

Dallas County Sheriff's Office 133 N. Riverfront Boulevard, LB - 31 Dallas, Texas 75207- 4313 Telephone: 214-653-2677

(Record search is for Dallas County & Non Juvenile Records Only)

Application Process:

Mail to: Dallas County Sheriff's Office, 133 N. Riverfront Blvd., LB-31, Dallas TX 75207 Please return completed application with copies of two government issued Identifications (not expired); Payment of \$35.00 Money Order or Cashier's Check made payable to: *"Dallas County Sheriff's Office."*

> Apply In Person: Office hours are Monday - Friday, 8:30 a.m. to 3:00 p.m. Bring two government issued Identifications (not expired) and Processing Fee of \$35 (Cash, Money Order or Cashier's Check Only)

** NO REFUNDS **

□ Law/Pardon Letter

Note: The original Pardon letter that consists of your criminal background record will be mailed and faxed directly to the Texas Board of Pardons and Paroles. A copy of the same letter is mailed to the requestor of the records. <u>The requestor must be the subject of the records requested; unless a power of attorney is provided to our office</u>.

I, ______, do hereby authorize Sheriff Marian Brown, or her designee, to research the contents of any criminal history record that the Dallas County Sheriff's Office may possess concerning me. I also agree to hold Sheriff Brown, or her designee, harmless should any information given to me become distributed to others.

| Name: (Please print) | | | | |
|--------------------------------------|---|------------------------|----------|------------|
| (Last) | | (First) | | (Middle) |
| List any former or alias names: | 7 | | | |
| | (Last) | | (First) | (Middle) |
| Address: | | | | |
| Address:(Street & Number) | (Apt) | (City) | (State) | (Zip Code) |
| Date of Birth: | Race: | | Sex: | |
| Social Security No.: | Drive | r's License or /I.D. : | | State: |
| Daytime Telephone Number: _(| | | | |
| Signature: | | | Date: | |
| POA/Guardianship Name: | | | Date: | |
| Subscribed and sworn to before me th | is | Day of | | _, Year |
| | NOTARY PUBLIC in and for the State of TEXAS | | | |
| | | My Commission e | expires: | |
| (NOTARY SEAL) | | | | |