



Ballot Box Transfer

Early Voting Chain of Custody Record

2

Election:	Blue Ballot Box Asset Tag:	Departure
General & Joint 2024	BBBX 0858	Date: 10/23/24
		Time: AM/PM
Vote Center #:	VC Name:	Arrival
E4516	Crosswinds High School	Date: 10/23/24
		Time: AM/PM

Section 1 – Completed by Ballot Box Transfer Team

If **NO FULL** Blue Ballot Boxes in vehicle, all Ballot Box Transfer Team members enter Vote Center

If **FULL** Blue Ballot Box in vehicle, 1 team member enters Vote Center, 1 remains with vehicle

Upon entering the Vote Center, locate the Presiding Election Officer (PEO), show them your badge & tell them you're here to collect the full Blue Ballot Box & deliver an empty Blue Ballot Box

Section 2 – Completed at Vote Center (check each item as it is completed)

<input type="checkbox"/>	PEO: Record the Public Count that is currently shown on Vote Tabulator →	1554
<input type="checkbox"/>	Key Custodian: Locate Door #1 on Vote Tabulator, remove red padlock using small key	Unlocked Padlock # 75
<input type="checkbox"/>	PEO: Unlock and open Door #1 using red tab key	
<input type="checkbox"/>	PEO: Close lid flaps on the full Blue Ballot Box and remove the box from Vote Tabulator	
<input type="checkbox"/>	PEO: Look inside Door #1, retrieve any voted ballots that fell outside Ballot Box, and place inside Ballot Box	
<input type="checkbox"/>	Key Custodian: Lock the yellow lock on the full Blue Ballot Box using yellow key	
<input type="checkbox"/>	PEO: Lock silver lock on the other end of the full Blue Ballot Box using red tab key	
<input type="checkbox"/>	PEO: Open replacement Blue Ballot Box, inspect & verify it is empty, then close lid flaps	
<input type="checkbox"/>	PEO: Place empty replacement Blue Ballot Box inside Door #1 of the Vote Tabulator and open lid flaps	
<input type="checkbox"/>	PEO: Re-lock Door #1 using the red tab key	
<input type="checkbox"/>	PEO: Place red padlock on Door #1 & lock; <i>if padlock replaced, record new padlock # if padlock NOT replaced, write "N/A"</i>	N/A
<input type="checkbox"/>	PEO: Place a Blue Zip Seal on one end of the full Blue Ballot Box & record seal #	00014960
<input type="checkbox"/>	PEO: Place a second Blue Zip Seal on the other end of full Blue Ballot Box & record seal #	00014959
<input type="checkbox"/>	PEO: Release the sealed full Blue Ballot Box to the Ballot Transfer Team	

Key Custodian	Print Lazarchuk Lucy	Signature 	Date: 23 OCT 24
			Time: 11:01 AM/PM
Presiding Election Officer	Print Archie Stephenson	Signature 	Date: 10/23/2024
			Time: 11:04 AM/PM

- Remove Pink copy of this form and hand over to Key Custodian
- Remove Yellow copy of this form and place in Blue Document Bag
- Hand over White copy of this form to Ballot Box Transfer Team

Section 3 – Completed at Central Count Station

<input checked="" type="checkbox"/>	Verify Blue Zip seal numbers on the full Blue Ballot Box match Blue Zip seal numbers listed in Section 2.		
Ballot Box Transfer Team Member	Print Chris Jones	Signature 	Date/Time 10/23/24 11:04
Central Count Personnel	Print Michelle Lee	Signature 	Date/Time 10/23/24 12:26p

White – Central Count Station

Yellow – Presiding Election Officer

Pink- Key Custodian

Team 3 - 1



Ballot Box Transfer

Early Voting Chain of Custody Record

Election: <i>General Joint</i>	Blue Ballot Box Asset Tag: <i>BBBX 0932</i>	Departure Date: <i>10/26/24</i> Time: <i>8:10</i> AM/PM
Vote Center #: <i>E4516</i>	VC Name: <i>CROSSWINDS HIGH SCHOOL</i>	Arrival Date: <i>26 Oct 24</i> Time: <i>9:11</i> AM/PM

Section 1 – Completed by Ballot Box Transfer Team

If **NO FULL** Blue Ballot Boxes in vehicle, all Ballot Box Transfer Team members enter Vote Center
 If **FULL** Blue Ballot Box in vehicle, 1 team member enters Vote Center, 1 remains with vehicle

Upon entering the Vote Center, locate the Presiding Election Officer (PEO), show them your badge & tell them you're here to collect the full Blue Ballot Box & deliver an empty Blue Ballot Box

Section 2 – Completed at Vote Center (check each item as it is completed)

<input checked="" type="checkbox"/>	PEO: Record the Public Count that is currently shown on Vote Tabulator →	<i>3236</i>
<input checked="" type="checkbox"/>	Key Custodian: Locate Door #1 on Vote Tabulator, remove red padlock using small key	Unlocked Padlock #
<input checked="" type="checkbox"/>	PEO: Unlock and open Door #1 using red tab key	
<input checked="" type="checkbox"/>	PEO: Close lid flaps on the full Blue Ballot Box and remove the box from Vote Tabulator	
<input type="checkbox"/>	PEO: Look inside Door #1, retrieve any voted ballots that fell outside Ballot Box, and place inside Ballot Box	
<input checked="" type="checkbox"/>	Key Custodian: Lock the yellow lock on the full Blue Ballot Box using yellow key	
<input checked="" type="checkbox"/>	PEO: Lock silver lock on the other end of the full Blue Ballot Box using red tab key	
<input checked="" type="checkbox"/>	PEO: Open replacement Blue Ballot Box, inspect & verify it is empty, then close lid flaps	
<input checked="" type="checkbox"/>	PEO: Place empty replacement Blue Ballot Box inside Door #1 of the Vote Tabulator and open lid flaps	
<input checked="" type="checkbox"/>	PEO: Re-lock Door #1 using the red tab key	
<input checked="" type="checkbox"/>	PEO: Place red padlock on Door #1 & lock; <i>if padlock replaced, record new padlock #</i> <i>if padlock NOT replaced, write "N/A"</i>	<i>75</i>
<input checked="" type="checkbox"/>	PEO: Place a Blue Zip Seal on one end of the full Blue Ballot Box & record seal #	<i>00025224</i>
<input type="checkbox"/>	PEO: Place a second Blue Zip Seal on the other end of full Blue Ballot Box & record seal #	<i>00025223</i>
<input checked="" type="checkbox"/>	PEO: Release the sealed full Blue Ballot Box to the Ballot Transfer Team	

Key Custodian	Print <i>Shay Cathey</i>	Signature <i>Shay Cathey</i>	Date: <i>26 Oct 24</i>
			Time: <i>9:23</i> AM/PM
Presiding Election Officer	Print <i>Archie Stephenson</i>	Signature <i>Archie Stephenson</i>	Date: <i>10/26/2024</i>
			Time: <i>9:27</i> AM/PM

- Remove Pink copy of this form and hand over to Key Custodian
- Remove Yellow copy of this form and place in Blue Document Bag
- Hand over White copy of this form to Ballot Box Transfer Team

Section 3 – Completed at Central Count Station

<input checked="" type="checkbox"/>	Verify Blue Zip seal numbers on the full Blue Ballot Box match Blue Zip seal numbers listed in Section 2.		
Ballot Box Transfer Team Member	Print <i>Michael Seidlitz</i>	Signature <i>Michael Seidlitz</i>	Date/Time <i>10-26-24</i>
			<i>9:23</i>
Central Count Personnel	Print <i>Michelle Lee</i>	Signature <i>M Lee</i>	Date/Time <i>10/26/24 11:56</i>



Ballot Box Transfer

Early Voting Chain of Custody Record

2-2

Election:	Blue Ballot Box Asset Tag:	Departure
General 3 Joint 2024	BBBX 0880	Date: 10-29-24
		Time: 10:00 AM/PM
Vote Center #:	VC Name:	Arrival
E4516	Crosswinds High School	Date: 29 Oct 24
		Time: 10:37 AM/PM

Section 1 – Completed by Ballot Box Transfer Team

If **NO FULL** Blue Ballot Boxes in vehicle, all Ballot Box Transfer Team members enter Vote Center

If **FULL** Blue Ballot Box in vehicle, 1 team member enters Vote Center, 1 remains with vehicle

Upon entering the Vote Center, locate the Presiding Election Officer (PEO), show them your badge & tell them you're here to collect the full Blue Ballot Box & deliver an empty Blue Ballot Box

Section 2 – Completed at Vote Center (check each item as it is completed)

<input checked="" type="checkbox"/>	PEO: Record the Public Count that is currently shown on Vote Tabulator →	4736
<input checked="" type="checkbox"/>	Key Custodian: Locate Door #1 on Vote Tabulator, remove red padlock using small key	Unlocked Padlock # 75
<input checked="" type="checkbox"/>	PEO: Unlock and open Door #1 using red tab key	
<input checked="" type="checkbox"/>	PEO: Close lid flaps on the full Blue Ballot Box and remove the box from Vote Tabulator	
<input checked="" type="checkbox"/>	PEO: Look inside Door #1, retrieve any voted ballots that fell outside Ballot Box, and place inside Ballot Box	
<input checked="" type="checkbox"/>	Key Custodian: Lock the yellow lock on the full Blue Ballot Box using yellow key	
<input checked="" type="checkbox"/>	PEO: Lock silver lock on the other end of the full Blue Ballot Box using red tab key	
<input checked="" type="checkbox"/>	PEO: Open replacement Blue Ballot Box, inspect & verify it is empty, then close lid flaps	
<input checked="" type="checkbox"/>	PEO: Place empty replacement Blue Ballot Box inside Door #1 of the Vote Tabulator and open lid flaps	
<input checked="" type="checkbox"/>	PEO: Re-lock Door #1 using the red tab key	
<input checked="" type="checkbox"/>	PEO: Place red padlock on Door #1 & lock; <i>if padlock replaced, record new padlock # if padlock NOT replaced, write "N/A"</i>	N/A
<input checked="" type="checkbox"/>	PEO: Place a Blue Zip Seal on one end of the full Blue Ballot Box & record seal #	00025226
<input checked="" type="checkbox"/>	PEO: Place a second Blue Zip Seal on the other end of full Blue Ballot Box & record seal #	00025225
<input checked="" type="checkbox"/>	PEO: Release the sealed full Blue Ballot Box to the Ballot Transfer Team	

Key Custodian	Print	Signature	Date: 29 Oct 24
	Shay Cathey	Shay Cathey	Time: 10:42 AM/PM
Presiding Election Officer	Print	Signature	Date: 10/29/2024
	Archie Stephenson	Archie Stephenson	Time: 10:41 AM/PM

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- Remove Yellow copy of this form and place in Blue Document Bag
- Hand over White copy of this form to Ballot Box Transfer Team

Section 3 – Completed at Central Count Station

<input checked="" type="checkbox"/> Verify Blue Zip seal numbers on the full Blue Ballot Box match Blue Zip seal numbers listed in Section 2.			
Ballot Box Transfer Team Member	Print	Signature	Date/Time
	Joe Gallardo	J Gallardo	10/29/24 11:48 AM
Central Count Personnel	Print	Signature	Date/Time
	M Lee	mlee	10/29/24 11:48 AM



Ballot Box Transfer

Early Voting Chain of Custody Record

2-1

Election: <i>General & Joint 2024</i>	Blue Ballot Box Asset Tag: <i>BBBX 1404</i>	Departure Date: <i>10/31/24</i> Time: <i>9:36</i> AM/PM
Vote Center #: <i>E4516</i>	VC Name: <i>Crosswinds High School</i>	Arrival Date: Time: AM/PM

Section 1 – Completed by Ballot Box Transfer Team

If **NO FULL** Blue Ballot Boxes in vehicle, all Ballot Box Transfer Team members enter Vote Center

If **FULL** Blue Ballot Box in vehicle, 1 team member enters Vote Center, 1 remains with vehicle

Upon entering the Vote Center, locate the Presiding Election Officer (PEO), show them your badge & tell them you're here to collect the full Blue Ballot Box & deliver an empty Blue Ballot Box

Section 2 – Completed at Vote Center (check each item as it is completed)

<input checked="" type="checkbox"/>	PEO: Record the Public Count that is currently shown on Vote Tabulator →	<i>5899</i>
<input type="checkbox"/>	Key Custodian: Locate Door #1 on Vote Tabulator, remove red padlock using small key	Unlocked Padlock # <i>75</i>
<input checked="" type="checkbox"/>	PEO: Unlock and open Door #1 using red tab key	
<input checked="" type="checkbox"/>	PEO: Close lid flaps on the full Blue Ballot Box and remove the box from Vote Tabulator	
<input checked="" type="checkbox"/>	PEO: Look inside Door #1, retrieve any voted ballots that fell outside Ballot Box, and place inside Ballot Box	
<input checked="" type="checkbox"/>	Key Custodian: Lock the yellow lock on the full Blue Ballot Box using yellow key	
<input checked="" type="checkbox"/>	PEO: Lock silver lock on the other end of the full Blue Ballot Box using red tab key	
<input checked="" type="checkbox"/>	PEO: Open replacement Blue Ballot Box, inspect & verify it is empty, then close lid flaps	
<input checked="" type="checkbox"/>	PEO: Place empty replacement Blue Ballot Box inside Door #1 of the Vote Tabulator and open lid flaps	
<input checked="" type="checkbox"/>	PEO: Re-lock Door #1 using the red tab key	
<input type="checkbox"/>	PEO: Place red padlock on Door #1 & lock; <i>if padlock replaced, record new padlock #</i> <i>if padlock NOT replaced, write "N/A"</i>	<i>N/A</i>
<input checked="" type="checkbox"/>	PEO: Place a Blue Zip Seal on one end of the full Blue Ballot Box & record seal #	<i>00017583</i>
<input checked="" type="checkbox"/>	PEO: Place a second Blue Zip Seal on the other end of full Blue Ballot Box & record seal #	<i>00017584</i>
<input type="checkbox"/>	PEO: Release the sealed full Blue Ballot Box to the Ballot Transfer Team	

Key Custodian	Print <i>LaRochelle Lacy</i>	Signature <i>LaRochelle Lacy</i>	Date: <i>10/31/24</i> Time: <i>0943</i> (AM/PM)
Presiding Election Officer	Print <i>Archie Stephenson</i>	Signature <i>Archie Stephenson</i>	Date: <i>10/31/2024</i> Time: <i>9:42</i> (AM/PM)

<input type="checkbox"/>	Remove Pink copy of this form and hand over to Key Custodian
<input type="checkbox"/>	Remove Yellow copy of this form and place in Blue Document Bag
<input type="checkbox"/>	Hand over White copy of this form to Ballot Box Transfer Team

Section 3 – Completed at Central Count Station

<input checked="" type="checkbox"/>	Verify Blue Zip seal numbers on the full Blue Ballot Box match Blue Zip seal numbers listed in Section 2.		
Ballot Box Transfer Team Member	Print <i>Damonica Davis</i>	Signature <i>D. Davis</i>	Date/Time <i>10/31/24 11:01 AM</i>
Central Count Personnel	Print <i>M Lee</i>	Signature <i>M Lee</i>	Date/Time <i>10/31/24 11:10 AM</i>