



Ballot Box Transfer

Early Voting Chain of Custody Record

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|---|---|---|
| Election: <i>General: Joint 2024</i> | Blue Ballot Box Asset Tag: <i>BBBX 0872</i> | Departure Date: <i>10/24/24</i> Time: <i>9:30</i> AM/PM |
| Vote Center #: <i>E2307</i> | VC Name: <i>Brookhaven Campus-Dallas College</i> | Arrival Date: <i>10/24/24</i> Time: AM/PM |

Section 1 – Completed by Ballot Box Transfer Team

If **NO FULL** Blue Ballot Boxes in vehicle, all Ballot Box Transfer Team members enter Vote Center

If **FULL** Blue Ballot Box in vehicle, 1 team member enters Vote Center, 1 remains with vehicle

Upon entering the Vote Center, locate the Presiding Election Officer (PEO), show them your badge & tell them you're here to collect the full Blue Ballot Box & deliver an empty Blue Ballot Box

Section 2 – Completed at Vote Center (check each item as it is completed)

| | | |
|-------------------------------------|---|--------------------|
| <input checked="" type="checkbox"/> | PEO: Record the Public Count that is currently shown on Vote Tabulator → | <i>2066</i> |
| <input checked="" type="checkbox"/> | Key Custodian: Locate Door #1 on Vote Tabulator, remove red padlock using small key | Unlocked Padlock # |
| <input checked="" type="checkbox"/> | PEO: Unlock and open Door #1 using red tab key | |
| <input checked="" type="checkbox"/> | PEO: Close lid flaps on the full Blue Ballot Box and remove the box from Vote Tabulator | |
| <input checked="" type="checkbox"/> | PEO: Look inside Door #1, retrieve any voted ballots that fell outside Ballot Box, and place inside Ballot Box | |
| <input checked="" type="checkbox"/> | Key Custodian: Lock the yellow lock on the full Blue Ballot Box using yellow key | |
| <input checked="" type="checkbox"/> | PEO: Lock silver lock on the other end of the full Blue Ballot Box using red tab key | |
| <input checked="" type="checkbox"/> | PEO: Open replacement Blue Ballot Box, inspect & verify it is empty, then close lid flaps | |
| <input checked="" type="checkbox"/> | PEO: Place empty replacement Blue Ballot Box inside Door #1 of the Vote Tabulator and open lid flaps | |
| <input checked="" type="checkbox"/> | PEO: Re-lock Door #1 using the red tab key | |
| <input checked="" type="checkbox"/> | PEO: Place red padlock on Door #1 & lock; <i>if padlock replaced, record new padlock # if padlock NOT replaced, write "N/A"</i> | <i>N/A</i> |
| <input checked="" type="checkbox"/> | PEO: Place a Blue Zip Seal on one end of the full Blue Ballot Box & record seal # | <i>0014728</i> |
| <input checked="" type="checkbox"/> | PEO: Place a second Blue Zip Seal on the other end of full Blue Ballot Box & record seal # | <i>00014727</i> |
| <input checked="" type="checkbox"/> | PEO: Release the sealed full Blue Ballot Box to the Ballot Transfer Team | |

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|----------------------------|------------------------------------|--------------------------------------|---|
| Key Custodian | Print <i>Guadalupe Torres</i> | Signature <i>Guadalupe Torres</i> | Date: <i>10/24/24</i> Time: <i>11:58</i> AM/PM |
| Presiding Election Officer | Print <i>Patricia I. Manóez</i> | Signature <i>Patricia Manóez</i> | Date: <i>Oct 24, 2024</i> Time: <i>11:58</i> AM/PM |

- Remove Pink copy of this form and hand over to Key Custodian
- Remove Yellow copy of this form and place in Blue Document Bag
- Hand over White copy of this form to Ballot Box Transfer Team

Section 3 – Completed at Central Count Station

| | | | |
|---------------------------------|---|---------------------------------------|---|
| <input type="checkbox"/> | Verify Blue Zip seal numbers on the full Blue Ballot Box match Blue Zip seal numbers listed in Section 2. | | |
| Ballot Box Transfer Team Member | Print <i>Michael Seid Litz</i> | Signature <i>Michael Seid Litz</i> | Date/Time <i>12:00</i> <i>10-24-24</i> |
| Central Count Personnel | Print <i>A. Gillaspie</i> | Signature <i>A. Gillaspie</i> | Date/Time <i>10-24-24 12:59</i> |

White – Central Count Station

Yellow – Presiding Election Officer

Pink- Key Custodian



Ballot Box Transfer

Early Voting Chain of Custody Record

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|-----------------------------------|--|--|
| Election: <i>General Joint</i> | Blue Ballot Box Asset Tag: <i>BBBX0930</i> | Departure Date: <i>10/26/24</i> Time: _____ AM/PM |
| Vote Center #: <i>E2307</i> | VC Name: <i>Brookhaven College/Dallas College</i> | Arrival Date: <i>10/26/24</i> Time: _____ AM/PM |

Section 1 – Completed by Ballot Box Transfer Team

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If **FULL** Blue Ballot Box in vehicle, 1 team member enters Vote Center, 1 remains with vehicle

Upon entering the Vote Center, locate the Presiding Election Officer (PEO), show them your badge & tell them you're here to collect the full Blue Ballot Box & deliver an empty Blue Ballot Box

Section 2 – Completed at Vote Center (check each item as it is completed)

| | | |
|-------------------------------------|---|---------------------------------|
| <input checked="" type="checkbox"/> | PEO: Record the Public Count that is currently shown on Vote Tabulator → | <i>3200</i> |
| <input checked="" type="checkbox"/> | Key Custodian: Locate Door #1 on Vote Tabulator, remove red padlock using small key | Unlocked Padlock # <i>43</i> |
| <input checked="" type="checkbox"/> | PEO: Unlock and open Door #1 using red tab key | |
| <input checked="" type="checkbox"/> | PEO: Close lid flaps on the full Blue Ballot Box and remove the box from Vote Tabulator | |
| <input checked="" type="checkbox"/> | PEO: Look inside Door #1, retrieve any voted ballots that fell outside Ballot Box, and place inside Ballot Box | |
| <input checked="" type="checkbox"/> | Key Custodian: Lock the yellow lock on the full Blue Ballot Box using yellow key | |
| <input checked="" type="checkbox"/> | PEO: Lock silver lock on the other end of the full Blue Ballot Box using red tab key | |
| <input checked="" type="checkbox"/> | PEO: Open replacement Blue Ballot Box, inspect & verify it is empty, then close lid flaps | |
| <input checked="" type="checkbox"/> | PEO: Place empty replacement Blue Ballot Box inside Door #1 of the Vote Tabulator and open lid flaps | |
| <input checked="" type="checkbox"/> | PEO: Re-lock Door #1 using the red tab key | |
| <input checked="" type="checkbox"/> | PEO: Place red padlock on Door #1 & lock; <i>if padlock replaced, record new padlock # if padlock NOT replaced, write "N/A"</i> | |
| <input checked="" type="checkbox"/> | PEO: Place a Blue Zip Seal on one end of the full Blue Ballot Box & record seal # | <i>00025228</i> |
| <input checked="" type="checkbox"/> | PEO: Place a second Blue Zip Seal on the other end of full Blue Ballot Box & record seal # | <i>00025227</i> |
| <input checked="" type="checkbox"/> | PEO: Release the sealed full Blue Ballot Box to the Ballot Transfer Team | |

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|-----------------------------------|----------------------------------|---------------------------------------|---|
| Key Custodian | Print <i>Denisse Martinez</i> | Signature <i>[Signature]</i> | Date: <i>10/26/24</i> Time: <i>10:11</i> (AM/PM) |
| Presiding Election Officer | Print <i>Patricia Amuniz</i> | Signature <i>Patricia I. Munoz</i> | Date: <i>10/26/24</i> Time: <i>10:11</i> (AM/PM) |

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Section 3 – Completed at Central Count Station

Verify Blue Zip seal numbers on the full Blue Ballot Box match Blue Zip seal numbers listed in Section 2.

| | | | |
|--|-----------------------------|---------------------------------|------------------------------------|
| Ballot Box Transfer Team Member | Print <i>S. Woodruff</i> | Signature <i>[Signature]</i> | Date/Time <i>10/26/24 10:20</i> |
| Central Count Personnel | Print <i>M. Lee</i> | Signature <i>[Signature]</i> | Date/Time <i>10/26/24 11:20</i> |

White – Central Count Station

Yellow – Presiding Election Officer

Pink- Key Custodian



Ballot Box Transfer Early Voting Chain of Custody Record

| | | |
|-----------------------------------|---|---|
| Election: <i>General Joint</i> | Blue Ballot Box Asset Tag: <i>BBX 0611</i> | Departure Date: <i>10-29-24</i> Time: <i>1:32</i> AM/PM |
| Vote Center #: <i>E2307</i> | VC Name: <i>Brookhaven College - Dallas Campus</i> | Arrival Date: Time: AM/PM |

Section 1 – Completed by Ballot Box Transfer Team

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If **FULL** Blue Ballot Box in vehicle, 1 team member enters Vote Center, 1 remains with vehicle

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Section 2 – Completed at Vote Center (check each item as it is completed)

| | | |
|-------------------------------------|---|---------------------------------|
| <input checked="" type="checkbox"/> | PEO: Record the Public Count that is currently shown on Vote Tabulator | <i>4761</i> |
| <input checked="" type="checkbox"/> | Key Custodian: Locate Door #1 on Vote Tabulator, remove red padlock using small key | Unlocked Padlock # <i>43</i> |
| <input checked="" type="checkbox"/> | PEO: Unlock and open Door #1 using red tab key | |
| <input checked="" type="checkbox"/> | PEO: Close lid flaps on the full Blue Ballot Box and remove the box from Vote Tabulator | |
| <input checked="" type="checkbox"/> | PEO: Look inside Door #1, retrieve any voted ballots that fell outside Ballot Box, and place inside Ballot Box | |
| <input checked="" type="checkbox"/> | Key Custodian: Lock the yellow lock on the full Blue Ballot Box using yellow key | |
| <input checked="" type="checkbox"/> | PEO: Lock silver lock on the other end of the full Blue Ballot Box using red tab key | |
| <input checked="" type="checkbox"/> | PEO: Open replacement Blue Ballot Box, inspect & verify it is empty, then close lid flaps | |
| <input checked="" type="checkbox"/> | PEO: Place empty replacement Blue Ballot Box inside Door #1 of the Vote Tabulator and open lid flaps | |
| <input checked="" type="checkbox"/> | PEO: Re-lock Door #1 using the red tab key | |
| <input checked="" type="checkbox"/> | PEO: Place red padlock on Door #1 & lock; <i>if padlock replaced, record new padlock # if padlock NOT replaced, write "N/A"</i> | <i>N/A</i> |
| <input checked="" type="checkbox"/> | PEO: Place a Blue Zip Seal on one end of the full Blue Ballot Box & record seal # | <i>00017616</i> |
| <input checked="" type="checkbox"/> | PEO: Place a second Blue Zip Seal on the other end of full Blue Ballot Box & record seal # | <i>00017615</i> |
| <input type="checkbox"/> | PEO: Release the sealed full Blue Ballot Box to the Ballot Transfer Team | |

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|---------------|----------------------------------|--------------------------------------|--|
| Key Custodian | Print <i>Guadalupe Torres</i> | Signature <i>Guadalupe Torres</i> | Date: <i>10/29/24</i> Time: <i>3:41</i> AM/PM |
|---------------|----------------------------------|--------------------------------------|--|

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|----------------------------|--------------------------------|------------------------------------|--|
| Presiding Election Officer | Print <i>Patricia Muñoz</i> | Signature <i>Patricia Muñoz</i> | Date: <i>10-29-24</i> Time: <i>3:41</i> AM/PM |
|----------------------------|--------------------------------|------------------------------------|--|

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Section 3 – Completed at Central Count Station

Verify Blue Zip seal numbers on the full Blue Ballot Box match Blue Zip seal numbers listed in Section 2.

| | | | |
|---------------------------------|--|----------------------------------|--------------------------------------|
| Ballot Box Transfer Team Member | Print <i>George James</i> | Signature <i>[Signature]</i> | Date/Time <i>10-29-24 3:41 PM</i> |
| | Central Count Personnel <i>A. Gillaspie</i> | Signature <i>A. Gillaspie</i> | Date/Time <i>10/29/24 4:52 PM</i> |