



Ballot Box Transfer

Early Voting Chain of Custody Record

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Election: <i>General & Joint 2024</i>	Blue Ballot Box Asset Tag: <i>BBBX 0039</i>	Departure Date: <i>10/24/24</i> Time: <i>9:30</i> AM/PM
Vote Center #: <i>E4633</i>	VC Name: <i>North Lake Campus - Dallas College</i>	Arrival Date: <i>10/24/24</i> Time: AM/PM

Section 1 – Completed by Ballot Box Transfer Team

If **NO FULL** Blue Ballot Boxes in vehicle, all Ballot Box Transfer Team members enter Vote Center

If **FULL** Blue Ballot Box in vehicle, 1 team member enters Vote Center, 1 remains with vehicle

Upon entering the Vote Center, locate the Presiding Election Officer (PEO), show them your badge & tell them you're here to collect the full Blue Ballot Box & deliver an empty Blue Ballot Box

Section 2 – Completed at Vote Center (check each item as it is completed)

<input checked="" type="checkbox"/>	PEO: Record the Public Count that is currently shown on Vote Tabulator →	1504
<input checked="" type="checkbox"/>	Key Custodian: Locate Door #1 on Vote Tabulator, remove red padlock using small key	Unlocked Padlock # 79
<input checked="" type="checkbox"/>	PEO: Unlock and open Door #1 using red tab key	
<input checked="" type="checkbox"/>	PEO: Close lid flaps on the full Blue Ballot Box and remove the box from Vote Tabulator	
<input checked="" type="checkbox"/>	PEO: Look inside Door #1, retrieve any voted ballots that fell outside Ballot Box, and place inside Ballot Box	
<input checked="" type="checkbox"/>	Key Custodian: Lock the yellow lock on the full Blue Ballot Box using yellow key	
<input checked="" type="checkbox"/>	PEO: Lock silver lock on the other end of the full Blue Ballot Box using red tab key	
<input checked="" type="checkbox"/>	PEO: Open replacement Blue Ballot Box, inspect & verify it is empty, then close lid flaps	
<input checked="" type="checkbox"/>	PEO: Place empty replacement Blue Ballot Box inside Door #1 of the Vote Tabulator and open lid flaps	
<input checked="" type="checkbox"/>	PEO: Re-lock Door #1 using the red tab key	
<input checked="" type="checkbox"/>	PEO: Place red padlock on Door #1 & lock; <i>if padlock replaced, record new padlock # if padlock NOT replaced, write "N/A"</i>	N/A
<input checked="" type="checkbox"/>	PEO: Place a Blue Zip Seal on one end of the full Blue Ballot Box & record seal #	00025068
<input checked="" type="checkbox"/>	PEO: Place a second Blue Zip Seal on the other end of full Blue Ballot Box & record seal #	00025067
<input type="checkbox"/>	PEO: Release the sealed full Blue Ballot Box to the Ballot Transfer Team	

Key Custodian	Print <i>Guadalupe Torres</i>	Signature <i>Guadalupe Torres</i>	Date: <i>10/24/24</i> Time: <i>9:56</i> AM/PM
Presiding Election Officer	Print <i>MARTIN SAENZ</i>	Signature <i>Martin Saenz</i>	Date: <i>10/24/24</i> Time: <i>0956</i> AM/PM

- Remove Pink copy of this form and hand over to Key Custodian
- Remove Yellow copy of this form and place in Blue Document Bag
- Hand over White copy of this form to Ballot Box Transfer Team

Section 3 – Completed at Central Count Station

<input type="checkbox"/>	Verify Blue Zip seal numbers on the full Blue Ballot Box match Blue Zip seal numbers listed in Section 2.		
Ballot Box Transfer Team Member	Print <i>Michael Seidlitz</i>	Signature <i>Michael Seidlitz</i>	Date/Time <i>9:56</i> <i>10-24-24</i>
Central Count Personnel	Print <i>A. Gillaspie</i>	Signature <i>A. Gillaspie</i>	Date/Time <i>10-24-24 1:00</i>

White – Central Count Station

Yellow – Presiding Election Officer

Pink- Key Custodian



Ballot Box Transfer

Early Voting Chain of Custody Record

1-3

Election: General & Joint 2024	Blue Ballot Box Asset Tag: BBBX 0881	Departure Date: 10/27/24 Time: _____ AM/PM
Vote Center #: E41033	VC Name: North Lake Campus - Dallas College	Arrival Date: 10/27/24 Time: 3:28 AM/PM

Section 1 – Completed by Ballot Box Transfer Team

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Upon entering the Vote Center, locate the Presiding Election Officer (PEO), show them your badge & tell them you're here to collect the full Blue Ballot Box & deliver an empty Blue Ballot Box

Section 2 – Completed at Vote Center (check each item as it is completed)

<input checked="" type="checkbox"/>	PEO: Record the Public Count that is currently shown on Vote Tabulator →	3054
<input checked="" type="checkbox"/>	Key Custodian: Locate Door #1 on Vote Tabulator, remove red padlock using small key	Unlocked Padlock # 79
<input checked="" type="checkbox"/>	PEO: Unlock and open Door #1 using red tab key	
<input checked="" type="checkbox"/>	PEO: Close lid flaps on the full Blue Ballot Box and remove the box from Vote Tabulator	
<input checked="" type="checkbox"/>	PEO: Look inside Door #1, retrieve any voted ballots that fell outside Ballot Box, and place inside Ballot Box	
<input checked="" type="checkbox"/>	Key Custodian: Lock the yellow lock on the full Blue Ballot Box using yellow key	
<input checked="" type="checkbox"/>	PEO: Lock silver lock on the other end of the full Blue Ballot Box using red tab key	
<input checked="" type="checkbox"/>	PEO: Open replacement Blue Ballot Box, inspect & verify it is empty, then close lid flaps	
<input checked="" type="checkbox"/>	PEO: Place empty replacement Blue Ballot Box inside Door #1 of the Vote Tabulator and open lid flaps	
<input checked="" type="checkbox"/>	PEO: Re-lock Door #1 using the red tab key	
<input checked="" type="checkbox"/>	PEO: Place red padlock on Door #1 & lock; <i>if padlock replaced, record new padlock # if padlock NOT replaced, write "N/A"</i>	n/a
<input checked="" type="checkbox"/>	PEO: Place a Blue Zip Seal on one end of the full Blue Ballot Box & record seal #	00025248
<input checked="" type="checkbox"/>	PEO: Place a second Blue Zip Seal on the other end of full Blue Ballot Box & record seal #	00025247
<input checked="" type="checkbox"/>	PEO: Release the sealed full Blue Ballot Box to the Ballot Transfer Team	

Key Custodian	Print Lauren Trimble	Signature 	Date: 10/27/24 Time: 3:32 AM/PM
Presiding Election Officer	Print MARTIN SAENZ	Signature 	Date: 10/27/2024 Time: 1531 AM/PM

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- Remove Yellow copy of this form and place in Blue Document Bag
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Section 3 – Completed at Central Count Station

<input checked="" type="checkbox"/>	Verify Blue Zip seal numbers on the full Blue Ballot Box match Blue Zip seal numbers listed in Section 2.		
Ballot Box Transfer Team Member	Print Michael Seitz	Signature 	Date/Time 3:32 10-27-24
Central Count Personnel	Print A. Gillaspie	Signature 	Date/Time 10-27-24 4:34p

White – Central Count Station

Yellow – Presiding Election Officer

Pink- Key Custodian



Ballot Box Transfer

Early Voting Chain of Custody Record

1-3

Election:	Blue Ballot Box Asset Tag:	Departure
General & Joint	BBBX 1311	Date: 10/31/24
Vote Center #:	VC Name:	Time: 8:30 AM/PM
E4633	North Lake Campus - Dallas College	Arrival
		Date:
		Time: AM/PM

Section 1 – Completed by Ballot Box Transfer Team

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If **FULL** Blue Ballot Box in vehicle, 1 team member enters Vote Center, 1 remains with vehicle

Upon entering the Vote Center, locate the Presiding Election Officer (PEO), show them your badge & tell them you're here to collect the full Blue Ballot Box & deliver an empty Blue Ballot Box

Section 2 – Completed at Vote Center (check each item as it is completed)

<input checked="" type="checkbox"/>	PEO: Record the Public Count that is currently shown on Vote Tabulator →	4668
<input type="checkbox"/>	Key Custodian: Locate Door #1 on Vote Tabulator, remove red padlock using small key	Unlocked Padlock # 79
<input checked="" type="checkbox"/>	PEO: Unlock and open Door #1 using red tab key	
<input checked="" type="checkbox"/>	PEO: Close lid flaps on the full Blue Ballot Box and remove the box from Vote Tabulator	
<input checked="" type="checkbox"/>	PEO: Look inside Door #1, retrieve any voted ballots that fell outside Ballot Box, and place inside Ballot Box	
<input checked="" type="checkbox"/>	Key Custodian: Lock the yellow lock on the full Blue Ballot Box using yellow key	
<input checked="" type="checkbox"/>	PEO: Lock silver lock on the other end of the full Blue Ballot Box using red tab key	
<input checked="" type="checkbox"/>	PEO: Open replacement Blue Ballot Box, inspect & verify it is empty, then close lid flaps	
<input checked="" type="checkbox"/>	PEO: Place empty replacement Blue Ballot Box inside Door #1 of the Vote Tabulator and open lid flaps	
<input checked="" type="checkbox"/>	PEO: Re-lock Door #1 using the red tab key	
<input checked="" type="checkbox"/>	PEO: Place red padlock on Door #1 & lock; <i>if padlock replaced, record new padlock # if padlock NOT replaced, write "N/A"</i>	N/A
<input checked="" type="checkbox"/>	PEO: Place a Blue Zip Seal on one end of the full Blue Ballot Box & record seal #	00017590
<input checked="" type="checkbox"/>	PEO: Place a second Blue Zip Seal on the other end of full Blue Ballot Box & record seal #	00017589
<input checked="" type="checkbox"/>	PEO: Release the sealed full Blue Ballot Box to the Ballot Transfer Team	

Key Custodian	Print Guadalupe Torres	Signature <i>Guadalupe Torres</i>	Date: 10/31/24
			Time: 10:19 AM/PM
Presiding Election Officer	Print Martin Saenz	Signature <i>Martin Saenz</i>	Date: 10/31/2024
			Time: 10:19 AM/PM

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Section 3 – Completed at Central Count Station

<input checked="" type="checkbox"/>	Verify Blue Zip seal numbers on the full Blue Ballot Box match Blue Zip seal numbers listed in Section 2.		
Ballot Box Transfer Team Member	Print Michael Seidlitz	Signature <i>Michael Seidlitz</i>	Date/Time 10:20 10-31-24
Central Count Personnel	Print M Lee	Signature <i>M Lee</i>	Date/Time 10/31/24 11:02 AM

White – Central Count Station

Yellow – Presiding Election Officer

Pink- Key Custodian