



Ballot Box Transfer

Early Voting Chain of Custody Record

4

Election:	Blue Ballot Box Asset Tag:	Departure
General ³ / ₄ Joint	BBBX0868	Date: 10/23/24
		Time: 1:00 AM/PM
Vote Center #:	VC Name:	Arrival
E 3043	Paul L Dunbar Library	Date: 10/23/24
		Time: 3:35 AM/PM

Section 1 – Completed by Ballot Box Transfer Team

If **NO FULL** Blue Ballot Boxes in vehicle, all Ballot Box Transfer Team members enter Vote Center

If **FULL** Blue Ballot Box in vehicle, 1 team member enters Vote Center, 1 remains with vehicle

Upon entering the Vote Center, locate the Presiding Election Officer (PEO), show them your badge & tell them you're here to collect the full Blue Ballot Box & deliver an empty Blue Ballot Box

Section 2 – Completed at Vote Center (check each item as it is completed)

<input type="checkbox"/>	PEO: Record the Public Count that is currently shown on Vote Tabulator →	1787
<input type="checkbox"/>	Key Custodian: Locate Door #1 on Vote Tabulator, remove red padlock using small key	Unlocked Padlock # 51
<input type="checkbox"/>	PEO: Unlock and open Door #1 using red tab key	
<input type="checkbox"/>	PEO: Close lid flaps on the full Blue Ballot Box and remove the box from Vote Tabulator	
<input type="checkbox"/>	PEO: Look inside Door #1, retrieve any voted ballots that fell outside Ballot Box, and place inside Ballot Box	
<input type="checkbox"/>	Key Custodian: Lock the yellow lock on the full Blue Ballot Box using yellow key	
<input type="checkbox"/>	PEO: Lock silver lock on the other end of the full Blue Ballot Box using red tab key	
<input type="checkbox"/>	PEO: Open replacement Blue Ballot Box, inspect & verify it is empty, then close lid flaps	
<input type="checkbox"/>	PEO: Place empty replacement Blue Ballot Box inside Door #1 of the Vote Tabulator and open lid flaps	
<input type="checkbox"/>	PEO: Re-lock Door #1 using the red tab key	
<input type="checkbox"/>	PEO: Place red padlock on Door #1 & lock; <i>if padlock replaced, record new padlock # if padlock NOT replaced, write "N/A"</i>	
<input type="checkbox"/>	PEO: Place a Blue Zip Seal on one end of the full Blue Ballot Box & record seal #	00016193
<input type="checkbox"/>	PEO: Place a second Blue Zip Seal on the other end of full Blue Ballot Box & record seal #	0016194
<input type="checkbox"/>	PEO: Release the sealed full Blue Ballot Box to the Ballot Transfer Team	

Key Custodian	Print Dorinda D Williams	Signature <i>[Signature]</i>	Date: 10-23-2024
			Time: 3:47 AM/PM
Presiding Election Officer	Print Rachel Rueda	Signature <i>[Signature]</i>	Date: 10/23/2024
			Time: 3:47 AM/PM

<input type="checkbox"/>	Remove Pink copy of this form and hand over to Key Custodian
<input type="checkbox"/>	Remove Yellow copy of this form and place in Blue Document Bag
<input type="checkbox"/>	Hand over White copy of this form to Ballot Box Transfer Team

Section 3 – Completed at Central Count Station

<input checked="" type="checkbox"/>	Verify Blue Zip seal numbers on the full Blue Ballot Box match Blue Zip seal numbers listed in Section 2.		
Ballot Box Transfer Team Member	Print Ganyetta Cooks	Signature <i>[Signature]</i>	Date/Time 10/23/24 5:14p
Central Count Personnel	Print Michelle Lee	Signature <i>[Signature]</i>	Date/Time 10/23/24 5:10p

White – Central Count Station

Yellow – Presiding Election Officer

Pink - Key Custodian



Ballot Box Transfer

Early Voting Chain of Custody Record

4-4

Election: General & Joint 2024	Blue Ballot Box Asset Tag: BBBX0888	Departure Date: 10-27-24 Time: _____ AM/PM
Vote Center #: E3043	VC Name: Paul L. Dunbary Library	Arrival Date: 10-27-24 Time: 3:47 AM/PM

Section 1 – Completed by Ballot Box Transfer Team

If **NO FULL** Blue Ballot Boxes in vehicle, all Ballot Box Transfer Team members enter Vote Center

If **FULL** Blue Ballot Box in vehicle, 1 team member enters Vote Center, 1 remains with vehicle

Upon entering the Vote Center, locate the Presiding Election Officer (PEO), show them your badge & tell them you're here to collect the full Blue Ballot Box & deliver an empty Blue Ballot Box

Section 2 – Completed at Vote Center (check each item as it is completed)

<input checked="" type="checkbox"/>	PEO: Record the Public Count that is currently shown on Vote Tabulator →	3,134
<input checked="" type="checkbox"/>	Key Custodian: Locate Door #1 on Vote Tabulator, remove red padlock using small key	Unlocked Padlock # 51
<input checked="" type="checkbox"/>	PEO: Unlock and open Door #1 using red tab key	
<input checked="" type="checkbox"/>	PEO: Close lid flaps on the full Blue Ballot Box and remove the box from Vote Tabulator	
<input checked="" type="checkbox"/>	PEO: Look inside Door #1, retrieve any voted ballots that fell outside Ballot Box, and place inside Ballot Box	
<input checked="" type="checkbox"/>	Key Custodian: Lock the yellow lock on the full Blue Ballot Box using yellow key	
<input checked="" type="checkbox"/>	PEO: Lock silver lock on the other end of the full Blue Ballot Box using red tab key	
<input checked="" type="checkbox"/>	PEO: Open replacement Blue Ballot Box, inspect & verify it is empty, then close lid flaps	
<input checked="" type="checkbox"/>	PEO: Place empty replacement Blue Ballot Box inside Door #1 of the Vote Tabulator and open lid flaps	
<input checked="" type="checkbox"/>	PEO: Re-lock Door #1 using the red tab key	
<input checked="" type="checkbox"/>	PEO: Place red padlock on Door #1 & lock; <i>if padlock replaced, record new padlock # if padlock NOT replaced, write "N/A"</i>	NA
<input checked="" type="checkbox"/>	PEO: Place a Blue Zip Seal on one end of the full Blue Ballot Box & record seal #	00017426
<input checked="" type="checkbox"/>	PEO: Place a second Blue Zip Seal on the other end of full Blue Ballot Box & record seal #	00017425
<input checked="" type="checkbox"/>	PEO: Release the sealed full Blue Ballot Box to the Ballot Transfer Team	

Key Custodian	Print James R. Aguirre Sr	Signature 	Date: 10/27/24 Time: 16:00 AM/PM
Presiding Election Officer	Print Monae D Williams	Signature 	Date: 10-27-2024 Time: 16:04:00 AM/PM

<input checked="" type="checkbox"/>	Remove Pink copy of this form and hand over to Key Custodian
<input checked="" type="checkbox"/>	Remove Yellow copy of this form and place in Blue Document Bag
<input checked="" type="checkbox"/>	Hand over White copy of this form to Ballot Box Transfer Team

Section 3 – Completed at Central Count Station

<input checked="" type="checkbox"/>	Verify Blue Zip seal numbers on the full Blue Ballot Box match Blue Zip seal numbers listed in Section 2.		
Ballot Box Transfer Team Member	Print J. Lark	Signature 	Date/Time 4:47pm 10/27/24
Central Count Personnel	Print A. Gillaspie	Signature 	Date/Time 10/27/24 5:05

White – Central Count Station

Yellow – Presiding Election Officer

Pink- Key Custodian



Ballot Box Transfer

Early Voting Chain of Custody Record

3-4

Election: <i>General & Joint 2024</i>	Blue Ballot Box Asset Tag: <i>BB BX 1456</i>	Departure Date: <i>10/31/2024</i>
		Time: _____ AM/PM
Vote Center #: <i>E3043</i>	VC Name: <i>Paul L Dunbar Library</i>	Arrival Date: <i>10/31/2024</i>
		Time: <i>10:49</i> AM/PM

Section 1 – Completed by Ballot Box Transfer Team

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Upon entering the Vote Center, locate the Presiding Election Officer (PEO), show them your badge & tell them you're here to collect the full Blue Ballot Box & deliver an empty Blue Ballot Box

Section 2 – Completed at Vote Center (check each item as it is completed)

<input checked="" type="checkbox"/>	PEO: Record the Public Count that is currently shown on Vote Tabulator →	<i>4,430</i>
<input checked="" type="checkbox"/>	Key Custodian: Locate Door #1 on Vote Tabulator, remove red padlock using small key	Unlocked Padlock # <i>51</i>
<input checked="" type="checkbox"/>	PEO: Unlock and open Door #1 using red tab key	
<input checked="" type="checkbox"/>	PEO: Close lid flaps on the full Blue Ballot Box and remove the box from Vote Tabulator	
<input type="checkbox"/>	PEO: Look inside Door #1, retrieve any voted ballots that fell outside Ballot Box, and place inside Ballot Box	
<input checked="" type="checkbox"/>	Key Custodian: Lock the yellow lock on the full Blue Ballot Box using yellow key	
<input checked="" type="checkbox"/>	PEO: Lock silver lock on the other end of the full Blue Ballot Box using red tab key	
<input checked="" type="checkbox"/>	PEO: Open replacement Blue Ballot Box, inspect & verify it is empty, then close lid flaps	
<input checked="" type="checkbox"/>	PEO: Place empty replacement Blue Ballot Box inside Door #1 of the Vote Tabulator and open lid flaps	
<input checked="" type="checkbox"/>	PEO: Re-lock Door #1 using the red tab key	
<input type="checkbox"/>	PEO: Place red padlock on Door #1 & lock; <i>if padlock replaced, record new padlock #</i> <i>if padlock NOT replaced, write "N/A"</i>	<i>NA</i>
<input checked="" type="checkbox"/>	PEO: Place a Blue Zip Seal on one end of the full Blue Ballot Box & record seal #	<i>00014715</i>
<input checked="" type="checkbox"/>	PEO: Place a second Blue Zip Seal on the other end of full Blue Ballot Box & record seal #	<i>00014716</i>
<input checked="" type="checkbox"/>	PEO: Release the sealed full Blue Ballot Box to the Ballot Transfer Team	

Key Custodian	Print <i>Shay Cathey</i>	Signature <i>Shay Cathey</i>	Date: <i>31 Oct 24</i>
			Time: <i>10:53</i> AM/PM
Presiding Election Officer	Print <i>Vance D. Williams</i>	Signature <i>Vance D. Williams</i>	Date: <i>10/31/2024</i>
			Time: <i>10:53</i> AM/PM

- Remove Pink copy of this form and hand over to Key Custodian
- Remove Yellow copy of this form and place in Blue Document Bag
- Hand over White copy of this form to Ballot Box Transfer Team

Section 3 – Completed at Central Count Station

<input checked="" type="checkbox"/>	Verify Blue Zip seal numbers on the full Blue Ballot Box match Blue Zip seal numbers listed in Section 2.		
Ballot Box Transfer Team Member	Print <i>Charles Foster</i>	Signature <i>Charles Foster</i>	Date/Time <i>10/31/24 10:53</i>
Central Count Personnel	Print <i>A. Gillaspie</i>	Signature <i>A. Gillaspie</i>	Date/Time <i>10/31/24 11:42</i>