



# Ballot Box Transfer

## Early Voting Chain of Custody Record

Election: <i>General &amp; Joint 2024</i>	Blue Ballot Box Asset Tag: <i>BBBX 1553</i>	Departure Date: <i>10/22/24</i> Time: <i>1:00</i> AM/PM
Vote Center #: <i>E 1708</i>	VC Name: <i>Garland Center - Dallas College</i>	Arrival Date: <i>10/22/24</i> Time: <i>2:55</i> AM/PM

### Section 1 – Completed by Ballot Box Transfer Team

If **NO FULL** Blue Ballot Boxes in vehicle, all Ballot Box Transfer Team members enter Vote Center

If **FULL** Blue Ballot Box in vehicle, 1 team member enters Vote Center, 1 remains with vehicle

**Upon entering the Vote Center, locate the Presiding Election Officer (PEO), show them your badge & tell them you're here to collect the full Blue Ballot Box & deliver an empty Blue Ballot Box**

### Section 2 – Completed at Vote Center (check each item as it is completed)

<input checked="" type="checkbox"/>	PEO: Record the <b>Public Count</b> that is currently shown on Vote Tabulator <span style="color: red;">→</span>	<i>1742</i>
<input checked="" type="checkbox"/>	Key Custodian: Locate Door #1 on Vote Tabulator, remove red padlock using small key	Unlocked Padlock # <i>35</i>
<input checked="" type="checkbox"/>	PEO: Unlock and open Door #1 using red tab key	
<input checked="" type="checkbox"/>	PEO: Close lid flaps on the full Blue Ballot Box and remove the box from Vote Tabulator	
<input checked="" type="checkbox"/>	PEO: Look inside Door #1, retrieve any voted ballots that fell outside Ballot Box, and place inside Ballot Box	
<input checked="" type="checkbox"/>	Key Custodian: Lock the yellow lock on the full Blue Ballot Box using yellow key	
<input checked="" type="checkbox"/>	PEO: Lock silver lock on the other end of the full Blue Ballot Box using red tab key	
<input checked="" type="checkbox"/>	PEO: Open replacement Blue Ballot Box, inspect & verify it is empty, then close lid flaps	
<input checked="" type="checkbox"/>	PEO: Place empty replacement Blue Ballot Box inside Door #1 of the Vote Tabulator and open lid flaps	
<input checked="" type="checkbox"/>	PEO: Re-lock Door #1 using the red tab key	
<input checked="" type="checkbox"/>	PEO: Place red padlock on Door #1 & lock; <i>if padlock replaced, record new padlock #</i> <i>if padlock NOT replaced, write "N/A"</i>	<i>35</i>
<input checked="" type="checkbox"/>	PEO: Place a Blue Zip Seal on one end of the full Blue Ballot Box & record seal #	<i>00016169</i>
<input checked="" type="checkbox"/>	PEO: Place a second Blue Zip Seal on the other end of full Blue Ballot Box & record seal #	<i>00016170</i>
<input checked="" type="checkbox"/>	PEO: Release the sealed full Blue Ballot Box to the Ballot Transfer Team	

Key Custodian	Print <i>Eugenia Castaneda</i>	Signature <i>Eugenia Castaneda</i>	Date: <i>10/22/24</i> Time: <i>2:50</i> AM/PM
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Presiding Election Officer	Print <i>Tanet Harris</i>	Signature <i>Tanet Harris</i>	Date: <i>10/22/24</i> Time: <i>2:50</i> AM/PM
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<input type="checkbox"/>	Remove Pink copy of this form and hand over to Key Custodian
<input type="checkbox"/>	Remove Yellow copy of this form and place in Blue Document Bag
<input type="checkbox"/>	Hand over White copy of this form to Ballot Box Transfer Team

### Section 3 – Completed at Central Count Station

<input checked="" type="checkbox"/>	Verify Blue Zip seal numbers on the full Blue Ballot Box match Blue Zip seal numbers listed in Section 2.		
Ballot Box Transfer Team Member	Print <i>Charles Foster</i>	Signature <i>Charles Foster</i>	Date/Time <i>10/22/24 2:55</i>
Central Count Personnel	Print <i>Michelle Lee</i>	Signature <i>Michelle Lee</i>	Date/Time <i>10/22/24 4:27</i>

White – Central Count Station

Yellow – Presiding Election Officer

Pink - Key Custodian



# Ballot Box Transfer

## Early Voting Chain of Custody Record

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Election: <i>General Joint 2024</i>	Blue Ballot Box Asset Tag: <i>BBBx1471</i>	Departure Date: <i>10/24/24</i> Time: <i>9:00</i> (AM/PM)
Vote Center #: <i>E1708</i>	VC Name: <i>Garland Center - Dallas College</i>	Arrival Date: <i>10/24/24</i> Time: <i>11:36</i> (AM/PM)

**Section 1 – Completed by Ballot Box Transfer Team**

If **NO FULL** Blue Ballot Boxes in vehicle, all Ballot Box Transfer Team members enter Vote Center

If **FULL** Blue Ballot Box in vehicle, 1 team member enters Vote Center, 1 remains with vehicle

**Upon entering the Vote Center, locate the Presiding Election Officer (PEO), show them your badge & tell them you're here to collect the full Blue Ballot Box & deliver an empty Blue Ballot Box**

**Section 2 – Completed at Vote Center (check each item as it is completed)**

<input checked="" type="checkbox"/>	PEO: Record the <b>Public Count</b> that is currently shown on Vote Tabulator <span style="color: red; font-size: 2em;">→</span>	<i>35</i>
<input checked="" type="checkbox"/>	Key Custodian: Locate Door #1 on Vote Tabulator, remove red padlock using small key	Unlocked Padlock # <i>3599</i>
<input checked="" type="checkbox"/>	PEO: Unlock and open Door #1 using red tab key	
<input checked="" type="checkbox"/>	PEO: Close lid flaps on the full Blue Ballot Box and remove the box from Vote Tabulator	
<input checked="" type="checkbox"/>	PEO: Look inside Door #1, retrieve any voted ballots that fell outside Ballot Box, and place inside Ballot Box	
<input checked="" type="checkbox"/>	Key Custodian: Lock the yellow lock on the full Blue Ballot Box using yellow key	
<input checked="" type="checkbox"/>	PEO: Lock silver lock on the other end of the full Blue Ballot Box using red tab key	
<input type="checkbox"/>	PEO: Open replacement Blue Ballot Box, inspect & verify it is empty, then close lid flaps	
<input type="checkbox"/>	PEO: Place empty replacement Blue Ballot Box inside Door #1 of the Vote Tabulator and open lid flaps	
<input checked="" type="checkbox"/>	PEO: Re-lock Door #1 using the red tab key	
<input checked="" type="checkbox"/>	PEO: Place red padlock on Door #1 & lock; <i>if padlock replaced, record new padlock # if padlock NOT replaced, write "N/A"</i>	<i>35</i>
<input checked="" type="checkbox"/>	PEO: Place a Blue Zip Seal on one end of the full Blue Ballot Box & record seal #	<i>00025033</i>
<input checked="" type="checkbox"/>	PEO: Place a second Blue Zip Seal on the other end of full Blue Ballot Box & record seal #	<i>00025034</i>
<input checked="" type="checkbox"/>	PEO: Release the sealed full Blue Ballot Box to the Ballot Transfer Team	

Key Custodian	Print <i>Lauren Trimble</i>	Signature <i>[Signature]</i>	Date: <i>10/24/24</i> Time: <i>11:41</i> (AM/PM)
Presiding Election Officer	Print <i>Janet Harris</i>	Signature <i>[Signature]</i>	Date: <i>10/24/24</i> Time: <i>11:40</i> (AM/PM)

- Remove Pink copy of this form and hand over to Key Custodian
- Remove Yellow copy of this form and place in Blue Document Bag
- Hand over White copy of this form to Ballot Box Transfer Team

**Section 3 – Completed at Central Count Station**

<input checked="" type="checkbox"/>	Verify Blue Zip seal numbers on the full Blue Ballot Box match Blue Zip seal numbers listed in Section 2.		
Ballot Box Transfer Team Member	Print <i>Charles Foster</i>	Signature <i>[Signature]</i>	Date/Time <i>10/24/24 11:36</i>
Central Count Personnel	Print <i>A. Gillaspie</i>	Signature <i>[Signature]</i>	Date/Time <i>10-24-24 12:53</i>



# Ballot Box Transfer

## Early Voting Chain of Custody Record

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Election: <b>General Joint</b>	Blue Ballot Box Asset Tag: <b>BBX 0925</b>	<b>Departure</b> Date: <b>10/24</b> Time: <b>6:50</b> (AM/PM)
Vote Center #: <b>EDEN08</b>	VC Name: <b>Garland-Center Dallas city</b>	<b>Arrival</b> Date: <b>10-26-24</b> Time: <b>9:03</b> (AM/PM)

**Section 1 – Completed by Ballot Box Transfer Team**

If **NO FULL** Blue Ballot Boxes in vehicle, all Ballot Box Transfer Team members enter Vote Center

If **FULL** Blue Ballot Box in vehicle, 1 team member enters Vote Center, 1 remains with vehicle

**Upon entering the Vote Center, locate the Presiding Election Officer (PEO), show them your badge & tell them you're here to collect the full Blue Ballot Box & deliver an empty Blue Ballot Box**

**Section 2 – Completed at Vote Center (check each item as it is completed)**

<input checked="" type="checkbox"/>	PEO: Record the <b>Public Count</b> that is currently shown on Vote Tabulator <span style="color: red;">→</span>	<b>5942</b>
<input checked="" type="checkbox"/>	Key Custodian: Locate Door #1 on Vote Tabulator, remove red padlock using small key	Unlocked Padlock # <b>35</b>
<input checked="" type="checkbox"/>	PEO: Unlock and open Door #1 using red tab key	
<input checked="" type="checkbox"/>	PEO: Close lid flaps on the full Blue Ballot Box and remove the box from Vote Tabulator	
<input checked="" type="checkbox"/>	PEO: Look inside Door #1, retrieve any voted ballots that fell outside Ballot Box, and place inside Ballot Box	
<input checked="" type="checkbox"/>	Key Custodian: Lock the yellow lock on the full Blue Ballot Box using yellow key	
<input checked="" type="checkbox"/>	PEO: Lock silver lock on the other end of the full Blue Ballot Box using red tab key	
<input checked="" type="checkbox"/>	PEO: Open replacement Blue Ballot Box, inspect & verify it is empty, then close lid flaps	
<input checked="" type="checkbox"/>	PEO: Place empty replacement Blue Ballot Box inside Door #1 of the Vote Tabulator and open lid flaps	
<input checked="" type="checkbox"/>	PEO: Re-lock Door #1 using the red tab key	
<input checked="" type="checkbox"/>	PEO: Place red padlock on Door #1 & lock; <i>if padlock replaced, record new padlock # if padlock NOT replaced, write "N/A"</i>	<b>N/A</b>
<input checked="" type="checkbox"/>	PEO: Place a Blue Zip Seal on one end of the full Blue Ballot Box & record seal #	<b>00025249</b>
<input checked="" type="checkbox"/>	PEO: Place a second Blue Zip Seal on the other end of full Blue Ballot Box & record seal #	<b>00025250</b>
<input checked="" type="checkbox"/>	PEO: Release the sealed full Blue Ballot Box to the Ballot Transfer Team	

Key Custodian	Print <b>Eugenia Castaneda</b>	Signature <i>eugenica</i>	Date: <b>10/26/24</b> Time: <b>9:11</b> (AM/PM)
Presiding Election Officer	Print <b>Janet Harris</b>	Signature <i>Janet Harris</i>	Date: <b>10/26/24</b> Time: <b>9:10</b> (AM/PM)

<input checked="" type="checkbox"/>	Remove Pink copy of this form and hand over to Key Custodian
<input checked="" type="checkbox"/>	Remove Yellow copy of this form and place in Blue Document Bag
<input checked="" type="checkbox"/>	Hand over White copy of this form to Ballot Box Transfer Team

**Section 3 – Completed at Central Count Station**

<input checked="" type="checkbox"/>	Verify Blue Zip seal numbers on the full Blue Ballot Box match Blue Zip seal numbers listed in Section 2.		
Ballot Box Transfer Team Member	Print <b>Sharon Taylor</b>	Signature <i>Sharon Taylor</i>	Date/Time <b>10/26/24 9:12 AM</b>
Central Count Personnel	Print <b>Michelle Lee</b>	Signature <i>M Lee</i>	Date/Time <b>10/26/24 11:07 AM</b>

White – Central Count Station

Yellow – Presiding Election Officer

Pink- Key Custodian



# Ballot Box Transfer

## Early Voting Chain of Custody Record

Election: <i>General Joint 2024</i>	Blue Ballot Box Asset Tag: <i>BBBX0902</i>	Departure Date: <i>10-28-24</i> Time: <i>10:00</i> AM/PM
Vote Center #: <i>E1708</i> <i>E4064</i>	VC Name: <i>Garland Center - Dallas College</i> <i>Martin Weiss Rec Center</i>	Arrival Date: <i>10-28-24</i> Time: <i>9:58</i> AM/PM

### Section 1 – Completed by Ballot Box Transfer Team

If **NO FULL** Blue Ballot Boxes in vehicle, all Ballot Box Transfer Team members enter Vote Center

If **FULL** Blue Ballot Box in vehicle, 1 team member enters Vote Center, 1 remains with vehicle

**Upon entering the Vote Center, locate the Presiding Election Officer (PEO), show them your badge & tell them you're here to collect the full Blue Ballot Box & deliver an empty Blue Ballot Box**

### Section 2 – Completed at Vote Center (check each item as it is completed)

<input type="checkbox"/>	PEO: Record the <b>Public Count</b> that is currently shown on Vote Tabulator <span style="color: red;">→</span>	<i>7858</i>
<input type="checkbox"/>	Key Custodian: Locate Door #1 on Vote Tabulator, remove red padlock using small key	Unlocked Padlock # <i>35</i>
<input type="checkbox"/>	PEO: Unlock and open Door #1 using red tab key	
<input type="checkbox"/>	PEO: Close lid flaps on the full Blue Ballot Box and remove the box from Vote Tabulator	
<input type="checkbox"/>	PEO: Look inside Door #1, retrieve any voted ballots that fell outside Ballot Box, and place inside Ballot Box	
<input type="checkbox"/>	Key Custodian: Lock the yellow lock on the full Blue Ballot Box using yellow key	
<input type="checkbox"/>	PEO: Lock silver lock on the other end of the full Blue Ballot Box using red tab key	
<input type="checkbox"/>	PEO: Open replacement Blue Ballot Box, inspect & verify it is empty, then close lid flaps	
<input type="checkbox"/>	PEO: Place empty replacement Blue Ballot Box inside Door #1 of the Vote Tabulator and open lid flaps	
<input type="checkbox"/>	PEO: Re-lock Door #1 using the red tab key	
<input type="checkbox"/>	PEO: Place red padlock on Door #1 & lock; <i>if padlock replaced, record new padlock #</i> <i>if padlock NOT replaced, write "N/A"</i>	
<input type="checkbox"/>	PEO: Place a Blue Zip Seal on one end of the full Blue Ballot Box & record seal #	<i>00017610</i>
<input type="checkbox"/>	PEO: Place a second Blue Zip Seal on the other end of full Blue Ballot Box & record seal #	<i>00017609</i>
<input type="checkbox"/>	PEO: Release the sealed full Blue Ballot Box to the Ballot Transfer Team	

Key Custodian	Print <i>Scott T Forster</i>	Signature <i>Scott T Forster</i>	Date: <i>10/28/24</i> Time: <i>9:58</i> AM/PM
Presiding Election Officer	Print <i>Janet Harris</i>	Signature <i>Janet Harris</i>	Date: <i>10/28/24</i> Time: <i>10:04</i> AM/PM

<input type="checkbox"/>	Remove Pink copy of this form and hand over to Key Custodian
<input type="checkbox"/>	Remove Yellow copy of this form and place in Blue Document Bag
<input type="checkbox"/>	Hand over White copy of this form to Ballot Box Transfer Team

### Section 3 – Completed at Central Count Station

<input type="checkbox"/>	Verify Blue Zip seal numbers on the full Blue Ballot Box match Blue Zip seal numbers listed in Section 2.		
Ballot Box Transfer Team Member	Print <i>George Jones</i>	Signature <i>George Jones</i>	Date/Time <i>10-28-24 10:04am</i>
Central Count Personnel	Print <i>Angela Munoz</i>	Signature <i>Angela Munoz</i>	Date/Time <i>10/28/24 10:43</i>

White – Central Count Station

Yellow – Presiding Election Officer

Pink - Key Custodian



# Ballot Box Transfer

## Early Voting Chain of Custody Record

Election: <i>General Joint</i>	Blue Ballot Box Asset Tag: <i>BBX 0389</i>	Departure Date: <i>10-29-24</i> Time: <i>1:35</i> AM/PM
Vote Center #: <i>E1708</i>	VC Name: <i>Garland Ctr - Dallas College</i>	Arrival Date: Time: AM/PM

### Section 1 – Completed by Ballot Box Transfer Team

If **NO FULL** Blue Ballot Boxes in vehicle, all Ballot Box Transfer Team members enter Vote Center

If **FULL** Blue Ballot Box in vehicle, 1 team member enters Vote Center, 1 remains with vehicle

**Upon entering the Vote Center, locate the Presiding Election Officer (PEO), show them your badge & tell them you're here to collect the full Blue Ballot Box & deliver an empty Blue Ballot Box**

### Section 2 – Completed at Vote Center (check each item as it is completed)

<input checked="" type="checkbox"/>	PEO: Record the <b>Public Count</b> that is currently shown on Vote Tabulator <span style="color: red; font-size: 2em;">→</span>	<i>9688</i>
<input checked="" type="checkbox"/>	Key Custodian: Locate Door #1 on Vote Tabulator, remove red padlock using small key	Unlocked Padlock # <i>35</i>
<input checked="" type="checkbox"/>	PEO: Unlock and open Door #1 using red tab key	
<input checked="" type="checkbox"/>	PEO: Close lid flaps on the full Blue Ballot Box and remove the box from Vote Tabulator	
<input checked="" type="checkbox"/>	PEO: Look inside Door #1, retrieve any voted ballots that fell outside Ballot Box, and place inside Ballot Box	
<input checked="" type="checkbox"/>	Key Custodian: Lock the yellow lock on the full Blue Ballot Box using yellow key	
<input checked="" type="checkbox"/>	PEO: Lock silver lock on the other end of the full Blue Ballot Box using red tab key	
<input type="checkbox"/>	PEO: Open replacement Blue Ballot Box, inspect & verify it is empty, then close lid flaps	
<input type="checkbox"/>	PEO: Place empty replacement Blue Ballot Box inside Door #1 of the Vote Tabulator and open lid flaps	
<input checked="" type="checkbox"/>	PEO: Re-lock Door #1 using the red tab key	
<input type="checkbox"/>	PEO: Place red padlock on Door #1 & lock; <i>if padlock replaced, record new padlock # if padlock NOT replaced, write "N/A"</i>	<i>N/A</i>
<input type="checkbox"/>	PEO: Place a Blue Zip Seal on one end of the full Blue Ballot Box & record seal #	<i>00017518</i>
<input checked="" type="checkbox"/>	PEO: Place a second Blue Zip Seal on the other end of full Blue Ballot Box & record seal #	<i>00017517</i>
<input type="checkbox"/>	PEO: Release the sealed full Blue Ballot Box to the Ballot Transfer Team	

Key Custodian	Print <i>Denisse Martinez</i>	Signature <i>Denisse Martinez</i>	Date: <i>10-29-24</i> Time: <i>3:46</i> AM/PM
Presiding Election Officer	Print <i>JANET HARRIS</i>	Signature <i>Janet Harris</i>	Date: <i>10/29/24</i> Time: <i>3:16</i> AM/PM

- Remove Pink copy of this form and hand over to Key Custodian
- Remove Yellow copy of this form and place in Blue Document Bag
- Hand over White copy of this form to Ballot Box Transfer Team

### Section 3 – Completed at Central Count Station

<input type="checkbox"/>	Verify Blue Zip seal numbers on the full Blue Ballot Box match Blue Zip seal numbers listed in Section 2.		
Ballot Box Transfer Team Member	Print <i>Mark Jones</i>	Signature <i>Mark Jones</i>	Date/Time <i>10/29/24 4:05</i>
Central Count Personnel	Print <i>A. Gillaspie</i>	Signature <i>A. Gillaspie</i>	Date/Time <i>10/29/24 4:18</i>

White – Central Count Station

Yellow – Presiding Election Officer

Pink - Key Custodian



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# Ballot Box Transfer Early Voting Chain of Custody Record

Election: <b>General Joint</b>	Blue Ballot Box Asset Tag: <b>BBBX 1223</b>	Departure Date: <b>10/31/24</b> Time: <b>8:30</b> AM/PM
Vote Center #: <b>E 1708</b>	VC Name: <b>Garland Center</b>	Arrival Date: <del>9/35</del> <b>10/31/24</b> Time: <b>9:35</b> AM/PM

### Section 1 – Completed by Ballot Box Transfer Team

If **NO FULL** Blue Ballot Boxes in vehicle, all Ballot Box Transfer Team members enter Vote Center

If **FULL** Blue Ballot Box in vehicle, 1 team member enters Vote Center, 1 remains with vehicle

**Upon entering the Vote Center, locate the Presiding Election Officer (PEO), show them your badge & tell them you're here to collect the full Blue Ballot Box & deliver an empty Blue Ballot Box**

### Section 2 – Completed at Vote Center (check each item as it is completed)

<input checked="" type="checkbox"/>	PEO: Record the <b>Public Count</b> that is currently shown on Vote Tabulator	<b>11,511</b>
<input checked="" type="checkbox"/>	Key Custodian: Locate Door #1 on Vote Tabulator, remove red padlock using small key	Unlocked Padlock # <b>35</b>
<input checked="" type="checkbox"/>	PEO: Unlock and open Door #1 using red tab key	
<input checked="" type="checkbox"/>	PEO: Close lid flaps on the full Blue Ballot Box and remove the box from Vote Tabulator	
<input checked="" type="checkbox"/>	PEO: Look inside Door #1, retrieve any voted ballots that fell outside Ballot Box, and place inside Ballot Box	
<input checked="" type="checkbox"/>	Key Custodian: Lock the yellow lock on the full Blue Ballot Box using yellow key	
<input checked="" type="checkbox"/>	PEO: Lock silver lock on the other end of the full Blue Ballot Box using red tab key	
<input checked="" type="checkbox"/>	PEO: Open replacement Blue Ballot Box, inspect & verify it is empty, then close lid flaps	
<input type="checkbox"/>	PEO: Place empty replacement Blue Ballot Box inside Door #1 of the Vote Tabulator and open lid flaps	
<input checked="" type="checkbox"/>	PEO: Re-lock Door #1 using the red tab key	
<input checked="" type="checkbox"/>	PEO: Place red padlock on Door #1 & lock; <i>if padlock replaced, record new padlock # if padlock NOT replaced, write "N/A"</i>	<b>N/A</b>
<input checked="" type="checkbox"/>	PEO: Place a Blue Zip Seal on one end of the full Blue Ballot Box & record seal #	<b>00017572</b>
<input checked="" type="checkbox"/>	PEO: Place a second Blue Zip Seal on the other end of full Blue Ballot Box & record seal #	<b>00017571/00015195</b>
<input checked="" type="checkbox"/>	PEO: Release the sealed full Blue Ballot Box to the Ballot Transfer Team	

Key Custodian	Print <b>Eugenia Castaneda</b>	Signature <i>Eugenia C.</i>	Date: <b>10/31/24</b> Time: <b>9:40</b> AM/PM
	Presiding Election Officer	Print <b>JANet Harris</b>	Signature <i>Janet Harris</i>
			Date: <b>10/31/24</b> Time: <b>9:40</b> AM/PM

<input checked="" type="checkbox"/>	Remove Pink copy of this form and hand over to Key Custodian
<input checked="" type="checkbox"/>	Remove Yellow copy of this form and place in Blue Document Bag
<input checked="" type="checkbox"/>	Hand over White copy of this form to Ballot Box Transfer Team

### Section 3 – Completed at Central Count Station

<input checked="" type="checkbox"/>	Verify Blue Zip seal numbers on the full Blue Ballot Box match Blue Zip seal numbers listed in Section 2.		
Ballot Box Transfer Team Member	Print <b>Donovan Love</b>	Signature <i>Donovan Love</i>	Date/Time <b>10/31/24 11:12A</b>
Central Count Personnel	Print <b>M. Lee</b>	Signature <i>M. Lee</i>	Date/Time <b>10/31/24 11:12A</b>

White – Central Count Station

Yellow – Presiding Election Officer

Pink- Key Custodian



# Ballot Box Transfer

## Early Voting Chain of Custody Record

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Election: <i>General: Joint 2024</i>	Blue Ballot Box Asset Tag: <i>BBBX0053</i>	Departure Date: <i>11/1/2024</i> Time: <i>1:35</i> AM/PM
Vote Center #: <i>F1708</i>	VC Name: <i>Graceland Pentec - Dallas College</i>	Arrival Date: Time: AM/PM

### Section 1 – Completed by Ballot Box Transfer Team

If **NO FULL** Blue Ballot Boxes in vehicle, all Ballot Box Transfer Team members enter Vote Center

If **FULL** Blue Ballot Box in vehicle, 1 team member enters Vote Center, 1 remains with vehicle

**Upon entering the Vote Center, locate the Presiding Election Officer (PEO), show them your badge & tell them you're here to collect the full Blue Ballot Box & deliver an empty Blue Ballot Box**

### Section 2 – Completed at Vote Center (check each item as it is completed)

<input type="checkbox"/>	PEO: Record the <b>Public Count</b> that is currently shown on Vote Tabulator <span style="color: red;">→</span>	<i>13,315</i>
<input type="checkbox"/>	Key Custodian: Locate Door #1 on Vote Tabulator, remove red padlock using small key	Unlocked Padlock # <i>35</i>
<input type="checkbox"/>	PEO: Unlock and open Door #1 using red tab key	
<input type="checkbox"/>	PEO: Close lid flaps on the full Blue Ballot Box and remove the box from Vote Tabulator	
<input type="checkbox"/>	PEO: Look inside Door #1, retrieve any voted ballots that fell outside Ballot Box, and place inside Ballot Box	
<input type="checkbox"/>	Key Custodian: Lock the yellow lock on the full Blue Ballot Box using yellow key	
<input type="checkbox"/>	PEO: Lock silver lock on the other end of the full Blue Ballot Box using red tab key	
<input type="checkbox"/>	PEO: Open replacement Blue Ballot Box, inspect & verify it is empty, then close lid flaps	
<input type="checkbox"/>	PEO: Place empty replacement Blue Ballot Box inside Door #1 of the Vote Tabulator and open lid flaps	
<input type="checkbox"/>	PEO: Re-lock Door #1 using the red tab key	
<input type="checkbox"/>	PEO: Place red padlock on Door #1 & lock; <i>if padlock replaced, record new padlock #</i> <i>if padlock NOT replaced, write "N/A"</i>	
<input type="checkbox"/>	PEO: Place a Blue Zip Seal on one end of the full Blue Ballot Box & record seal #	<i>0001770 4</i>
<input type="checkbox"/>	PEO: Place a second Blue Zip Seal on the other end of full Blue Ballot Box & record seal #	<i>0001770 3</i>
<input type="checkbox"/>	PEO: Release the sealed full Blue Ballot Box to the Ballot Transfer Team	

Key Custodian	Print <i>Scott Forster</i>	Signature <i>Scott Forster</i>	Date: <i>11/1/24</i>
			Time: <i>3:42</i> AM/PM
Presiding Election Officer	Print <i>JANET HARRIS</i>	Signature <i>Janet Harris</i>	Date: <i>11/1/24</i>
			Time: <i>3:42</i> AM/PM

<input type="checkbox"/>	Remove Pink copy of this form and hand over to Key Custodian
<input type="checkbox"/>	Remove Yellow copy of this form and place in Blue Document Bag
<input type="checkbox"/>	Hand over White copy of this form to Ballot Box Transfer Team

### Section 3 – Completed at Central Count Station

<input type="checkbox"/>	Verify Blue Zip seal numbers on the full Blue Ballot Box match Blue Zip seal numbers listed in Section 2.		
Ballot Box Transfer Team Member	Print <i>George James</i>	Signature <i>George James</i>	Date/Time <i>11/1/24 3:42 PM</i>
	Central Count Personnel <i>A. Gillaspie</i>	Signature <i>A. Gillaspie</i>	Date/Time <i>11/1/24 5:41 PM</i>