



# Ballot Box Transfer

## Early Voting Chain of Custody Record

(X) (5)

Election: <i>General: Joint 2024</i>	Blue Ballot Box Asset Tag: <i>BBBX0957</i>	Departure Date: <i>10/23/24</i> Time: <i>1:15</i> AM/PM
Vote Center #: <i>E4113</i>	VC Name: <i>Mountain View Campus - College</i> <span style="float: right;"><i>Dallas</i></span>	Arrival Date: <i>10/23/24</i> Time: <i>4:28</i> AM/PM

### Section 1 – Completed by Ballot Box Transfer Team

If **NO FULL** Blue Ballot Boxes in vehicle, all Ballot Box Transfer Team members enter Vote Center

If **FULL** Blue Ballot Box in vehicle, 1 team member enters Vote Center, 1 remains with vehicle

**Upon entering the Vote Center, locate the Presiding Election Officer (PEO), show them your badge & tell them you're here to collect the full Blue Ballot Box & deliver an empty Blue Ballot Box**

### Section 2 – Completed at Vote Center (check each item as it is completed)

<input type="checkbox"/>	PEO: Record the <b>Public Count</b> that is currently shown on Vote Tabulator <span style="color: red;">→</span>	<i>812</i>
<input type="checkbox"/>	Key Custodian: Locate Door #1 on Vote Tabulator, remove red padlock using small key	Unlocked Padlock # <i>72</i>
<input type="checkbox"/>	PEO: Unlock and open Door #1 using red tab key	
<input type="checkbox"/>	PEO: Close lid flaps on the full Blue Ballot Box and remove the box from Vote Tabulator	
<input type="checkbox"/>	PEO: Look inside Door #1, retrieve any voted ballots that fell outside Ballot Box, and place inside Ballot Box	
<input type="checkbox"/>	Key Custodian: Lock the yellow lock on the full Blue Ballot Box using yellow key	
<input type="checkbox"/>	PEO: Lock silver lock on the other end of the full Blue Ballot Box using red tab key	
<input type="checkbox"/>	PEO: Open replacement Blue Ballot Box, inspect & verify it is empty, then close lid flaps	
<input type="checkbox"/>	PEO: Place empty replacement Blue Ballot Box inside Door #1 of the Vote Tabulator and open lid flaps	
<input type="checkbox"/>	PEO: Re-lock Door #1 using the red tab key	
<input type="checkbox"/>	PEO: Place red padlock on Door #1 & lock; <i>if padlock replaced, record new padlock #</i> <i>if padlock NOT replaced, write "N/A"</i>	
<input type="checkbox"/>	PEO: Place a Blue Zip Seal on one end of the full Blue Ballot Box & record seal #	<i>00016220</i>
<input type="checkbox"/>	PEO: Place a second Blue Zip Seal on the other end of full Blue Ballot Box & record seal #	<i>00016219</i>
<input type="checkbox"/>	PEO: Release the sealed full Blue Ballot Box to the Ballot Transfer Team	

Key Custodian	Print <i>Rachel Rueda</i>	Signature <i>Rachel Rueda</i>	Date: <i>10/23/2024</i> Time: <i>4:32</i> AM/PM
Presiding Election Officer	Print <i>Donald F. Weeks</i>	Signature <i>Donald F. Weeks</i>	Date: <i>10-23-24</i> Time: <i>4:32</i> AM/PM

- Remove Pink copy of this form and hand over to Key Custodian
- Remove Yellow copy of this form and place in Blue Document Bag
- Hand over White copy of this form to Ballot Box Transfer Team

### Section 3 – Completed at Central Count Station

<input checked="" type="checkbox"/>	Verify Blue Zip seal numbers on the full Blue Ballot Box match Blue Zip seal numbers listed in Section 2.		
Ballot Box Transfer Team Member	Print <i>Ganyetta Cooks</i>	Signature <i>G Cooks</i>	Date/Time <i>10/23/24 5:10p</i>
Central Count Personnel	Print <i>Michelle Lee</i>	Signature <i>mLee</i>	Date/Time <i>10/23/24 5:10p</i>



# Ballot Box Transfer

## Early Voting Chain of Custody Record

3

Election:	Blue Ballot Box Asset Tag:	Departure
General & Joint 2024	BBBX 1310	Date: 10/30/24
		Time: 8:44 AM/PM
Vote Center #:	VC Name:	Arrival
E 4113	Mt. View Campus - Dallas College	Date: 30 Oct 24
		Time: 10:57 AM/PM

**Section 1 – Completed by Ballot Box Transfer Team**

If **NO FULL** Blue Ballot Boxes in vehicle, all Ballot Box Transfer Team members enter Vote Center

If **FULL** Blue Ballot Box in vehicle, 1 team member enters Vote Center, 1 remains with vehicle

**Upon entering the Vote Center, locate the Presiding Election Officer (PEO), show them your badge & tell them you're here to collect the full Blue Ballot Box & deliver an empty Blue Ballot Box**

**Section 2 – Completed at Vote Center (check each item as it is completed)**

<input checked="" type="checkbox"/> PEO: Record the <b>Public Count</b> that is currently shown on Vote Tabulator <span style="color: red; font-size: 2em;">→</span>	2466
<input checked="" type="checkbox"/> Key Custodian: Locate Door #1 on Vote Tabulator, remove red padlock using small key	Unlocked Padlock # 72
<input checked="" type="checkbox"/> PEO: Unlock and open Door #1 using red tab key	
<input checked="" type="checkbox"/> PEO: Close lid flaps on the full Blue Ballot Box and remove the box from Vote Tabulator	
<input checked="" type="checkbox"/> PEO: Look inside Door #1, retrieve any voted ballots that fell outside Ballot Box, and place inside Ballot Box	
<input checked="" type="checkbox"/> Key Custodian: Lock the yellow lock on the full Blue Ballot Box using yellow key	
<input checked="" type="checkbox"/> PEO: Lock silver lock on the other end of the full Blue Ballot Box using red tab key	
<input checked="" type="checkbox"/> PEO: Open replacement Blue Ballot Box, inspect & verify it is empty, then close lid flaps	
<input checked="" type="checkbox"/> PEO: Place empty replacement Blue Ballot Box inside Door #1 of the Vote Tabulator and open lid flaps	
<input checked="" type="checkbox"/> PEO: Re-lock Door #1 using the red tab key	
<input checked="" type="checkbox"/> PEO: Place red padlock on Door #1 & lock; <small>if padlock replaced, record new padlock # if padlock NOT replaced, write "N/A"</small>	N/A
<input checked="" type="checkbox"/> PEO: Place a Blue Zip Seal on one end of the full Blue Ballot Box & record seal #	00025278
<input checked="" type="checkbox"/> PEO: Place a second Blue Zip Seal on the other end of full Blue Ballot Box & record seal #	00025277
<input checked="" type="checkbox"/> PEO: Release the sealed full Blue Ballot Box to the Ballot Transfer Team	

Key Custodian	Print Shay Cathey	Signature <i>Shay Cathey</i>	Date: 30 Oct 24
			Time: 10:00 AM/PM

Presiding Election Officer	Print Syloia Shuffield	Signature <i>Syloia Shuffield</i>	Date: 10/30/24
			Time: 11:00 AM/PM

<input checked="" type="checkbox"/> Remove Pink copy of this form and hand over to Key Custodian	
<input checked="" type="checkbox"/> Remove Yellow copy of this form and place in Blue Document Bag	
<input checked="" type="checkbox"/> Hand over White copy of this form to Ballot Box Transfer Team	

**Section 3 – Completed at Central Count Station**

Verify Blue Zip seal numbers on the full Blue Ballot Box match Blue Zip seal numbers listed in Section 2.

Ballot Box Transfer Team Member	Print Jose Prallardo	Signature <i>J Prallardo</i>	Date/Time 10/30/24 11:52 am
---------------------------------	-------------------------	---------------------------------	--------------------------------

Central Count Personnel	Print M Lee	Signature <i>M Lee</i>	Date/Time 10/30/24 11:52 am
-------------------------	----------------	---------------------------	--------------------------------

White – Central Count Station

Yellow – Presiding Election Officer

Pink- Key Custodian