dallas County is a healthy community.

RECOMMENDATION

It is respectfully recommended that the Dallas County Commissioners Court approve the Memorandum of Understanding between Dallas County Public Health Preparedness Division and the Transportation Security Administration - Dallas Love Field, and authorizes the County Judge to sign the contract and all related documents on behalf of Dallas County.

Recommended by: [Signature]
Zachary Thompson, Director

c: Darryl Martin, Court Administrator
Virginia Porter, County Auditor
MEMORANDUM OF UNDERSTANDING BETWEEN
DALLAS COUNTY DEPARTMENT OF HEALTH & HUMAN SERVICES
PUBLIC HEALTH PREPAREDNESS DIVISION
AND
TRANSPORTATION SECURITY ADMINISTRATION – DALLAS LOVE FIELD

THIS MEMORANDUM OF UNDERSTANDING ("MOU") MADE the ___ day of __________, 2013
by and between Dallas County, Texas (hereinafter "County"), a governmental entity, on behalf of the Dallas
County Department of Health & Human Services, (hereinafter “DCHHS”) and the Transportation Security
Administration – Dallas Love Field (hereinafter “Facility"), with respect to the selection of the Facility to serve
as a Closed Point of Dispensing (hereinafter “POD”) and provide prophylactic medicines to Specific and Pre-
Approved Facility Staff, who are, in turn, dispensing that medication to their respective staff and other facility
recipients affected by a disaster or public health emergency.

A. DEFINITIONS

Public Health Emergency, for this purpose, means an occurrence or condition which results in an
actual or imminent threat of harm to public health and safety due to Bioterrorism or terrorism
events, outbreaks or release of dangerously contagious or infectious disease, that possess
substantial probability of death, long-term disability, or future harm in the affected population.

Facility Recipient, for this purpose means any individual who works for the Facility, the family
members of those who work for the facility, and other specified contractors working at the Facility.

Specific and Pre-Approved Facility Staff, for this purpose, means any individual, in the services
of the Facility, who is pre-designated and pre-approved to dispense prophylactic medicines.

Strategic National Stockpile, for this purpose, has large quantities of medicine and medical
supplies to protect the American public if there is a public health emergency (terrorist attack, flu
outbreak, etc.) severe enough to cause local supplies to run out. Once Federal and local authorities
agree that the SNS is needed, medicines will be delivered to any state in the U.S. within 12 hours.
Each state has plans to receive and distribute Strategic National Stockpile medicine and medical
supplies to local communities as quickly as possible.

B. NOTICE TO PROVIDE PROPHYLACTIC MEDICINES

DCHHS will, to the extent feasible, provide the designated Facility liaison with prophylactic
medicines along with the appropriate Medicine Information Forms, Fact Sheets, and Screening / Consent Forms for the Facility to use pursuant to this MOU.

Prior to the Department offering the prophylactic medicines, representatives of both parties will
communicate and confirm the exact number of Facility clients who will receive prophylactic medicines.

C. DUTIES AND RESPONSIBILITIES

The Facility will designate a primary and secondary contact person for the POD to DCHHS.
The Facility agrees that it will permit, to the extent of its abilities and upon request of DCHHS, its Specific and Pre-Approved Facility Staff to dispense medications obtained from DCHHS during a declared public health emergency. Those medications will only be dispensed to Facility Recipients.

The Facility agrees that it shall maintain and exercise reasonable care in the conduct of its activities and further agrees to adhere to all DCHHS guidance for the dispensing of prophylactic medicines, up to and including following the standing orders of the Dallas County Health Authority.

The Facility agrees that it shall maintain written documentation for each Facility Recipient who receives prophylactic medicines.

It is expressly agreed and understood that the Facility will not provide personnel to assist DCHHS at other PODs or public distribution sites.

DCHHS will to the extent feasible, provide any medications, supplies, and equipment needed by the Facility to successfully dispense the prophylactic medicines, including signage templates or other unique materials that would be used at a POD.

DCHHS will provide training for Facility personnel, if requested and/or available, about POD management and operations.

DCHHS will **ONLY** offer the prophylactic medicines *IF*:

1) Specific and Pre-Approved Facility staff are available to dispense those prophylactic medicines,

2) The Facility has the means to send a Facility liaison to come and collect the prophylactic medicines from a location to be determined during the Public Health Emergency or delivery directly to the Facility is deemed feasible,

3) DCHHS has the prophylactic medicines available to offer to the Facility. DCHHS does not own or possess a sufficient stockpile of prophylactic medicines or vaccines and serves as the distribution vehicle for the Strategic National Stockpile. Should there be a shortage of prophylactic medicines offered to DCHHS, the resulting allocation may suspend the enforcement of the memorandum of understanding. Allocation decisions are made in collaboration with federal and state officials and DCHHS is not the final arbiter of what quantity Dallas County will receive from the Centers for Disease Control’s Strategic National Stockpile.

D. TERMINATION AND AMENDMENTS

Either party may terminate this MOU with sixty (60) days advance written notice to the other party. This document represents the entire MOU between the parties. Any amendments shall be in writing and agreed upon by both parties. This MOU shall remain in effect until terminated by one or both parties with contact information being updated by both parties annually.

E. RESPONSIBILITY/INDEMNIFICATION

Except as otherwise provided in this MOU, each party, including its respective elected officers, agents and employees, agrees to be responsible for its own negligent acts or omissions, or other tortious conduct in the course of performance of this MOU without waiving any sovereign immunity, governmental immunity or other defenses available to the
parties under federal or Texas law. Nothing in this paragraph shall be construed to create or grant any rights, contractual or otherwise, in or to any third persons or entities. All parties agree that any such liability or damages occurring during the performance of this MOU caused by the joint or comparative negligence of the parties, or their employees, agents or officers shall be determined in accordance with comparative responsibility laws of Texas.

F. SOVEREIGN/GOVERNMENTAL IMMUNITY

This MOU is expressly made subject to County's Immunity, including, without limitation, Title 5 of the Texas Civil Practices and Remedies Code, and all applicable federal and State laws. The parties expressly agree that no provision of this MOU is in any way intended to constitute a waiver of any immunities from suit or from liability, or a waiver of any tort limitation that County has by operation of law or otherwise. Nothing in this MOU is intended to benefit any third party beneficiary.

These Indemnity and Immunity provisions shall survive termination, expiration or cancellation of this MOU or any determination that this MOU or any portion hereof is void, voidable, invalid or unenforceable.

G. COMPLIANCE WITH LAWS AND VENUE

In providing services required by this MOU, Facility and County must observe and comply with all licenses, legal certifications, or inspections required for the services, facilities, equipment, or materials, and all applicable federal, State, and local statutes, ordinances, rules, and regulations. Texas law shall govern this MOU and exclusive venue shall lie in Dallas County, Texas.

H. NOTICE AND CORRESPONDENCE

All notices shall be in writing and correspondence shall be addressed as follows:

To DCHHS : Strategic National Stockpile Coordinator
Dallas Health & Human Services
2377 North Stemmons Freeway
Dallas, TX 75207-2710

To the Facility : Emergency Coordinator
TSA – Love Field
8008 Cedar Springs Rd Suite 100
Dallas, Texas 75235
I. AGREEMENT/SIGNATURES
We the undersigned agree to the terms and conditions of this memorandum of understanding.

For Facility:

__________________________  __________________________
Shannon Taylor               Date
Emergency Coordinator
TSA – Love Field

For DALLAS COUNTY, TEXAS/DCHHS:

__________________________  __________________________
Clay Lewis Jenkins           Date
Dallas County Judge

Recommended by:

__________________________  __________________________
Zachary Thompson             Date
DCHHS Director
Dallas County Health & Human Services

APPROVED AS TO FORM*:
CRAIG WATKINS
DALLAS COUNTY DISTRICT ATTORNEY

TERESA GUERRA SNELSON
CHIEF, CIVIL DIVISION

Melanie Barton
Assistant District Attorney

*By law, the District Attorney’s Office may only advise or approve contracts or legal documents on behalf of its clients. It may not advise or approve a contract or legal document on behalf of other parties. Our review of this document was conducted solely from the legal perspective of our client. Our approval of this document was offered solely for the benefit of our client. Other parties should not rely on this approval and should seek review and approval by their own respective attorney(s).
Date: May 14, 2013
To: Commissioners Court
Through: Stanley Victrum, Chief Information Officer
From: Richard Ballard, Assistant IT Chief – Applications Support & Development
Subject: Personal Services Contract - Technical Support Analyst – Raison Thompson

BACKGROUND
In order to continue with the effort to provide services for the County Departments using or being transitioned to Microsoft CRM, the Office of Information Technology Department is recommending that the Court approve the Personal Services Contract (hereinafter referred to as the “Contract) with Raison Thompson as a Technical Support Analyst.

The tasks of the Technical Support Analyst will be as follows:

- Reviews, analyzes, and evaluates information technology systems operations;
- Provides technical support for system users;
- Develops and conducts technical training programs;
- Coordinates with production support teams to identify and correct production issues;
- Participates in researching and testing of new software or update features;
- Assists in Microsoft CRM requirements gathering and deployment plan formulation
- Design, program, test and implement computerized information processing systems; and to analyze, design and develop custom applications in a Microsoft .Net environment Work with SME and other clients to capture any necessary requirements for CRM and other applications. Understand integration and can document and provide detailed insight on integration design;
- Develop new systems based on requirements and user specifications of the County;
- Provide technical assistance to end-users by identifying requirements and system solution areas; and to train and provide end-users with systems specifications and instructions;
- Draft system documents, specifications and programming project status reports;
- Coordinate with other County departments and divisions to ensure efficient, effective and quality delivery and operation of technology system solutions;
- Analyze and evaluate information processing systems to identify better business solutions, and to design system enhancements and other alternatives to existing methods of business processes and
- Perform other duties as assigned.
- The hours of availability to perform the services shall not be counted as the hours of performing services.
IMPACT ON OPERATIONS
Raison Thompson will work on a contractual basis from May 22, 2013 through October 25, 2013. The position is being included in the Department’s FY13-14 budget request for additional staffing.

FINANCIAL IMPACT
The hourly rate of $45.00 will result in a total cost for the Contract not to exceed $36,200.00. Currently there is $18,400 remaining on the contract for the former position holder, Traci Newbill, who was recently hired as a System Administrator Programmer - Oracle. This leaves a balance of $17,800 needed to fund the new agreement with Mr. Thompson. The remaining funds are available in the Major Technology Fund - Unallocated Reserves and will transfer to the Professional Services Account (195.1090.05590).

LEGAL IMPACT
The County Judge is required to sign the Contract after approval by the Commissioners Court. The Contract has been sent to the District Attorney’s Office, Civil Division for review.

M/WBE
N/A

STRATEGIC PLAN COMPLIANCE
The resource provided by the Personal Services Contract is consistent with Strategy 1.5 of the County’s Strategic Plan: Maintain a Strong, Motivated Dallas County Workforce.

RECOMMENDATION
It is recommended that the Dallas County Commissioners Court authorize the County Judge to sign the Contract for Raison Thompson and to authorize the Office of Information Technology to proceed with the establishment of the Personal Services Contract.

Recommended by:

[Signature]
Stanley Victrum, CIO
May 14, 2013

To: Commissioners Court
Through: Stanley Victrum, CIO
From: Brett Taylor, IT Applications Manager
Richard Ballard, Assistant Chief, IT Applications

Subject: Proposed Plan for Training for the E-Business Suite Upgrade from Oracle 11i to Oracle 12.1

BACKGROUND
Oracle Software
Dallas County has used the Oracle E-Business Suite (EBS) of products for more than a decade.

Currently the County is running Oracle version 11.5.10.2 and uses the following modules: General Ledger, Payables, Purchasing, iProcurement, iSupplier, Projects, A/R, Payroll, HR, OAB, ESS, iRecruitment, Assets.

Oracle 12.1 has been available since May 2009 and remains the most current version of the E-business Suite. It provides significant enhancements to the prior product, includes improvements to the overall usability of the product, is built upon a new architecture for improved file sharing capabilities and has additional modules desired by the user community (e.g. Grants). Oracle 12.1 is expected to be on Premier Support though May 2014 and Extended Support through May 2017. In April 2012, a Court Brief (April 3, 2012) and Court Order (April 17, 2012) for the Oracle Training was presented. Due to project scheduling changes, the Court Order was not acted upon by IT Services.

Oracle Training
Dallas County is currently in the midst of upgrading to Oracle 12.1 with the upgrade to be completed in the Summer of CY2013. This upgrade is necessitating additional Oracle training for the IT Services Oracle Support and Maintenance Team, which consists of three Database Administrators, four Database Developers, one System Administrator and one Manager. The following classes will need to be completed by the aforementioned IT Staff in order for the team to continue providing support for and maintenance of the Oracle 12.1 EBS for the Departments of Human Resources, Audit, Treasury, Purchasing and Budget and for the County Employee Self-Service module:
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IMPACT ON OPERATIONS
Operations will ultimately benefit by having the improved functionality in the new release and in
the new modules implemented as part of the upgrade as well as having a seamless transition of
support and maintenance of the new release and additional modules by the Oracle technical staff.

FINANCIAL IMPACT
The estimated one-time cost for this request is $97,342 and will be funded by the current Oracle
12.1 Project using State of Texas DIR, Contract Number DIR-VPC-03-018. Oracle will be
instructed to invoice the County as the courses are selected and taken.

STRATEGIC PLAN COMPLIANCE
The Oracle training request is consistent with Strategy 1.4 of the County’s strategic plan: Improve
the Customer Experience by implementing Standards of Operation, Innovation and Technology.

RECOMMENDATION
The Office of Information Technology recommends that the Commissioners Court approve the
proposed purchase training from Oracle, Inc. for the noted IT Services support staff for the support
and maintenance needed after the upgrade of the County’s E-Business Suite from Oracle 11i to
Oracle 12.1 at an estimated cost of $97,342. This training will be funded by the current Oracle 12.1
Project using State of Texas DIR, Contract Number DIR-VPC-03-018.

Recommended by:

Stanley Vietrum, CIO
Date: May 14, 2013

To: Commissioners Court

Through: Stanley Victrum, Chief Information Officer

From: Randy Guin, IT Enterprise Security Officer

Subject: Microsoft Enterprise Agreement Year 3 True-Up

BACKGROUND

- **Court Order 2010-1276** - On August 3, 2010 the Commissioners Court approved renewal of the Microsoft Enterprise Agreement (EA) Contract with Software Assurance between Dallas County and Dell Computing a DIR approved vendor, contract number DIR-SDD-1014 and Microsoft Corporation. The contract provided the Office of Information Technology an effective and efficient method of managing desktop and server software and license for Dallas County.

- The EA with Software Assurance stipulates a set number of Microsoft Software Applications / Operating Systems (OS). Software Assurance allows deployment of additional Microsoft Software products throughout the year allowing payment for the additional Microsoft products to be made annually as well as any other licensing corrections to be made (True-up).

- The Year 1 True-up facilitated the licensing change to convert individual Microsoft Server Licenses to a Data Center License. The change in licensing facilitated a more cost efficient approach to manage server license installed on the VM (Virtual Machine) environment. The cost of Year 1 True-up was $2,217.28.

- The Year 2 True-up facilitated a desktop licensing correction based on automated reporting providing an accurate count of the number of desktop PC’s requiring a license increase of 350 desktop licenses. Thirty-five (35) licenses for Microsoft Project and Microsoft Visio were also included; the cost of Year 2 True-up was $191,744.70.

- In preparation for the Year 3 True-up, reports showed a large variance in the number of AD (Active Directory) desktop login accounts and the number of licensed desktops. This was due to the DSO staff in the Sheriff Office; DSO’s use computers, but are not assigned to a desk. Microsoft classifies these types of users as “deskless” users and requires an additional user license which has not been
included in the MS EA.

- A review of the licensing summary report provided by Microsoft was conducted and it was found the additional license added in the Year 1 & 2 True-up had not been added to the contract; the Year 1 and Year 2 True-ups were briefed and Court Ordered, but not paid.

**STRATEGIC PLAN COMPLIANCE**
The approval, purchase and implementation of the Microsoft Enterprise Agreement with Software Assurance support Vision 1: Dallas County is a model interagency partner. It is consistent with Strategy 1.4 of the County’s strategic plan: Improve the Customer Experience by implementing Standards of Operation, Innovation and Technology.

**OPERATIONAL IMPACT**
The number of Desktop license included in the EA has periodically increased. The number of licenses has been derived from various sources such as the number of employees and the number of computers in the asset inventory. Deployment of automated tools have allowed for a more accurate assessment to be made of the number of computers connected to the Dallas County network and the number of employees using computers. Our current EA includes licensing for 5450 (current licensed plus Year 2 True-up) desktops; our current reports show 5448 computers (desktops) and 8996 accounts.

**LEGAL**
Dallas County is responsible to ensure all software and applications used on County Computers are properly and legally licensed. Using pirated and/or software not properly licensed could result in legal proceedings resulting in substantial fines.

**FISCAL IMPACT**
The cost of Microsoft Enterprise Agreement Year 3 True-Up is $374,230.08, as detailed below, and for now will need to be funded from the Major Technology Fund – Unallocated Reserves. The Department is currently in negotiations with Microsoft to possibly restructure the County’s current EA in order to reduce the recurring EA costs.

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<th>Product</th>
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<td>YR 3</td>
<td>1050</td>
<td>$173.02</td>
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</table>
RECOMMENDATION
It is recommended that Dallas County Commissioners Court approve the payment for the Microsoft Enterprise Agreement with Software Assurance Year 3 True-Up at a cost of $374,230.08.

Recommended by:

Stanley Victrum, Chief Information Officer
May 14, 2013

MEMORANDUM

TO: Commissioners Court

THROUGH: John Wiley Price, Commissioner District 3

FROM: Alberta L. Blair, P.E.
       Director of Public Works

SUBJECT: GASTON AVENUE AND WASHINGTON AVENUE IMPROVEMENTS
         MCIP PROJECT #30206
         FIRST AMENDMENT TO THE SUPPLEMENTAL AGREEMENT
         TO THE MASTER AGREEMENT GOVERNING MAJOR CAPITAL
         TRANSPORTATION IMPROVEMENT PROJECTS

BACKGROUND

The Gaston Avenue and Washington Avenue Improvements project was selected in the first call for projects for the Major Capital Improvement Program for Program Year 2010. The project is located in Road and Bridge District 3 and in the City of Dallas.

Dallas County and the City of Dallas entered into a PROJECT SUPPLEMENTAL AGREEMENT TO THE MASTER AGREEMENT (PSA) pursuant to Court Order 2010-1040 dated June 22, 2010 for the implementation of the project. Dallas County is the lead agency for the project from commencement of planning to completion of construction. The need for additional funding has been identified based on actual bids for the project and the addition of Dallas Water Utilities work. Subsequently, the City of Dallas has executed the attached Resolution No. 13-0509 for the FIRST AMENDMENT to the PSA to increase funding.

FINANCIAL IMPACT

There are three funding categories for this project: 1) standard basic street improvements (paving and drainage) 2) street and landscape amenities and 3) water and wastewater improvements. Dallas County is participating in category No. 1, standard basic street improvements. Dallas County’s participation increases from $135,000 to $535,000. The City of Dallas participation for category No. 1 increases from $1,760,000 to $2,160,000. For category No. 2, street and landscape amenities (to be paid for by Baylor Health Care Systems), the funding cap stays the same at $505,000. For
category No. 3, water and wastewater improvements (to be paid for by the City of Dallas), funding is being added to the project in the amount of $207,245 for these improvements which are being added to the project as part of this First Amendment to the PSA. Total project funding for this project from the above mentioned sources (including Dallas County’s $535,000 share) will be $3,407,245.

**IMPACT ON SCHEDULE AND OPERATIONS**

In order for the Gaston and Washington Improvements project to be completed, it is necessary to commit funding for the projected final costs for the project. Weather permitting, substantial completion for the project is scheduled for the end of May 2013. Final completion is anticipated to be at the end of June 2013.

**STRATEGIC PLAN COMPLIANCE**

The County has worked with the City of Dallas and numerous utilities on this project which is consistent with **Vision 1: Dallas County is a model interagency partner.** This project will also improve County transportation and other infrastructure which is consistent with **Vision 4: Dallas County proactively addresses critical regional issues** by easing traffic congestion and increasing efficiency of traffic movement and **Vision 5: Dallas County is the destination of choice for residents and businesses** by participating in the development of the area around Baylor Medical Center.

**RECOMMENDATION**

It is recommended that the County Judge be authorized to execute the attached **FIRST AMENDMENT TO THE SUPPLEMENTAL AGREEMENT TO THE MASTER AGREEMENT GOVERNING MAJOR CAPITAL TRANSPORTATION IMPROVEMENT PROJECTS FOR GASTON AVENUE AND WASHINGTON AVENUE IMPROVEMENTS, MCIP PROJECT 30206** with the City of Dallas. If the Commissioners Court is in agreement, a Court Order will be placed on the next formal agenda authorizing the execution of this agreement.

Approved by:

[Signature]

Alberta L. Blair, P.E.
Director of Public Works

Attachments (First Amendment to the Supplemental Agreement)
FIRST AMENDMENT

DALLAS COUNTY CAPITAL IMPROVEMENT PROGRAM
SUPPLEMENTAL AGREEMENT TO THE MASTER AGREEMENT
GOVERNING MAJOR CAPITAL TRANSPORTATION IMPROVEMENT PROJECTS

This Agreement is entered into this ___ day of _____________, 2013, to amend the Project Supplemental Agreement ("PSA") between the City of Dallas, Texas (the "City"), and County of Dallas, Texas, (the "County") for the implementation of the Gaston Ave. and Washington Ave. Improvement Project, MCIP Project 30206 (the "Project").

Whereas, pursuant to Dallas County Commissioners Court Order 2001-814 dated April 24, 2001, and Court Order 2011-1287 dated August 2, 2011, the County acting by and through the Dallas County Commissioners Court, and the City entered into a Master Agreement to jointly fund various street improvement projects; and

Whereas, pursuant to Dallas County Commissioners Court Order No. 2010-1040 dated June 22, 2010, County and City entered into a Project Supplemental Agreement (the "PSA") for the implementation of the project; and

Whereas, Chapter 791 of The Texas Government Code and Texas Transportation Code Section 251 provides authorization for local governments to contract with each other for the performance of governmental functions and services, as well as for joint funding of road or street projects; and

Now therefore, this first amendment is made by and entered into by the City and the County for the mutual consideration stated herein.

I. Purpose

City and County both mutually agree to implement said PSA in accordance with the terms of the existing agreement, except as modified below. The purpose of this PSA is to amend the funding and to update actual bid costs.

II. Amended Provisions

1. ARTICLE II, "INCORPORATED DOCUMENTS," of the PSA is amended by replacing the two documents entitled "MASTER AGREEMENT" and "PROJECT COST AND CURRENT FUNDING SOURCES" with the MASTER AGREEMENT authorized by County Commissioners Court Order 2011-1287, dated August 2, 2011, and the attached "PROJECT COST AND FUNDING" labeled ATTACHMENT “C.”

2. Item 2 of ARTICLE IX, "FUNDING," of the PSA is deleted and the following added: “The CITY will be responsible for the current PROJECT funding as indicated in Attachment “C”, which is currently estimated not to exceed Two Million Three Hundred Sixty-Seven Thousand, Two Hundred Forty-Five dollars and no cents ($2,367,245.00), of which Two Million One Hundred Sixty Thousand dollars and no cents ($2,160,000.00) is for paving and drainage improvements and Two Hundred Seven Thousand Two Hundred Forty-Five dollars and no cents ($207,245.00) is for Dallas Water Utility water and wastewater improvements (UTILITY BETTERMENTS). If the total PROJECT costs excluding ROAD or STREET AMENITIES or UTILITY BETTERMENTS should exceed this amount, the CITY and COUNTY agree to amend the PROJECT’s scope to remain within the current estimated Not to Exceed Amount or to be responsible for their respective additional cost share of fifty percent each. Any amount above the not to exceed amount shall be approved by the County
Commissioners Court. PROJECT funding will also include Five Hundred Five Thousand dollars and no cents ($505,000.00) for ROAD or STREET AMENITIES paid to the CITY by BAYLOR HEALTH CARE SYSTEM.”

3. Item 4 of ARTICLE IX, “FUNDING,” of the PSA is deleted and the following added: “COUNTY agrees to provide funding for the PROJECT in the Not to Exceed Amount of Five Hundred Thirty-Five Thousand dollars and no cents ($535,000.00). PROJECT costs may include all COUNTY PROJECT delivery costs including but not limited to preliminary scoping and research, preliminary design services, special services, primary design services, inspection, laboratory services and construction.”


III. Effect of Amendment

This Agreement shall not change or waive any contractual provisions, clauses or conditions of the original PSA, unless otherwise provided for herein. This Amended PSA will be an addition to the Master Agreement. All terms of the Master Agreement remain in full force and effect except as modified herein. In the event of any conflict, the order of control is this First Amendment, then the PSA and last the Master Agreement.

The City of Dallas, State of Texas, has executed this Agreement pursuant to duly authorized City Council Resolution No. 13-0509, dated the 27th day of March, 2013.

The County of Dallas, State of Texas, has executed this Agreement pursuant to Commissioners Court Order Number ______________ and passed on the ___ day of ______________, 2013.

City of Dallas

By: ____________________________
    Assistant City Manager

Approved as to Form:
Thomas P. Perkins, Jr.,
City Attorney

County of Dallas

Clay Lewis Jenkins
Dallas County Judge

Approved as to Form*:
Craig Watkins
District Attorney

Teresa Guerra Snelson
Chief, Civil Division

By: ____________________________
    Sherri Turner
    Assistant District Attorney

*By law, the District Attorney’s Office may only advise or approve contracts or legal documents on behalf of its clients. It may not advise or approve a contract or legal document on behalf of other parties. Our review of this document was conducted solely from the legal perspective of our client. Our approval of this document was offered solely for the benefit of our client. Other parties should not rely on this approval, and should seek review and approval by their own respective attorney(s).
ATTACHMENT "C"
(First Amendment)

Project Cost and Funding
For
Gaston Ave. at Washington Ave. Intersection Improvements, MCIP 30206

<table>
<thead>
<tr>
<th>Project Cost</th>
<th>Amount</th>
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<tr>
<td>Paving, Drainage &amp; Signalization</td>
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<tr>
<td>Survey, S.U.E., Design, Materials and Testing</td>
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<td>Project Delivery</td>
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<td>R.O.W.</td>
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<td>City of Dallas Signal Personnel</td>
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<td><strong>Project Cost (paving, drainage &amp; signals)</strong></td>
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<td>Water and Wastewater</td>
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<td>Amenities (updated projected cost)</td>
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<td>Amenities (contingencies, amenities)</td>
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<td><strong>Total Project Cost</strong></td>
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<td>$1,760,000</td>
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<td>Dallas Water Utilities</td>
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<td>Dallas County</td>
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<td>Baylor Health Care System</td>
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<td>$505,000</td>
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<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td><strong>$3,407,245</strong></td>
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WHEREAS, on April 28, 1999, Resolution No. 99-1459 authorized the submission, acceptance and implementation of City of Dallas candidate projects for the North Central Texas Council of Governments’ (NCTCOG’s) First Call for Projects under the Transportation Equity Act of the 21st Century (TEA-21); and,

WHEREAS, the intersection of Gaston Avenue at Washington Avenue was accepted in March 2000 as a candidate project in the North Central Texas Council of Governments’ (NCTCOG’s) First Call for Projects in the Congestion Mitigation Air Quality Program (CMAQ) under the Transportation Equity Act of the 21st Century (TEA-21); and,

WHEREAS, Dallas County is the lead agency for project development; and,

WHEREAS, on June 28, 2006, Resolution No. 06-1799 authorized a Project Specific Agreement with Dallas County for participation in the design and construction of paving, drainage, and amenity improvements at the intersection of Gaston Avenue and Washington Avenue; and,

WHEREAS, on June 28, 2006, Resolution No. 06-1800 authorized a Participation Agreement with Baylor Health Care System, Inc. for the design and construction of the project amenities in the amount not to exceed $505,000 at the intersection of Gaston Avenue and Washington Avenue; and,

WHEREAS, it is now necessary to authorize Amendment No. 1 to the Project Specific Agreement with Dallas County for the City’s share of additional construction cost associated with paving, drainage, water and wastewater main improvements at the intersection of Gaston Avenue and Washington Avenue.

Now, Therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

Section 1. That the City Manager is hereby authorized to execute Amendment No. 1 to the Project Specific Agreement with Dallas County for the City’s share of additional construction cost associated with paving, drainage, water and wastewater main improvements at the intersection of Gaston Avenue and Washington Avenue, after it has been approved as to form by the City Attorney.

Section 2. That the City Controller is hereby authorized to disburse funds in accordance with the terms and conditions of the agreement from:

Street and Transportation Improvements Fund
Fund 1T22, Dept. PBW, Unit R188, Act. INGV
Obj. 4510, Program #PB03R188, CT PBW03R18811
Vendor #014003, in an amount not to exceed $400,000.00
Water Construction Fund
Fund 0102, Department DWU, Unit CW42, Act. RELP
Object 3221, Program 707107X, CT DWU707107EN
Vendor # 014003, in an amount not to exceed $ 9,400.00

Wastewater Construction Fund
Fund 0103, Department DWU, Unit CS42, Act. RELP
Object 3222, Program 707108X, CT DWU707108EN
Vendor # 014003, in an amount not to exceed $ 950.00

Water Capital Improvement Fund
Fund 2115, Department DWU, Unit PW42, Act. RELP
Object 4550, Program 707107, CT DWU707107CP
Vendor # 014003, in an amount not to exceed $157,550.00

Wastewater Capital Improvement Fund
Fund 2116, Department DWU, Unit PS42, Act. RELP
Object 4560, Program 707108, CT DWU707108CP
Vendor # 014003, in an amount not to exceed $ 39,345.00

Total amount not to exceed $607,245.00

Section 3. That the City Controller is hereby authorized to deposit any unused Bond Funds advanced to Dallas County pertaining to this project into Fund 1T22, Dept. PBW, Unit R188, Object 4510.

Section 4. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.
May 14, 2013

TO: Commissioners Court

THROUGH: Shannon S. Brown, Purchasing Agent

FROM: Sam Cooper, Senior Buyer


Background

On April 16, 2013, Dallas County Commissioner’s Court through Court Order 2013-0665, awarded Bid No. 2013-030-6282 Contract for the Purchase of 2013 Passenger Vehicles and Trucks to various vendors for items 1-9. The purpose of this briefing is to recommend modifications to this award for item 5 (Ford F350 Crew Cab Truck) and item 6 (Ford F250 Truck)

Operational Impact

Item 5 (Ford F350 Crew Cab Truck)
This item was awarded to Caldwell Country Ford at a cost of $30,719.00. After the award, it was discovered that the gooseneck hitch kit option was not included in the award. In addition, the Automotive Service Center has requested a trailer brake controller option be included. The Purchasing Department asked both vendors that provided pricing on this item to submit the additional cost for the hitch kit and controller options. Based on the pricing received, the lowest overall cost is $31,080.00 from Randall Reed’s Prestige Ford.

Item 6 (Ford F250 Truck)
This pickup is utilized by the Public Works Department in their daily operations. This item was awarded to Randall Reed’s Prestige Ford at a cost of $22,500.00. On May 1, 2013, Randall Reed’s Prestige Ford notified Dallas County they were unable to honor the pricing for item 6 as submitted and awarded due to a transcribing error in preparing the bid. Therefore, it is recommended that item 6 be awarded to the next low bidder, Caldwell Country Ford at a cost of $23,043.00

Financial Impact
The value of the additional options for item 5 and the next lowest bidder for item 6 is $904.00. Funding for these additional options is available within the original appropriation for replacement vehicles in FY2013.
Strategic Plan Compliance
The recommendations included in this briefing are consistent with Dallas County Strategic Plan, Vision 1, Strategy 1.3 of the Strategic Plan by providing a sound, financially responsible and accountable governance.

Recommendation
The Purchasing Department, in conjunction with the Automotive Service Center, recommends the following modifications of the award of Bid No. 2013-030-6282 Contract for the Purchase of 2013 Passenger Vehicles and Trucks:

- The addition of options to item 5 at total cost of $31,080.00 with the lowest cost bid from Randall Reed’s Prestige Ford and cancellation of the award to Caldwell County Ford.

- The cancellation of item 6 as awarded to Randall Reed’s Prestige Ford and award item 6 to the next lowest bidder, Caldwell Country Ford, at a cost of $23,043.00.

Should the Court concur with these recommendations, a Court Order will be scheduled for the next formal agenda.
May 6, 2013

TO: Commissioners Court

THROUGH: Ryan Brown, Budget Officer

FROM: Office of Budget and Evaluation Staff

SUBJECT: Conference/Travel/Training Requests

The following departments have requested approval for Conference/Travel/Training. The requested amounts listed are estimates. All reimbursements for hotel and meals are reimbursed according to Dallas County policy with receipts. Mileage reimbursements are reimbursed at the approved rate at the time of travel. Additional documentation is available for further reference.

**Elected Officials/Departments notifying Commissioners Court of Conference/Travel/Training fund requests that do not require Commissioners Court approval under State Statues**

**PROBATE COURT #2** – Re-brief for actual airfare cost of $415 due to change in flight. Conference dates April 3-7, 2013. Originally briefed February 5, 2013 - notifies Commissioners Court of Judge Wilmoth’s attendance at the Advanced Estate Planning Strategies Course in Santa Fe, New Mexico from April 13-17, 2013. The total estimated cost to attend is $1,690 ($340 – airfare, $963 – hotel, $210 – food, $27 – shuttle, $100 – registration, and $50 – baggage fee). Funding is available in Probate Escrow Fund.

**Elected Officials/Departments requesting Conference/Travel/Training approval for funds that have Commissioners Court authority**

**OFFICE OF INFORMATION TECHNOLOGY** – Re-brief for the hotel in the amount of $102.35. Originally briefed March 26, 2013 - requests approval for Mary McPhaul and Stanley Victrum to attend the TechShare Summit for TechShare Court and TechShare Prosecutor on April 10, 2013. The total estimated cost to attend is $834 ($764 – airfare and $70 – food). Funding is available in the Major Technology Fund.
ELECTIONS - requests approval for the following:

a) **Re-brief to correct funding code to 532.91295. Originally briefed May 7, 2014** - Rivelino Lopez to attend the IACREOT 42nd Annual Conference and Trade Show in Louisville, Kentucky from June 27 – July 2, 2013. The total estimated cost to attend is $1,952 ($472 – airfare, $670 – hotel, $300 – food, $60 – ground transportation, $400 – registration fee, and $50 – baggage fees). Funding is available in the Election Escrow (532.94036).

b) Tandi Smith to attend the Election Center in Fort Myers, Florida from July 12-21, 2013. The total estimated cost to attend is $3,808 ($374 – airfare, $1,339 – hotel, $450 – food, $1,595 – registration, and $50 – baggage fees). Funding is available in Election Escrow (532.94036).

SHERIFF - requests approval for the following:

a) Chief Blasé Mikulewicz to attend the Jail Advisory Committee Meeting and Texas Commission on Jail Standards meeting from May 1-2, 2013 in Austin, Texas. A county vehicle will be used with gas credit cards. The total estimated cost to attend is $180 ($125 - hotel and $55 - food). Funding is available in 532.3151.91046.

b) **Re-brief to use a car rental - $200 and gas - $100 instead of mileage reimbursement. Originally briefed May 7, 2013.** Ruthie McCain and Ann Robinson to attend Annual Jail Association Conference in Austin, Texas from May 12-17, 2013. The total estimated cost to attend is $3,110 ($1,800 - hotel, $400 - mileage, $410 - registration, and $500 - food). Funding is available in 532.91046.

JUVENILE DEPARTMENT - requests approval for Leah S. Probst to attend the TJJD Advisory Council TAC 355 Subcommittee Meeting held in Austin, Texas from May 15 -16, 2013. The total estimated cost is $410 ($228 - mileage, $110 - hotel, and $72 - food). Funding is available in the Dallas County Juvenile Department’s General Fund - training supplies.

COUNTY CLERK - requests approval John Warren and Stephen Dyson to attend the 2013 CTC Court Technology Conference in Baltimore, Maryland from September 15 - 19, 2013. The total estimated cost to attend is $4,734 ($1,747 – hotel, $1,300 – registration, $787 – flight, $500 – meals, $200 – luggage, and $200 – transportation). The funding is available in the Technology Fund (90485).

298th CIVIL DISTRICT COURT - requests approval for Carolyn Dupree-Brown, Court Coordinator, to attend the Professional Development Program in Austin, Texas from June 23 -28, 2013. The cost to attend is $160 for registration. Funding is available in the department’s DDA (4170).

194th CRIMINAL DISTRICT COURT - requests approval for Lawrence Stokes, Court Coordinator, to attend the Professional Development Program in Austin, Texas from June 23 -28, 2013. The total estimated cost to attend is $446 ($160 – registration and $286 - hotel). The department does not have DDA. **Funding is requested from Emergency Reserves.**
COUNTY CLERK – requests approval for the following:

a) John Warren to attend the JCIT Meeting in Austin, Texas on April 18, 2013. The total estimated cost to attend is $220.35 - mileage. Funding is available in Records Management.

b) Ed Bailey to attend the Legislative Meeting in Austin, Texas on April 15, 2013. The total estimated cost to attend is $220.35 - mileage. Funding is available in the General Fund.

FIRE MARSHAL - request approval for Lester Woolbright and Greg Johnson to enroll for Fire Investigator Online Classes in preparation of taking the Fire and Origin Cause exam. The total cost to participate is $790 ($395 per person). Funding is available in their training escrow (532 3342 21690).

Notiflying Commissioners Court of Conference/Travel/Training funds used by Grant Programs

INSTITUTE OF FORENSIC SCIENCES - requests approval for Tana Langley and Sarah Muhlberger to attend the Drug Enforcement Agency State and Local Forensic Chemists Seminar to receive training in the identification and analysis of controlled substances in Sterling, Virginia from June 9-14, 2013. The total estimated cost to attend is $3,128 ($1,000 – airfare, $1,200 – hotel for 2 at 5 nights at $120/per night, $732 – food, and $196 – parking fees). Funding is available in the Coverdell Forensic Improvement Grant – 2012-CD-BX-0072.

COUNTY CRIMINAL COURTS – requests approval for the following:

a) Re-brief to include the travel date of April 9, 2013 as an approved date to be reimbursed. Originally briefed May 7, 2014 - request approval for the following staff to attend the Driving Change Conference in Boston, Massachusetts from April 10-11, 2013. Funding is available in fund 466.2460.2012.2511:
   - Ben Morgan, Probation Officer - airfare - $358 and food - $23
   - Claudia Mena-Marroquin, DA Investigator - airfare - $318 and food - $99
   - David Almager, Grant Partner/BIP Provider - airfare -$348, $50 - food, and parking -$60
   - Andre Turner, Probation Officer - airfare - $318 and food - $88


JUVENILE DEPARTMENT – requests approval for the following:

a) to use one Dallas County Juvenile Academy for Academic Excellence County issued van for four staff (Derek Bailey, Margie Moore, Grace Salako-Smith and Mary Delvalle) to attend Thinking Maps Training of Trainers. The training will be held at the Western U. S. Office, 1670 Keller Parkway, Keller, Texas from June 18 -20, 2013.
b) to use the Dallas County Juvenile Academy for Academic Excellence County issued van for ten staff (Julio Valencia, Allen Scott, Hope County-Collins, Sherry Hunter, Latrice Cole, Derek Bailey, Thaddeus Christy, Brian Francis, Vanderbilt Rodney and Markeisha Moody) from the Dallas County Juvenile Department’s Academy for Academic Excellence to attend the 2013 ISTE (International Society Technology Education Conference) in San Antonio, Texas from June 22-26, 2013. The total estimated cost for ten staff to attend is $9,120 ($3,440 - registration fee, $4,180 - hotel, $1,400 - food, $100 - parking for Dallas County Van). Funding for seven staff (Hunter, Cole, Bailey, Christy, County-Collins, Valencia, and Scott) is available in the Dallas County Juvenile Department’s Title II, Part A (468.7503.2460.2013). Funding for one (1) staff (Francis) is available in the Dallas County Juvenile Department’s Title I, Part A grant funds (468.7502.2460.2013). Funding for two (2) staff (Moody and Rodney) is available in the Dallas County Juvenile Department’s JJAEP grant funds (466.7201.2460.2013).

c) Michael Miner – Conference Speaker c/o the Dallas County Juvenile Department – Psychology Department to attend the “13th Annual Juvenile Sex Offender Management Conference”. The conference will be held at the Henry Wade Juvenile Justice Center, Dallas County Juvenile Department from May 1-4, 2013. The total estimated cost to attend is $867 ($102 - rental car, $330 - flight, $327 - hotel, and $108 - food). Funding is available in the Dallas County Juvenile Department’s Psychology Escrow (532.4210.94022.0000).

d) Patricia Rochon, Mary Miller, Sheterric Malone, LaShawnda Hunter, Kimberly McCracken, Christina (Christia) Robinson, Dennis Gipson, Donathan Melton, Robert Jones, and Patrick O’Rear to attend the 2013 (ASCD) Conference on Teaching Excellence held at the Gaylord National Resort and Convention Center National Harbor, Maryland from June 27-30, 2013. The total estimated cost to attend is $17,009 ($3,811 - hotel, $2,130 - meals, $4,930 - registration fee, $4,338 - flight, $600 - airport parking, $500 - luggage fees, $200 - taxi, and $500 - shuttle to and from airport). The funding for this conference is available in the Academy for Academic Excellence Grant (468.2460.7503.2013).

DISTRICT ATTORNEY - requests approval for the following:

a) Russell Wilson to attend the Wake Forest University School of Law in Greensboro, North Carolina from April 3-5, 2013. The total cost to attend is $680 for airfare. Funding is available in the Conviction Integrity grant (466.4010.2012.2060).


c) Russell Wilson to attend the Criminal Law of the Crossroads Conference at USC Gould School of Law in Los Angeles, California from June 6-9, 2013. The total estimated cost to attend is $940 ($330 – airfare, $400 – hotel, $160 –food, and $50 – ground transportation). Funding is available in Conviction Integrity grant (466.4010.2012.2060).

d) Russell Wilson to attend the University of Maryland Francis King Carey School of Law in Baltimore, Maryland from April 16-17, 2013. The total estimated cost to attend is $820 ($260 – airfare, $400 – hotel, $160 – food, and $10 – ground transportation). Funding is available in Conviction Integrity grant (466.4010.2012.2060).
HEALTH AND HUMAN SERVICES – requests approval for the following:

a) Mary McLaud, Steven Wilson, Cindy Poynter, Rachel Lowery, Deb Anthony, Grace Balaoing, Jaque Kirk, Julia Kuhn, and Lynn Wickenden to attend the STD Update by the Denver National Prevention Training Center for STD/HIV on May 7, 2013 in Fort Worth, Texas. There is no cost for staff to attend.

b) Francine Esparza to attend the Hearing Certification Training in Arlington, Texas on July 16, 2013. The cost to attend is $11.30 for mileage. Funding is available in TB Elimination.

c) Venus Dukes and Alviony Pangloli to attend a Technical Assistance Meeting for SAMHSA in New York City, New York from May 20-23, 2013. The total estimated cost to attend is $4,540 ($2,000 – airfare, $1,200 – hotel, $640 – food, $400 – ground transportation, $160 – parking, and $140 – baggage fees). Funding is available in SAMHSA grant #8736.

d) Daryl Baucham to attend the Passport to Partner Services Course from June 23-28, 2013 in San Antonio, Texas. The total estimated cost to attend is $1,129 ($324 – mileage, $625 – hotel, and $180 – food). Funding is available in grant #8706 VD Epidemiology.

e) Emily Gore to attend the Regional SNS tabletop planning meeting in Arlington, Texas on May 21, 2013. The total estimated cost to attend is $30 for mileage. Funding is available in grant #8725.

f) Emily Gore to attend the TALHO Project Public Health Ready Training in Austin, Texas from June 3-5, 2013. The total estimated cost to attend is $758 ($217 – mileage, $216 – hotel, $105 – food, and $220 – training fee). Funding is available in grant #8725.

g) Jennifer J. Edwards, Ph.D., to attend the 8th Annual Texas Conference on Health Disparities in Fort Worth, Texas on May 30, 2013. The total cost to attend is $25 – mileage and $100 – registration fee. Funding is available in grant #8903.

h) Lynnetta Bonsu, JoAnn T. Cardenas, Shavon Griffin, Gabriel Orduna, Jordan Peart and Shalynn Richardson to attend the Basic STD/MIS Training Class in Fort Worth, Texas from June 5-6, 2013. The total cost to attend is $282 for mileage reimbursement and $60 for parking. Funding is available in grant #8706.

i) Rita Kuchmierz to attend the Regional GIS Meeting in Grapevine, Texas on May 8, 2013. The total estimated cost to attend is $22 for mileage. Funding is available in grant #8723.

j) Rita Kuchmierz to attend the REP C and MOC Integration Meeting in Arlington, Texas on May 7, 2013. The total estimated cost to attend is $22 for mileage. Funding is available in grant #8723.

k) Rita Kuchmierz to attend the Social Media Emergency Management Brown Bag Lunch Series in Arlington, Texas on May 10, 2013. The total estimated cost to attend is $22 for mileage. Funding is available in grant #8723.

l) Pamela Smith to attend the Basic Public Information Officer Course -G290/ Public Information Officer Awareness Course/ JIS –JIC Planning for Tribal, State, and Local
m) Pamela Smith to attend the North Texas Public Information Officer/Media Meeting in Fort Worth, Texas on May 9, 2013. The total estimated cost to attend is $17 for mileage. Funding is available in grant #8723.
May 14, 2013

TO: Commissioners Court

THROUGH: Ryan Brown, Budget Officer

FROM: Erica Terrazas, Budget and Policy Analyst

SUBJECT: Sheriff’s Office Request to Apply for Cops Hiring Program (CHP) School Resource Officer (SRO) for Sunnyvale Independent School District

BACKGROUND

The purpose of this briefing is to provide a recommendation on authorizing the Sheriff’s Office to apply for grant funding from the Office of Community Policing, Department of Justice (DOJ). The DOJ is soliciting applications for the Cops Hiring Program (CHP), and preference will be given to applicants who commit to taking active steps to recruit, hire and deploy at least one military veteran under FY2013 CHP funding. Additional consideration will be given for applicants who indicate that the officer positions requested will be deployed as a School Resource Officer (SRO).

The Dallas County Sheriff’s grant application request is to provide support to the Sunnyvale Independent School District (SISD) by hiring one military veteran who will incur sworn Peace Officer duties as a School Resource Officer (SRO). The SRO’s job will be to detect, deter and defend any hostile acts that threaten the SISD or its students. SISD incorporates a total student body of 1,244 students and is comprised of three schools located on the same grounds: one elementary school, one middle school and one high school.

Under FY2013 CHP, the maximum federal contribution of $125,000 per position covers a three-year (36 months) grant period. Upon expiration of COPS grant funding for the Sunnyvale School Resource Officer (SRO), the Town of Sunnyvale and Sunnyvale ISD will fund the continuation of the SRO project. The Town of Sunnyvale currently has a contract with the Dallas County Sheriff’s Office for ten (10) deputies who provide patrol and policing services to the Town of Sunnyvale. Upon expiration of the grant, the SRO position will be added to the current contract to include all unmatched expenses. The Civil District Attorney will review the contract if the grant is awarded prior to accepting the award.

All applications for this grant must be complete and submitted by 7:59 PM EDT on Wednesday, May 22, 2013. The Sunnyvale Independent School District will meet on May 16, 2013 to consider the grant proposal. In order to keep the Commissioners Court informed and meet the grant deadline, this briefing is being submitted prior to the School Board giving formal approval.
IMPACT ON OPERATIONS
The Security School Resource Officer will provide law enforcement and police services to the SISD, school grounds and areas adjacent to the school; establish and maintain a close partnership with school administrators in order to provide for a safe school environment; assist school officials with their efforts to enforce Board of Education policies and procedures; assist school administrators in emergency crisis planning and building security matters; and provide training for school personnel among other duties. The School Resource Officer will deploy the Triad Model of law enforcement, student counseling and law-related education to the SISD student body.

FINANCIAL IMPACT/CONSIDERATIONS
This funding opportunity will afford the Sheriff’s Department up to $125,000 in salary and benefits for three years for a School Resource Officer and requires a 25% cash match that will be paid by the Town of Sunnyvale and Sunnyvale Independent School District. The total matched one-year salary and benefits compensation for the School Resource Officer is $61,945. The total salary for the three-year period is $185,835 with a 25% required match of $31,250 to be funded by the Town of Sunnyvale and Sunnyvale ISD. The Town of Sunnyvale and Sunnyvale ISD will also fund all unmatched expenses for the three-year period, including $60,835 in salary and benefits not covered by the grant and 25% cash match and $46,596 in ongoing expenses.

<table>
<thead>
<tr>
<th>Item</th>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
<th>Totals</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grade 66/D1 Base Salary</td>
<td>44,408</td>
<td>44,408</td>
<td>44,408</td>
<td>133,224</td>
</tr>
<tr>
<td>Insurance</td>
<td>8,500</td>
<td>8,500</td>
<td>8,500</td>
<td>25,500</td>
</tr>
<tr>
<td>Fringe Benefits</td>
<td>8,460</td>
<td>8,460</td>
<td>8,460</td>
<td>25,380</td>
</tr>
<tr>
<td>Workman’s Comp</td>
<td>577</td>
<td>577</td>
<td>577</td>
<td>1731</td>
</tr>
<tr>
<td>Total Salary and Benefits</td>
<td>61,945</td>
<td>61,945</td>
<td>61,945</td>
<td>185,835</td>
</tr>
<tr>
<td>Grant Funds</td>
<td>41,667</td>
<td>41,667</td>
<td>41,667</td>
<td>125,000</td>
</tr>
<tr>
<td>25% Cash Match (Sunnyvale)</td>
<td>10,417</td>
<td>10,417</td>
<td>10,417</td>
<td>31,250</td>
</tr>
<tr>
<td>Difference Needed (Sunnyvale)</td>
<td>9,862</td>
<td>9,861</td>
<td>9,862</td>
<td>29,585</td>
</tr>
<tr>
<td>Total Sunnyvale Salary/Benefits</td>
<td>20,278</td>
<td>20,278</td>
<td>20,278</td>
<td>60,835</td>
</tr>
</tbody>
</table>

School Resource Officer (SRO) Ongoing Expenses Not Covered by Grant Award
All expenses below will be paid by the Town of Sunnyvale and Sunnyvale ISD

<table>
<thead>
<tr>
<th>Item</th>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
<th>Totals</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 unmarked car (7 year life)</td>
<td>3,143</td>
<td>3,143</td>
<td>3,143</td>
<td>9,429</td>
</tr>
<tr>
<td>Fuel and Maintenance</td>
<td>8,526</td>
<td>8,526</td>
<td>8,526</td>
<td>25,578</td>
</tr>
<tr>
<td>Mobile Radio (8 year life)</td>
<td>88</td>
<td>88</td>
<td>88</td>
<td>264</td>
</tr>
<tr>
<td>Maintenance on Mobile Radio</td>
<td>90</td>
<td>90</td>
<td>90</td>
<td>270</td>
</tr>
<tr>
<td>Electronics Maintenance</td>
<td>49</td>
<td>49</td>
<td>49</td>
<td>147</td>
</tr>
<tr>
<td>Table:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>---------------------------------------------</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Portable Radio (8 Year Life)</td>
<td>106</td>
<td>106</td>
<td>106</td>
<td>318</td>
</tr>
<tr>
<td>Maintenance on Portable Radio</td>
<td>90</td>
<td>90</td>
<td>90</td>
<td>270</td>
</tr>
<tr>
<td>Supplies</td>
<td>75</td>
<td>75</td>
<td>75</td>
<td>225</td>
</tr>
<tr>
<td>Resource Officer Work Shops (training classes, pizza parties, handouts)</td>
<td>3,000</td>
<td>3,000</td>
<td>3,000</td>
<td>9,000</td>
</tr>
<tr>
<td>School Resource officer Basic Course (40 hours) Quote from NASRO (National Association of School Resource Officers)</td>
<td>495</td>
<td>400</td>
<td>200</td>
<td>1,095</td>
</tr>
<tr>
<td>Total</td>
<td>15,662</td>
<td>15,567</td>
<td>15,367</td>
<td>46,596</td>
</tr>
</tbody>
</table>

At the conclusion of federal funding (3 years), grantees must retain all sworn officer positions awarded under the CHP grant for a minimum of twelve months after the termination of the grant cycle.

There will be no financial impact on Dallas County. The Town of Sunnyvale and the Sunnyvale Independent School District will cover the 25% required cash match for salary and benefits, all unmatched costs of the SRO during the grant period, and all salary, benefits, and associated expenditures at the expiration of the grant period.

**RECOMMENDATION**

The Office of Budget and Evaluation recommends the Commissioners Court authorize the Sheriff’s Office to apply for grant funding from the Office of Community Policing, Department of Justice (DOJ) for the purpose of providing Sunnyvale ISD a School Resource Officer (SRO). The 25% cash match, unmatched expenditures, and all post-grant expenses will be paid by the Town of Sunnyvale and Sunnyvale ISD, at no impact to Dallas County, with the Civil District Attorney reviewing the terms of the contract with the Town of Sunnyvale and Sunnyvale ISD if grant funds are awarded.
May 7, 2013

TO: Commissioners Court

THROUGH: Ryan Brown, Budget Officer

FROM: Ronica L. Watkins, Assistant Budget Officer

SUBJECT: 2013 Bulletproof Vest Partnership Reimbursement Application

BACKGROUND
The Bulletproof Vest Grant Acts of 1998 and 2000 assist States, units of local government, and Indian tribes, in obtaining funds to purchase ballistic and stab vests for law enforcement officers. The Bulletproof Vest Partnership (BVP) Program provides reimbursement of up to 50% of the jurisdiction’s total vest cost for all sworn law enforcement personnel with the entity applying for reimbursement. Only vests ordered on or after April 1, 2013 that meets applicable National Institute of Justice standards are eligible for BVP funding. The BVP program uses an electronic, Internet-based application and payment request process. The electronic registration process closes May 20, 2013. The purpose of the briefing is to request permission to submit the application electronically and request reimbursement from the BVP program.

OPERATIONAL IMPACT
The 2013 BVP grant application represents a projection of the total vest cost based on purchases from all Dallas County departments that provide vests for law enforcement personnel. All Dallas County departments purchasing vests ordered on or after April 1, 2013 meeting the applicable standards for their sworn law enforcement personnel are eligible for reimbursement to Dallas County. The BVP Grant Act provides funding priority for jurisdiction with populations under 100,000. For larger jurisdictions with populations at or over 100,000, the program will pay up to 50% of each applicant’s total vest costs, based upon any remaining funds. Specific funding levels for the larger jurisdiction will be determined once all applications have been submitted. The Auditor’s Office provides the Office of Budget and Evaluation a summary of actual purchases and a copy of the payment for requesting reimbursement.
FINANCIAL IMPACT
Due to the projected number of eligible jurisdictions and the limited funds available, the BVP may not have sufficient funds to provide 50% for applications from larger jurisdictions. Historically, Dallas County has received on average 12% of the reimbursement request as demonstrated in the following table.

<table>
<thead>
<tr>
<th>Fiscal Year</th>
<th>Amount of Request</th>
<th>Amount of Reimbursement</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY2012</td>
<td>$45,875</td>
<td>$3,770</td>
<td>8%</td>
</tr>
<tr>
<td>FY2011</td>
<td>$71,931</td>
<td>$5,049</td>
<td>7%</td>
</tr>
<tr>
<td>FY2010</td>
<td>$106,430</td>
<td>$24,628</td>
<td>23%</td>
</tr>
<tr>
<td>FY2009</td>
<td>$85,511</td>
<td>$8,946</td>
<td>10%</td>
</tr>
<tr>
<td>FY2008</td>
<td>$113,342</td>
<td>$8,394</td>
<td>7%</td>
</tr>
<tr>
<td>FY2007</td>
<td>$91,632</td>
<td>$17,414</td>
<td>19%</td>
</tr>
<tr>
<td>FY2006</td>
<td>$17,735</td>
<td>$1,872</td>
<td>11%</td>
</tr>
<tr>
<td>FY2005</td>
<td>$6,887</td>
<td>$688</td>
<td>10%</td>
</tr>
<tr>
<td>FY2004</td>
<td>$21,570</td>
<td>$2,157</td>
<td>10%</td>
</tr>
<tr>
<td>FY2003</td>
<td>Dallas County did not receive a reimbursement</td>
<td>N/A</td>
<td></td>
</tr>
<tr>
<td>FY2002</td>
<td>$30,820</td>
<td>$1,541</td>
<td>5%</td>
</tr>
</tbody>
</table>

The on-line application is being submitted for 150 vests in the amount of $71,100. This amount represents the projection for the next two years based on Dallas County needs according to the replacement cycle of every five years.

STRATEGIC PLAN COMPLIANCE
The BVP reimbursement grant is consistent with the County’s Strategic Plan and specifically impacts the following Vision 3.1) Dallas County is safe, secure and prepared. This is accomplished by ensuring that the Dallas County law enforcement officers are prepared with protective gear to provide public safety to Dallas County citizens.

RECOMMENDATION
The Office of Budget and Evaluation recommends that the Commissioners Court approve electronic submission of the 2013 Bulletproof Vest Partnership Program grant application and requests permission for the Office of Budget and Evaluation to electronically sign the name of the County Judge for reimbursement.
May 7, 2013

TO: Commissioners Court
THROUGH: Ryan Brown, Budget Officer
FROM: Ronica L. Watkins, Assistant Budget Officer
SUBJECT: District Attorney’s Office Bilingual Felony Family Violence Sexual Assault Caseworker

BACKGROUND
The Crime Victim Services Division (CVSD) of the Office of the Attorney General (OAG) has announced the availability of funds under the Victim Coordinator and Liaison Grant (VCLG) Program. The purpose of the OAG-VCLG program is to provide funds to programs that address the unmet needs of victims by maintaining or increasing their access to quality services. The direct victim services purpose area looks for the following services, among others, to be addressed: counseling, crisis intervention, assistance with Crime Victim’s Compensation, legal assistance, victim advocacy, and information and referral.

The OAG-VCLG applications are due to the Office of the Attorney General, Crime Victim Services Division by May 15, 2013. Dallas County is submitting one application for FY2014 OAG-VCLG funding and was informed by OAG that funding would be for two years. On April 11, 2013, the District Attorney’s Office was notified of available funding for FY2014, the grant period is September 1, 2013 – August 31, 2014.

<table>
<thead>
<tr>
<th>Department</th>
<th>Title</th>
<th>Funding Source</th>
<th>Match</th>
</tr>
</thead>
<tbody>
<tr>
<td>District Attorney</td>
<td>Bilingual Felony Family Violence Sexual Assault Caseworker</td>
<td>OAG VCLG</td>
<td>$26,010</td>
</tr>
</tbody>
</table>
The District Attorney's Office has received funding since 2007 from this funding source. This was a two-year grant application, but was changed to a one year grant with the FY2012 application. The purpose of this briefing is to describe activities funded by this grant award and to ask Commissioners Court to apply/accept the grant from the Office of the Attorney General, Crime Victim Services Division.

**OPERATIONAL IMPACT**

Bilingual Felony Family Violence Sexual Assault Victim Caseworker
This grant application seeks funding for salary and benefits for a Bilingual Felony Family Violence Sexual Assault Caseworker. The Caseworker will make contact with victims who have a family violence and sexual assault case filed with the DA’s Office; meet with and interview those FV and Sexual Assault victims who request to sign an affidavit of non-prosecution; provide information about the criminal justice process; provided crisis intervention, safety-planning, resources and referrals; assistance with Crime Victim Compensation applications; and other legal advocacy.

**PERFORMANCE MEASURES**

As part of the OAG-VCLG project guidelines grants have to demonstrate anticipated outcomes and outputs of the project. The grant application for this program provides current and previous years’ data based on the performance of FV Victim Caseworkers funded by other grant sources, including a history of providing services in a cost-effective manner. The District Attorney’s Office has included baseline data or data for the current level of activity and the target level of activity anticipated for the project. The Office of Budget and Evaluation will incorporate the Performance Measures outlined in the grant application into the Dallas County Volume III Management Report.

**FINANCIAL IMPACT**

The grant seeks funding for one Bilingual Felony Family Sexual Assault Caseworker ($68,010). The OAG-VCLG has no limit to the number of years a program may be funded. The grant has a maximum funding level of $42,000 and requires cash match of $26,010.

**RECOMMENDATION**

The Office of Budget and Evaluation recommends that the Commissioners Court approve submission of the new grant application to the Crime Victim Services Division of the Office of the Attorney General and authorize the County Judge to sign all related documents.
May 14, 2013

To: Commissioners Court

Through: Ryan Brown
Budget Officer

From: Aaron Q. Hawley
Budget and Policy Analyst

Subject: County Clerk Microfilm Archival Storage & Renovation of Space

BACKGROUND

On November 5, 2012 the county clerk informed the commissioner’s court of his request to have the abstractors using Room 333 of the Records Building as permanent office space to be removed to comply with statutory obligation of properly maintaining all county records. Effective December 31, 2012, all non-county personnel have vacated the space. All that remains are the records of the county clerk, i.e. microfilm and microfilm readers.

County Clerk plans to proceed with renovating the space to make it adequate for proper storage of the microfilm in his possession. As part of the renovation the county clerk proposes to divide the room into two (2) sections. The front half will be a dual purpose renovation, 1) for proper microfilm storage and 2) to serve as a meeting and training room which can be utilized by other departments in the building as well. The back half will serve as office space for the county clerk’s call center staff.

The purpose of this briefing is to present information regarding the County Clerk’s renovation proposal and recommendations.

OPERATIONAL IMPACT

Once the space has been renovated and brought up to proper standards, the county clerk will then be able to properly maintain onsite a complete set of microfilm that will serve as back up to county records in the event the automated recording system goes down and not accessible for any extended period of time. The space will further serve as a meeting room to accommodate large personnel groups. The back half will allow the County Clerk’s call center staff to have proper office space to respond to calls from the public.
FINANCIAL IMPACT
The total cost for this project is estimated at $128,650.00 (see attachment for details), and will be funded from County Clerk Archive Funds.

RECOMMENDATION
The Office of Budget and Evaluation recommends the renovation of storage space in Room 333 to be used for microfilm archival, meeting space, and office space for County Clerk Call Center staff.
<table>
<thead>
<tr>
<th>Item</th>
<th>Est. Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Renovations</td>
<td>$50,000.00*</td>
</tr>
<tr>
<td>Modular Furniture</td>
<td>$8,000.00</td>
</tr>
<tr>
<td>Micro-Film Storage Equip</td>
<td>$25,900.00</td>
</tr>
<tr>
<td>Furniture</td>
<td></td>
</tr>
<tr>
<td>Tables</td>
<td>$13,000.00</td>
</tr>
<tr>
<td>Chairs</td>
<td>$6,000.00</td>
</tr>
<tr>
<td>Bookcases/Shelving</td>
<td>$5,000.00</td>
</tr>
<tr>
<td>Projector and screen</td>
<td>$3,500.00</td>
</tr>
<tr>
<td>Telephone &amp; Computer Cabling</td>
<td>$3,000.00</td>
</tr>
<tr>
<td><strong>Sub-Total</strong></td>
<td><strong>$105,000.00</strong></td>
</tr>
<tr>
<td>Contingency (15%)</td>
<td>15,750.00</td>
</tr>
<tr>
<td><strong>Grand Total</strong></td>
<td><strong>$128,750.00</strong></td>
</tr>
</tbody>
</table>

*(Includes construction, demo, electrical, flooring and air conditioning)*
May 14, 2013

MISCELLANEOUS

1) **PLANNING & DEVELOPMENT** - requests approval to have Public Works do an in-house appraisal of the permanent sanitary sewer easement at the County’s Ten Mile Creek Preserve requested by the City of Lancaster.

2) **PURCHASING** - requests approval to amend the appropriate annual contracts for janitorial services and pest control services to reflect the recent and ongoing moves associated with the opening of the new Grand Prairie Subcourthouse. These changes include the additional services as well as the termination of services for areas that have been vacated. Contracts impacted are: Bid No. 2011-023-5334 Annual Contract for Janitorial Services for the North, West, and East Sections of Dallas County (Global Building Maintenance, Inc.), Bid No. 2011-052-5496 Annual Contract for Pest Control Services (Protex Service Inc.), and Bid No. 2012-080-6096 Annual Contract for Janitorial Services for the Southern and Southwest Quadrants of Dallas County (Global Building Maintenance, Inc.).

(COURT ORDER ON FORMAL AGENDA)

3) **HEALTH & HUMAN SERVICES** - requests approval for the revised FY’2013 Fee Schedule, as presented in Exhibit A, inclusive of the proposed fees as outlined. (Please Refer to Information Item No. 4a)

4) **PUBLIC WORKS** - requests approval to pay for event rental equipment needed for the Pleasant Run Overpass Ground Breaking Ceremony on Friday, May 17, 2013. The estimated cost is $713 and will be funded out of the Public Works budget for Equipment Rental (196.2010.7020).

5) **DISTRICT ATTORNEY** - requests approval to add the following replacement vehicles awarded to the District Attorney’s Office to the DA fleet as undercover vehicles:

1) 2005 Chevrolet SSR pk vin #***1256

2) 2009 Dodge pk vin#***5539

3) 2011 Big T trailer vin #***5097

Recommended by the Office of Budget and Evaluation.

6) **ENGINEERING & PROJECT MANAGEMENT** - requests approval to amend the cost for installation of building signage as well as a mail sorter shelving/cabinet system for the newly finished space for CSCD on the 8th Floor of Frank Crowley to reflect an increase of $854 of cost. The estimated cost for labor and materials is $8,937 and will be funded out of the project budget 196.70159. Recommended by the Office of Budget and Evaluation.

05/14/13
7) FACILITIES MANAGEMENT – requests approval:

a) to repair the roof at the North Tower Jail. Roof repairs are over the new Med. Mod. Unit and Air Handler Units 3 and 4. The estimated cost to repair is $51,575 and will be funded using Permanent Improvement Fund, Unallocated Reserves. Recommended by the Office of Budget and Evaluation.

b) to approve a request from the 68th District Court in George Allen Courts Building to post flyers for the upcoming Bar None variety show in both the George Allen Courts Building and Frank Crowley Courts Building. This show has performances by Dallas area judges, attorneys, and legal staff and will be held at the SMU Greer Garson Theatre. The show raises money for the Sarah T. Hughes Diversity Scholarship at SMU. The show runs June 12-15, 2013. Facilities and the 68th court staff will assist in putting up the flyers and also removing them after the event. Recommended by the Office of Budget and Evaluation.

8) INFORMATION TECHNOLOGY – requests approval to pay for annual maintenance / support for Session Works from Tyler Technologies at a cost of $33,320. This maintenance is for additional modules implemented in 2012 and will be renewed annually as long as the software is still in use. Funding is available from the Office of Information Technology Budget for Maintenance items, 195.1090.06520. Recommended by the Office of Budget and Evaluation.

9) OFFICE OF BUDGET & EVALUATION – requests approval:

a) for the following exceptions to the current Court Interpreter Rates:

<table>
<thead>
<tr>
<th>Language</th>
<th>Interpreter</th>
<th>Date</th>
<th>Court</th>
<th>Cause #</th>
<th>Hourly Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>SWAHILI</td>
<td>ALMAAWIY ABUBAKAR (INTERLINGUA)</td>
<td>3/20/2013</td>
<td>304TH</td>
<td>11-00838</td>
<td>110</td>
</tr>
<tr>
<td>HINDI</td>
<td>VINOD MALHOTRA</td>
<td>3/26/2013</td>
<td>MAGISTRATE</td>
<td>11-70856 &amp; 12-71292</td>
<td>100</td>
</tr>
<tr>
<td>SPANISH</td>
<td>SAMUEL MORENO (INTERLINGUA)</td>
<td>4/3/2013</td>
<td>283TH</td>
<td>12-56320</td>
<td>160</td>
</tr>
<tr>
<td>SPANISH</td>
<td>(INTERLINGUA)</td>
<td>4/2/2013</td>
<td>CDCH1</td>
<td>12-61625 &amp; 12-61626</td>
<td>160</td>
</tr>
<tr>
<td>SOMALIA</td>
<td>(INTERLINGUA)</td>
<td>4/4/2013</td>
<td>IV-D</td>
<td>12-07314</td>
<td>110</td>
</tr>
<tr>
<td>AMHARIC</td>
<td>(INTERLINGUA)</td>
<td>4/3/2013</td>
<td>CDCH3</td>
<td>13-33204</td>
<td>110</td>
</tr>
<tr>
<td>BURMESE</td>
<td>(INTERLINGUA)</td>
<td>3/25/2013</td>
<td>MAGISTRATE</td>
<td>ARRaignMENT</td>
<td>110</td>
</tr>
</tbody>
</table>

b) for parking access for the County Criminal Court #10 intern for the summer. Janelle Portugal will be working in the court from May 20-June 21, 2013. The position is non-paid. Recommended by the Office of Budget and Evaluation.

05/14/13
TELECOMMUNICATIONS

Communications & Central Services – Telecommunications – P1305003 – requests authorization to provide onsite support from Affiliated Communications/Avaya Partner during the Joint Election being held on 5/11/203. Support is needed to ensure a successful start of the phone bank and the network to head off any problems that may occur. Services are needed from 5:30am to 11am a total of five point five hours (5.5). Cost is as follows; one point five hours (1.5) at $82.50 and four hours (4) hours at $55. Services are required at the Elections main office and at the Warehouse: Equipment $0.00; Installation $100.00; Recurring Cost $0.00

District Clerk - D1304013 – requests one new data cable for the relocation of the Imaging Department to the family courts clerks’ office area. Work is to be completed at George Allen 1st floor room 640. Equipment $0.00; Installation $200.00; Recurring Cost $0.00 – Recommended

Sheriff – M1305002 – requests one new data cable for the new Sheriff’s office being reconstructed in the Internal Affairs Department. Work to be completed at Frank Crowley Building 1st floor room C - 8. Equipment $0.00; Installation $200.00; Recurring Cost $0.00 – Recommended

Sheriff – M1305002 – requests one new voice cable for the new Sheriff’s office being reconstructed in the Internal Affairs Department. Work to be completed at Frank Crowley Building 1st floor room C - 8. Equipment $0.00; Installation $200.00; Recurring Cost $0.00 – Recommended

- Funding for the above requests are available from countywide department 1023, line item 7210 telecom equipment and department 1023, line item 6250 cable contract, if otherwise it will be stated in brief.

- Projects are funded by requesting department, if otherwise it will be stated in brief.

- Cell Phone funding is provided by the requesting department and is stated.

- Pagers are funded from department 1023, line item 7214.

MISCELLANEOUS EQUIPMENT

Actual invoiced amounts may deviate by up to $5 from the amounts listed without additional Commissioners Court Authorization.
<table>
<thead>
<tr>
<th>Department</th>
<th>Cost Center</th>
<th>Funding</th>
<th>Item Description</th>
<th>Unit Cost</th>
<th>Total Cost</th>
<th>R-Requil. No/Now</th>
<th>Justification</th>
</tr>
</thead>
<tbody>
<tr>
<td>1405 6th District Court</td>
<td>DDA</td>
<td>1204120.2230</td>
<td>1 Small Refrigerator</td>
<td>178</td>
<td>178</td>
<td>R</td>
<td>Needed for the Judge's chambers to replace the broken refrigerator</td>
</tr>
<tr>
<td>1406 County Clerk</td>
<td>Within Budget</td>
<td>1204031.2093</td>
<td>1 TB External Hard Drive</td>
<td>90</td>
<td>90</td>
<td>N</td>
<td>Needed for County Clerk Civil Section</td>
</tr>
<tr>
<td>1407 County Clerk</td>
<td>Within Budget</td>
<td>1204031.3166</td>
<td>1 High Capacity Stove</td>
<td>84</td>
<td>84</td>
<td>N</td>
<td>Needed for County Clerk Recording Section</td>
</tr>
<tr>
<td>1408 County Clerk</td>
<td>Records Management Fund</td>
<td>533.4061.5406</td>
<td>1 Desk</td>
<td>923</td>
<td>923</td>
<td>N</td>
<td>Needed for County Clerk's Vital Sections and Commissioners Court Clerk's Section</td>
</tr>
<tr>
<td>1409 County Clerk</td>
<td>Records Management Fund</td>
<td>532.4061.5406</td>
<td>9 Chairs</td>
<td>182</td>
<td>1,277</td>
<td>N</td>
<td>Needed for County Clerk's Vital Sections and Commissioners Court Clerk's Section</td>
</tr>
<tr>
<td>1410 County Clerk</td>
<td>Time Payment Fund</td>
<td>532.4031.9486</td>
<td>2 TouchSmart Computers</td>
<td>1,500</td>
<td>2,000</td>
<td>N</td>
<td>Needed for Commissioners Court</td>
</tr>
<tr>
<td>1411 County Clerk</td>
<td>Court Technology Fund</td>
<td>532.4031.9486</td>
<td>2 Adobe Pro 11 Licenses</td>
<td>530</td>
<td>1,050</td>
<td>N</td>
<td>Used for County Clerk Administration</td>
</tr>
<tr>
<td>1412 County Criminal Court #2</td>
<td>DDA</td>
<td>1204002.2336</td>
<td>1 Membership Fee for Texas Association of Court Administrators</td>
<td>75</td>
<td>75</td>
<td>N</td>
<td>Needed for Sharia Mathis, Court Coordinator, CCC#2</td>
</tr>
<tr>
<td>1413 Domestic Relations Office</td>
<td>Within Budget</td>
<td>1204056.2660</td>
<td>1 DVD Training Video</td>
<td>200</td>
<td>200</td>
<td>N</td>
<td>Needed to train entire staff (13 professionals) of Family Court Services</td>
</tr>
<tr>
<td>1414 Elections</td>
<td>Program Income</td>
<td>4662090.2307</td>
<td>2 Rental of 40-40 Portable Storage Containers at Elections Warehouse</td>
<td>1,546</td>
<td>3,080</td>
<td>N</td>
<td>Needed for extra storage for voting machines due to the additional space construction at the warehouse being delayed</td>
</tr>
<tr>
<td>1415 Elections</td>
<td>DDA</td>
<td>1201210.2230</td>
<td>1 Cancelation Fee for Texas A&amp;M VG Young Center Local Government PR Conference</td>
<td>65</td>
<td>65</td>
<td>N</td>
<td>Employee unable to attend conference as planned</td>
</tr>
<tr>
<td>1416 Elections</td>
<td>Program Income</td>
<td>4662090.2307</td>
<td>8 Vehicle Chargers for Portable Equipment Inventory Scanners</td>
<td>116</td>
<td>928</td>
<td>N</td>
<td>Additional equipment needed for electronic equipment field technicians during election day</td>
</tr>
<tr>
<td>1417 Elections</td>
<td>Program Income</td>
<td>4662090.2307</td>
<td>3 Additional Batteries for Portable Equipment Inventory Scanners (Pack of 10)</td>
<td>590</td>
<td>1,770</td>
<td>N</td>
<td>Additional equipment needed for electronic equipment field technicians during election day</td>
</tr>
<tr>
<td>1418 Facilities Management</td>
<td>Within Budget</td>
<td>1201022.2670</td>
<td>10 Microphone Bosses</td>
<td>63</td>
<td>63</td>
<td>R</td>
<td>Needed for basins for microphones in the courtrooms</td>
</tr>
<tr>
<td>1419 Facilities Management</td>
<td>Within Budget</td>
<td>1201022.2670</td>
<td>2 Air Conditioner, 20&quot;</td>
<td>203</td>
<td>203</td>
<td>N</td>
<td>Needed at North Tower jail, replacing defective fan</td>
</tr>
<tr>
<td>1420 Facilities Management</td>
<td>Within Budget</td>
<td>1201022.2739</td>
<td>1 Printer Splicer</td>
<td>287</td>
<td>287</td>
<td>N</td>
<td>Needed at North Tower jail, testing equipment for electrical</td>
</tr>
<tr>
<td>1421 Facilities Management</td>
<td>Within Budget</td>
<td>1205340.2470</td>
<td>3 Gas Water Heaters, 75 gallons</td>
<td>1,099</td>
<td>5,097</td>
<td>N</td>
<td>Needed at Wilshire, replacing bad water heaters</td>
</tr>
<tr>
<td>1422 Health &amp; Human Services</td>
<td>Medical Reserve Corps (MRC)</td>
<td>4662080.2013.8802</td>
<td>1 The Volunteer Center: Annual Membership for Medical Res</td>
<td>150</td>
<td>150</td>
<td>N</td>
<td>Annual membership for access to volunteer background checks</td>
</tr>
<tr>
<td>1423 Health &amp; Human Services</td>
<td>Immunization Branch - Local Court</td>
<td>4662090.2013.8710</td>
<td>2 8' Table Stooling</td>
<td>226</td>
<td>416</td>
<td>N</td>
<td>Needed for various immunization events</td>
</tr>
<tr>
<td>1424 Health &amp; Human Services</td>
<td>Immunization Branch - Local Court</td>
<td>4662090.2013.8710</td>
<td>2 6' Table Stooling</td>
<td>215</td>
<td>410</td>
<td>N</td>
<td>Needed for various immunization events</td>
</tr>
<tr>
<td>1425 Health &amp; Human Services</td>
<td>CPS-Cities Readiness Initiative Grant</td>
<td>4662090.2013.8725</td>
<td>1 Stay 60&quot; LED Internet HDTV</td>
<td>1,585</td>
<td>1,585</td>
<td>N</td>
<td>For use during PHOC/Strategic National Stockpile activations so chaplainy officials can monitor</td>
</tr>
<tr>
<td>1426 Health &amp; Human Services</td>
<td>CPS-Cities Readiness Initiative Grant</td>
<td>4662090.2013.8725</td>
<td>2 Epson Powerline LCD Projector</td>
<td>1,705</td>
<td>3,410</td>
<td>N</td>
<td>For use during PHOC/Strategic National Stockpile activations, utilized with WEREOC</td>
</tr>
<tr>
<td>1427 Health &amp; Human Services</td>
<td>CPS-Cities Readiness Initiative Grant</td>
<td>4662090.2013.8725</td>
<td>2 Olympus Tough TG-600 HD Camcorder</td>
<td>255</td>
<td>510</td>
<td>N</td>
<td>Medical countermeasures dispensing cameras will be used to document DNA dials</td>
</tr>
<tr>
<td>1428 Health &amp; Human Services</td>
<td>RLSS-Local Public Health System Grant</td>
<td>4662090.2013</td>
<td>1 HP LaserJet Printer</td>
<td>405</td>
<td>405</td>
<td>N</td>
<td>Needed for newly hired Assessment/Inspection staff</td>
</tr>
<tr>
<td>1429 Health &amp; Human Services</td>
<td>CPS-Cities Readiness Initiative Grant</td>
<td>4662095.2013.8725</td>
<td>10 Adobe Acrobat XI Pro Complete package</td>
<td>465</td>
<td>4,650</td>
<td>N</td>
<td>Needed for CTR laptops deployed during PHOC activation</td>
</tr>
<tr>
<td>1430 Health &amp; Human Services</td>
<td>PHPF Grant</td>
<td>4662160.2013.8723</td>
<td>1 3M Lightweight Frued Privacy Computer Filter</td>
<td>150</td>
<td>150</td>
<td>N</td>
<td>Needed for 11&quot; Monitors for new Assistant Director</td>
</tr>
<tr>
<td>1431 Health &amp; Human Services</td>
<td>CPS-Cities Readiness Initiative Grant</td>
<td>4662160.2013.8723</td>
<td>4 85 Table Top w/ Dallas County Seal and DCHRS imprints</td>
<td>200</td>
<td>800</td>
<td>N</td>
<td>Needed for MRC training, ballot faire, and exercises</td>
</tr>
<tr>
<td>1432 Health &amp; Human Services</td>
<td>CPS-Cities Readiness Initiative Grant</td>
<td>4662160.2013.8723</td>
<td>3 Digital Blood Pressure Monitor with Adult and Large Adult Equipment</td>
<td>75</td>
<td>225</td>
<td>N</td>
<td>Needed to take blood pressure readings</td>
</tr>
<tr>
<td>1433 Health &amp; Human Services</td>
<td>CPS-Cities Readiness Initiative Grant</td>
<td>4662160.2013.8725</td>
<td>1 LaCie Computer Technology External Digital Wall Clock</td>
<td>95</td>
<td>95</td>
<td>N</td>
<td>For use in PHOC during Strategic National Stockpile operations/training</td>
</tr>
<tr>
<td>1434 Health &amp; Human Services</td>
<td>CPS-Cities Readiness Initiative Grant</td>
<td>4662160.2013.8725</td>
<td>150 1 Person Survival Kit Cooler Bag</td>
<td>30</td>
<td>4,500</td>
<td>N</td>
<td>Grant Capability &amp; Medical Countermeasures Dispensing Deliverable</td>
</tr>
<tr>
<td>1435 Health &amp; Human Services</td>
<td>CPS-Cities Readiness Initiative Grant</td>
<td>4662160.2013.8725</td>
<td>25 4 Person Deluxe Backpack Survival Kit</td>
<td>85</td>
<td>2,125</td>
<td>N</td>
<td>Grant Capability &amp; Medical Countermeasures Dispensing Deliverable</td>
</tr>
<tr>
<td>1436 Health &amp; Human Services</td>
<td>CPS-Cities Readiness Initiative Grant</td>
<td>4662160.2013.8725</td>
<td>3 First Responder Kit</td>
<td>150</td>
<td>480</td>
<td>N</td>
<td>Grant Capability &amp; Medical Countermeasures Dispensing Deliverable</td>
</tr>
<tr>
<td>1437 Health &amp; Human Services</td>
<td>CPS-Cities Readiness Initiative Grant</td>
<td>4662160.2013.8725</td>
<td>40 All Purpose Fint Aid Kit</td>
<td>25</td>
<td>1,090</td>
<td>N</td>
<td>Grant Capability &amp; Medical Countermeasures Dispensing Deliverable</td>
</tr>
<tr>
<td>1438 Health &amp; Human Services</td>
<td>HIV Prevention Grant</td>
<td>4662180.2013.8704</td>
<td>15,000 Fans</td>
<td>0</td>
<td>1,190</td>
<td>N</td>
<td>Needed to distribute to community members and promote HIV prevention messaging</td>
</tr>
<tr>
<td>1439 Health &amp; Human Services</td>
<td>HIV Prevention Grant</td>
<td>4662180.2013.8704</td>
<td>2,500 Napkins</td>
<td>0</td>
<td>525</td>
<td>N</td>
<td>Needed to distribute to community members and promote HIV prevention messaging</td>
</tr>
<tr>
<td>1440 Health &amp; Human Services</td>
<td>HIV/Substance Abuse and Mental Health Grant</td>
<td>4662460.2013.8736</td>
<td>1 Sally Sue Training for Ethical &amp; HIV/AIDS Mental Health</td>
<td>1,500</td>
<td>1,500</td>
<td>N</td>
<td>Training on Biblical Issues and HIV/AIDS</td>
</tr>
<tr>
<td>1441 Health &amp; Human Services</td>
<td>TACACA Grant</td>
<td>4662690.8502</td>
<td>5 Exhaust Fan Flow Meter</td>
<td>160</td>
<td>800</td>
<td>N</td>
<td>Needed to comply with TDHCA health and safety measures to perform the required ventilation test</td>
</tr>
<tr>
<td>1442 Health &amp; Human Services</td>
<td>HIV/Substance Abuse and Mental Health Grant</td>
<td>4662810.2013.8736</td>
<td>25 The Covenant Catering Services for Behavioral Health Co</td>
<td>8</td>
<td>200</td>
<td>N</td>
<td>To assist in the implementation of mental health, substance abuse, and HIV/AIDS activities</td>
</tr>
<tr>
<td>Department</td>
<td>Funding</td>
<td>Expense Code</td>
<td>Qty</td>
<td>Item Description</td>
<td>Unit Cost</td>
<td>Total Cost</td>
<td>Std/Reg.</td>
</tr>
<tr>
<td>----------------------------------</td>
<td>--------------------</td>
<td>--------------</td>
<td>-----</td>
<td>-------------------------------------------</td>
<td>-----------</td>
<td>------------</td>
<td>----------</td>
</tr>
<tr>
<td>1443 Health &amp; Human Services</td>
<td>HIV/AIDS</td>
<td>466.2810.2013.8734</td>
<td>15</td>
<td>The Covenant Counseling Services for Behavioral Health Co</td>
<td>$100</td>
<td>$100</td>
<td>N</td>
</tr>
<tr>
<td>1444 Health &amp; Human Services</td>
<td>Admin Reserve</td>
<td>467.2090.2010.8050</td>
<td>1</td>
<td>Electronic 3-Hole Punch</td>
<td>$310</td>
<td>$310</td>
<td>N</td>
</tr>
<tr>
<td>1445 Information Technology</td>
<td>Hardware Refresh</td>
<td>195.92055</td>
<td>4</td>
<td>WoodPerfect License</td>
<td>$200</td>
<td>$200</td>
<td>N</td>
</tr>
<tr>
<td>1446 Information Technology</td>
<td>DDA</td>
<td>128.4125.2230</td>
<td>2</td>
<td>Dell Alienware Label</td>
<td>$690</td>
<td>$1320</td>
<td>N</td>
</tr>
<tr>
<td>1447 Information Technology</td>
<td>DDA</td>
<td>128.4050.2230</td>
<td>3</td>
<td>WoodPerfect License</td>
<td>$200</td>
<td>$600</td>
<td>N</td>
</tr>
<tr>
<td>1448 Information Technology</td>
<td>Within Budget</td>
<td>191.0990.2900</td>
<td>10</td>
<td>LT03 Tapes &amp; Labels</td>
<td>$26</td>
<td>$260</td>
<td>R</td>
</tr>
<tr>
<td>1449 Justice of the Peace L-2</td>
<td>Records Management</td>
<td>120.1024.2090</td>
<td>1</td>
<td>Cross-Cut Shredder</td>
<td>$846</td>
<td>$846</td>
<td>N</td>
</tr>
<tr>
<td>1450 Planning &amp; Development</td>
<td>Emergency Reserves &amp; Contingency and Furniture</td>
<td>120.1030.2090</td>
<td>1</td>
<td>Mid-Volume Fax Machine</td>
<td>$763</td>
<td>$763</td>
<td>R</td>
</tr>
<tr>
<td>1451 Public Works</td>
<td>Within Budget</td>
<td>196.2010.2080</td>
<td>1</td>
<td>Institute of Transcription Engineers Membership</td>
<td>$235</td>
<td>$235</td>
<td>N</td>
</tr>
<tr>
<td>1452 Records Management</td>
<td>Within Budget</td>
<td>120.1033.2290</td>
<td>4</td>
<td>Portable Two-Way Radio</td>
<td>$172</td>
<td>$688</td>
<td>N</td>
</tr>
<tr>
<td>1453 Sheriff - Kitchen</td>
<td>Commissary</td>
<td>532.3151.2090.91046</td>
<td>50</td>
<td>Black Chair</td>
<td>$35</td>
<td>$1,200</td>
<td>N</td>
</tr>
<tr>
<td>1454 Sheriff - Kitchen</td>
<td>Commissary</td>
<td>532.3151.2090.91046</td>
<td>2</td>
<td>Table 36 x 72</td>
<td>$487</td>
<td>$974</td>
<td>N</td>
</tr>
<tr>
<td>1455 Sheriff - Kitchen</td>
<td>Commissary</td>
<td>532.3151.2090.91046</td>
<td>1</td>
<td>Shipping and Handling for Chairs and Tables</td>
<td>$750</td>
<td>$1,950</td>
<td>N</td>
</tr>
<tr>
<td>1456 Sheriff - Kitchen</td>
<td>Commissary</td>
<td>532.3151.2090.91046</td>
<td>1</td>
<td>Label Maker</td>
<td>$120</td>
<td>$120</td>
<td>N</td>
</tr>
<tr>
<td>1457 Sheriff - Kitchen</td>
<td>Commissary</td>
<td>532.3151.2090.91046</td>
<td>1</td>
<td>Automatic Time Stamp</td>
<td>$800</td>
<td>$800</td>
<td>N</td>
</tr>
<tr>
<td>1458 Sheriff - Kitchen</td>
<td>Commissary</td>
<td>532.3151.2090.91046</td>
<td>1</td>
<td>Laptop Computer</td>
<td>$2,400</td>
<td>$2,400</td>
<td>N</td>
</tr>
<tr>
<td>1459 Sheriff - Kitchen</td>
<td>Grant Funds</td>
<td>466.2005.3900</td>
<td>1</td>
<td>27&quot; Monitor</td>
<td>$490</td>
<td>$490</td>
<td>N</td>
</tr>
<tr>
<td>1460 Sheriff - Kitchen</td>
<td>Grant Funds</td>
<td>466.2012.3405</td>
<td>3</td>
<td>4&quot; x 6&quot; Table</td>
<td>$750</td>
<td>$2,250</td>
<td>N</td>
</tr>
<tr>
<td>1461 Sheriff - Kitchen</td>
<td>Grant Funds</td>
<td>466.2012.3405</td>
<td>4</td>
<td>Office Chair</td>
<td>$490</td>
<td>$1,960</td>
<td>N</td>
</tr>
<tr>
<td>1462 Sheriff - Kitchen</td>
<td>Grant Funds</td>
<td>466.2012.3405</td>
<td>5</td>
<td>Sewing Office</td>
<td>$700</td>
<td>$3,500</td>
<td>N</td>
</tr>
<tr>
<td>1463 Sheriff - Kitchen</td>
<td>Grant Funds</td>
<td>466.2012.3405</td>
<td>1</td>
<td>Executive Office Chair</td>
<td>$500</td>
<td>$500</td>
<td>N</td>
</tr>
<tr>
<td>1464 Sheriff - Kitchen</td>
<td>Grant Funds</td>
<td>466.2012.3405</td>
<td>17</td>
<td>Office - Laboratory</td>
<td>$350</td>
<td>$6,350</td>
<td>N</td>
</tr>
<tr>
<td>1465 Sheriff - Kitchen</td>
<td>Grant Funds</td>
<td>466.2012.3405</td>
<td>2</td>
<td>Office Coats</td>
<td>$2,000</td>
<td>$2,000</td>
<td>N</td>
</tr>
<tr>
<td>1466 Sheriff - Kitchen</td>
<td>Grant Funds</td>
<td>466.2012.3405</td>
<td>1</td>
<td>Conference Room Cart</td>
<td>$1,500</td>
<td>$1,500</td>
<td>N</td>
</tr>
<tr>
<td>1467 Sheriff - Kitchen</td>
<td>Grant Funds</td>
<td>466.2012.3405</td>
<td>1</td>
<td>Conference Room Bookcase</td>
<td>$400</td>
<td>$400</td>
<td>N</td>
</tr>
<tr>
<td>1468 Sheriff - Kitchen</td>
<td>Grant Funds</td>
<td>466.2012.3405</td>
<td>1</td>
<td>Conference Table</td>
<td>$2,750</td>
<td>$2,750</td>
<td>N</td>
</tr>
<tr>
<td>1469 Sheriff - Kitchen</td>
<td>Grant Funds</td>
<td>466.2012.3405</td>
<td>4</td>
<td>Office Chair</td>
<td>$800</td>
<td>$3,200</td>
<td>N</td>
</tr>
<tr>
<td>1470 Sheriff - Kitchen</td>
<td>Grant Funds</td>
<td>466.2012.3405</td>
<td>1</td>
<td>Laptop Computer</td>
<td>$350</td>
<td>$350</td>
<td>N</td>
</tr>
<tr>
<td>1471 Sheriff - Kitchen</td>
<td>Grant Funds</td>
<td>466.2012.3405</td>
<td>1</td>
<td>Computer Hardware</td>
<td>$1,200</td>
<td>$1,200</td>
<td>N</td>
</tr>
<tr>
<td>1472 Sheriff - Kitchen</td>
<td>Grant Funds</td>
<td>466.2012.3405</td>
<td>2</td>
<td>Computer Hardware</td>
<td>$1,500</td>
<td>$3,000</td>
<td>N</td>
</tr>
<tr>
<td>1473 Sheriff - Kitchen</td>
<td>Grant Funds</td>
<td>466.2012.3405</td>
<td>1</td>
<td>Conference Room Cart</td>
<td>$509</td>
<td>$509</td>
<td>N</td>
</tr>
<tr>
<td>1474 Sheriff - Kitchen</td>
<td>Grant Funds</td>
<td>466.2012.3405</td>
<td>1</td>
<td>Conference Room Bookcase</td>
<td>$400</td>
<td>$400</td>
<td>N</td>
</tr>
<tr>
<td>1475 Sheriff - Kitchen</td>
<td>Grant Funds</td>
<td>466.2012.3405</td>
<td>1</td>
<td>Conference Table</td>
<td>$2,750</td>
<td>$2,750</td>
<td>N</td>
</tr>
<tr>
<td>1476 Sheriff - Kitchen</td>
<td>Grant Funds</td>
<td>466.2012.3405</td>
<td>1</td>
<td>Office Chair</td>
<td>$800</td>
<td>$800</td>
<td>N</td>
</tr>
<tr>
<td>1477 Sheriff - Kitchen</td>
<td>Grant Funds</td>
<td>466.2012.3405</td>
<td>1</td>
<td>Office Chair</td>
<td>$2,200</td>
<td>$2,200</td>
<td>N</td>
</tr>
<tr>
<td>1478 Sheriff - Kitchen</td>
<td>Grant Funds</td>
<td>466.2012.3405</td>
<td>1</td>
<td>Mobile Maker Board</td>
<td>$600</td>
<td>$600</td>
<td>N</td>
</tr>
<tr>
<td>1479 Sheriff - Kitchen</td>
<td>Grant Funds</td>
<td>466.2012.3405</td>
<td>1</td>
<td>Laptop Computer</td>
<td>$4,000</td>
<td>$4,000</td>
<td>N</td>
</tr>
<tr>
<td>1480 Sheriff - Kitchen</td>
<td>Grant Funds</td>
<td>466.2012.3405</td>
<td>1</td>
<td>Notebook/Laptop</td>
<td>$2,250</td>
<td>$2,250</td>
<td>N</td>
</tr>
<tr>
<td>1481 Sheriff - Kitchen</td>
<td>Grant Funds</td>
<td>466.2012.3405</td>
<td>1</td>
<td>Monitor Stand</td>
<td>$98,925</td>
<td>$98,925</td>
<td>N</td>
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<tr>
<td>1482 Sheriff - Kitchen</td>
<td>Sheriff - Kitchen</td>
<td>466.8610.2013.3007</td>
<td>1</td>
<td>Sheriff Equipment</td>
<td>$3,000</td>
<td>$3,000</td>
<td>N</td>
</tr>
<tr>
<td>Department</td>
<td>Funding</td>
<td>Expense Code</td>
<td>Qty</td>
<td>Recov.</td>
<td>Item Description</td>
<td>Unit Cost</td>
<td>Total Cost</td>
</tr>
<tr>
<td>------------</td>
<td>---------</td>
<td>--------------</td>
<td>-----</td>
<td>--------</td>
<td>-----------------</td>
<td>-----------</td>
<td>------------</td>
</tr>
</tbody>
</table>

Actual invoiced amounts may deviate by up to $20 from the amounts listed without additional Commissioners Court Authorization.

May 14, 2013